

Prospectus and Programme Guide

Exclusively for Chartered Accountancy Students

MASTER OF COMMERCE IN FINANCE AND TAXATION M. COM (F & T)

**Designed and Developed in Collaboration with
THE BOARD OF STUDIES
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**



**SCHOOL OF MANAGEMENT STUDIES
Indira Gandhi National Open University
New Delhi**

www.ignou.ac.in

Please keep this Prospectus and Programme Guide safely with you till you complete the Programme. You will need to consult it while working on the Programme.

RECOGNITION

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognised by all the members of the Association of Indian Universities (AIU) and at par with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions vide UGC Circular No. F.1-8/92 (CPP) dated February 1992 & AIU Circular No. EV/B(449)/94/176915-177115 dated January 1994.

Despatch of Study Material and Assignments

“The University sends study materials and assignments to the students by registered post and if a student does not receive the same for any reason whatsoever, the University shall not be held responsible for that.”

PROGRAMME DESIGN COMMITTEE

Prof. N. V. Narasimham, Director
School of Management Studies, IGNOU

Prof. J. M. Parakh, Director
School of Humanities, IGNOU

Dr. T. P. Ghosh, Director
The Board of Studies
Institute of Chartered Accountants of India

Prof. A. R. Khan, Convenor
BDP Coordination Committee, IGNOU

Mr. R. Devarajan, Additional Director
The Board of Studies
Institute of Chartered Accountants of India

Prof. Nawal Kishor
School of Management Studies, IGNOU

Dr. P. T. Giridharan, Joint Director
The Board of Studies
Institute of Chartered Accountants of India

Dr. Madhu Tyagi, Reader
School of Management Studies, IGNOU

Prof. R. K. Grover (Retired)
School of Management Studies, IGNOU

Dr. M. S. Senam Raju, Reader
School of Management Studies, IGNOU

PRINT PRODUCTION

Mr. T. R. Manoj
Section Officer (Publication)
SOMS, IGNOU, New Delhi

Ms. M. Sumathy Nair
Proof Reader
SOMS, IGNOU, New Delhi

July, 2007

© Indira Gandhi National Open University, 2007

All rights reserved. No part of this work may be reproduced in any form, by mimeograph or any other means, without permission in writing from the Indira Gandhi National Open University.

Further information on the Indira Gandhi National Open University courses may be obtained from the University's office at Maidan Garhi, New Delhi-110 068.

Printed and published on behalf of the Indira Gandhi National Open University, New Delhi, by the Director, School of Management Studies.

CONTENTS

Page Nos.

1. The University	A-1
1.1 The Schools of Studies	A-1
1.2 Academic Programmes	A-2
1.3 Course Materials	A-2
1.4 Credit System	A-2
2. Master of Commerce in Finance and Taxation	A-3
2.1 Programme Structure	A-3
2.2 Eligibility for Admission	A-4
2.3 Medium of Instruction	A-4
2.4 Evaluation System of the Programme.....	A-4
2.5 Fee Structure	A-4
2.6 Duration of the Programme	A-5
3. Programme Delivery	A-5
3.1 Written Material	A-5
3.2 Audio-Visual Aids	A-5
3.3 Counselling Sessions	A-6
3.4 Telecounselling	A-6
3.5 Gyan Darshan Educational Channel	A-6
3.6 Gyan Vani	A-6
3.7 Interactive Radio-Counselling	A-7
3.8 University Functionaries for Sorting Out Problems	A-7
4. Student Support Services	A-7
5. Evaluation System for IGNOU Courses	A-8
5.1 Continuous Evaluation through Assignments	A-8
5.2 Specific Instructions for Tutor Marked Assignments	A-9
5.3 Term-end Examinations	A-10
6. Other Useful Information	A-12
6.1 IGNOU Newsletter	A-12
6.2 Reservation of Seats	A-12
6.3 Scholarships and Reimbursement of Fees	A-12
6.4 Provisional Certificate	A-12
6.5 Change or Correction of Address	A-12
6.6 Change of Study Centre	A-12
6.7 Change of Regional Centre.....	A-12
6.8 Issue of Duplicate Grade Card/Mark Sheet	A-13
6.9 Re-admission	A-13
6.10 Simultaneous Registration	A-13

6.11 Refund of Fees	A-13
6.12 Migration Certificate	A-13
6.13 Disputes on Admission and other University Matters	A-13
7. Commerce Faculty and Staff	A-14
8. Syllabus of IGNOU Courses	A-15
9. Syllabus of ICAI Courses	A-19
10. Some Forms for Your Use	B-1
Assignment Remittance-Cum-Acknowledgement Form	B-2
Non-receipt of Study Material/Assignment	B-3
Application Form for Change/Correction of Address/Study Centre	B-4
Requisition for Fresh Set of Assignments	B-5
Term-end Examination Form	B-7
Application Form for Re-checking of Result of Term-end Examination	B-9
Application Form for Obtaining Duplicate Grade Card/Mark Sheet	B-10
Application Form for Issue of a Duplicate Copy of University Diploma / Degree /Certificate	B-11
Application Form for Issue of Migration Certificate.....	B-13
Application Form for Re-Admission	B-15
Application Form for Issue of Provisional Certificate	B-17
11. Satellite Downlink Centres for viewing Gyan Darshan Channel.....	B-18
12. Annexures	B-24
Annexure I: Addresses of IGNOU Regional Centres /Sub-Regional Centres.....	B-24
Annexure II: Region Wise List of Study Centres.....	B-38
Annexure III: List of State Codes.....	B-71
Annexure IV: List of Board Codes.....	B-72
Annexure V: Banks Designated to Collect the Fees in Cash from IGNOU Students.....	B-73
13. GUIDELINES FOR FILLING IN THE APPLICATION FORM.....	B-76

1. THE UNIVERSITY

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- Democratising higher education by taking education to the doorsteps of the students.
- Providing access to high quality education to all those who seek it, irrespective of age, region, or formal qualifications.
- Offering need-based academic programmes by giving professional and vocational orientation to the courses.
- Promoting and developing distance education in India.
- Setting and maintaining standards in distance education in the country as an apex body for the purpose.

Some of the special features of the Open and Distance Education System currently practised by IGNOU are:

- Relaxed entry requirements
- Provision of equal opportunity of admission to people from all over the country
- Provision of learning at one's own pace, place and time
- Cost-effective and cost-efficient educational operations
- Multi-media approach in the preparation of course packages
- Self-instructional Printed and Audio/Video course materials
- Network of student support services throughout the country
- Face-to-face Counselling and Tele-counselling
- Continuous evaluation through assignments
- Provision of terminal examination two times a year
- Interactive Satellite Aided Communication Network (Teleconferencing)
- Interactive Radio Counselling

1.1 The Schools of Studies

With a view to developing interdisciplinary studies, the University operates through Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organise its academic programmes and courses in co-ordination with the Faculty, School staff and the different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The Schools of Studies currently in operation are as follows:

- School of Management Studies (SOMS)
- School of Agriculture (SOA)
- School of Computer and Information Sciences (SOCIS)
- School of Continuing Education (SOCE)
- School of Education (SOE)
- School of Engineering & Technology (SOET)
- School of Health Sciences (SOHS)
- School of Humanities (SOH)
- School of Law (SOL)
- School of Sciences (SOS)
- School of Social Sciences (SOSS)

1.2 Academic Programmes

The University offers programmes leading to Certificate, Diploma or Degree, covering conventional as well as innovative programmes. Most of these programmes have been developed after an initial survey of the demand for such studies. They are launched with a view to fulfil the student's needs for:

- Certification
- Improvement of skills
- Acquisition of professional qualifications
- Continuing education and professional development at work place
- Self-enrichment
- Diversification of knowledge, etc.

1.3 Course Materials

The University follows multi-media approach in imparting instruction to its learners. It comprises:

- Self-instructional printed course material packages
- Assignments for assessment and feedback
- Supporting audio-video programmes
- Face-to-face interaction with academic counsellors at Study Centres or at work centres depending on programme requirement
- Practicals at designated institutions
- Project work in some programmes
- Work-related field project/functional assignments as per programme requirements
- Telecast of video programmes on the national network of Doordarshan (DD-I)
- Broadcast of audio programmes by All India Radio (selected stations)
- Interactive satellite aided communication network (Teleconferencing & EduSAT)
- Interactive radio counselling

Learning materials are prepared for the courses by teams of experts drawn from conventional universities, institutions and professionals from all over the country and in-house faculty. These materials are edited by the content experts and language experts at IGNOU before they are finally sent to the press. Similarly, audio and video programmes are produced in consultation with the course writers, in-house faculty and producers. These materials are previewed and reviewed by the faculty as well as outside experts and edited or modified wherever necessary before they are despatched to the Study Centres and Doordarshan.

Printed material is supplied directly to the students at the addresses supplied by them and their cost is covered in the programme fee. Audio/Video cassettes are made available at the Study Centres where Audio/Video playing equipment is also available. Audio/Video programmes of the University are also broadcast as per a prearranged schedule. Print materials and audio/video tapes are available for a price. Interested persons/institutions may request for a catalogue from **The Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi 110 068.**

1.4 Credit System

The University follows the 'Credit System' for most of its programmes. Each credit amounts to 30 hours of study comprising all learning activities. Thus, a six credit course involves 180 hours. All M.Com Programme courses are six credit courses. This helps the student to understand the academic effort one has to put in, in order to successfully complete a course. Completion of an academic programme (Degree, Diploma or Certificate) requires successful clearing of both, the assignments and the term-end examination of each course in a programme.

2. MASTER OF COMMERCE IN FINANCE AND TAXATION M.COM (F & T)

Master of Commerce in Finance and Taxation is designed and developed in collaboration with **The Board of Studies, The Institute of Chartered Accountants of India** exclusively for the Chartered Accountancy Final stage students. The main objective of this programme is to develop skills and competencies of the students in the field of Accountancy, Finance and Taxation.

Students can simultaneously study this M.Com in Finance and Taxation programme alongwith Chartered Accountancy Final Course offered by ICAI. This M.Com (F & T) programme comprises of 13 courses, out of which 5 courses are offered by IGNOU and remaining 8 courses are part of Chartered Accountancy Final Course. Once a student passes the 8 courses of Chartered Accountancy Final Course, he/she receives credit transfer for those 8 courses in this programme. This scheme facilitates the student to obtain dual degree simultaneously when a student passes Chartered Accountancy final, he/she becomes the member of Chartered Accountancy and at the same time he/she is also qualified to receive this M.Com degree by completing only 5 more courses from IGNOU.

2.1 Programme Structure

To be eligible for the award of the degree of M.Com in Finance and Taxation, a student has to complete the following 13 courses compulsorily. All the Part A 5 courses shall be delivered by IGNOU and the student has to pursue them with IGNOU. All the Part B 8 courses shall be delivered by ICAI as part of Chartered Accountancy Final Stage and the student has to pursue them as per the system of ICAI. A student may take admission simultaneously in Chartered Accountancy Final and M.Com (F & T) and take the benefit of Chartered Accountancy Final courses in passing both Chartered Accountancy as well M.Com (F & T).

Sl.No	Course Code	Course Title
PART A: Courses offered by IGNOU		
1	MCO – 01	Organisation Theory and Behaviour
2	MCO – 03	Research Methodology and Statistical analysis
3	MCO – 04	Business Environment
4	MCO – 06	Marketing Management
5	IBO – 06	International Business Finance
PART B: Courses to be studied as part of Chartered Accountancy Final Stage offered by ICAI		
6	MCO–011	Financial Reporting
7	MCO–012	Strategic Financial Management
8	MCO–013	Advanced Auditing and Professional Ethics
9	MCO–014	Corporate and Allied Laws <i>(Section A - Company Law; Section B - Allied Laws)</i>
10	MCO– 015	Advanced Management Accounting
11	MCO–016	Information Systems Control and Audit
12	MCO–017	Direct Tax Laws
13	MCO–018	Indirect Tax Laws <i>(Section A - Central Excise; Section B - Service Tax & VAT; Section C – Customs)</i>

2.2 Eligibility for Admission

Candidates who fulfill the following two conditions are eligible for admission to this programme:

- i) Graduate in any discipline or equivalence from a recognized University/Institute.
- ii) Admitted in the Chartered Accountancy Final Course.

OR

Who has already passed Chartered Accountancy.

As per the eligibility, Students who are currently pursuing Chartered Accountancy Final Course as well as those who have already completed Chartered Accountancy are eligible to seek admission to this programme. Similarly, those students who have passed Chartered Accountancy under the earlier schemes are also allowed to join this programme.

2.3 Medium of Instruction

This programme is presently offered in **English Medium only**. However, from the 2008-09 academic year (i.e., from July, 2008) it will be offered in Hindi as well as English medium. Printed course materials and assignments are sent to you in the medium of your option. Similarly, you have to submit the assignments and write the term-end examinations in the language you have opted for. Audio/video programmes and counselling are also provided through the medium you opt.

2.4 Evaluation System of the Programme

In this programme, a student may be simultaneously studying M.Com (F & T) as well as Chartered Accountancy.

- a) **Evaluation of Part A Courses:** A student shall pursue PART A courses with IGNOU. Therefore, the evaluation of the 5 Part A courses is done as per the IGNOU system of evaluation, which is explained in detail under Section 5 Evaluation System later in this Programme Guide.
- b) **Evaluation of Part B Courses:** A student shall pursue Part B courses with ICAI as a student of Chartered Accountancy. Thus, once a student passes Chartered Accountancy final he/she is deemed to have passed all the 8 Part B courses in M.Com (F & T) Programme.

After a student passes Part A courses from IGNOU and Part B courses from ICAI as part of Chartered Accountancy, the M.Com (F & T) degree is awarded as per the following marking scheme.

Unsuccessful	Below 40%
Pass	40% to 49.9%
Second Division	50% to 59.9%
First Division	60% and above.

2.5 Fee Structure

The fee for this programme is a consolidated amount of **Rs. 5,000** payable at the time of registration along with the application form. The student once admitted shall be deemed to have been registered for 2 years. Therefore, it is not required to re-register for the 2nd year and pay any fees.

The programme fee shall be payable only by means of Demand Draft drawn in favour of “IGNOU” and payable at the city where your regional centre is located. Please write your name & address (in Capitals) and programme name at the back of the demand draft to ensure proper credit to your fee account. Application and DD are to be submitted at the concerned IGNOU Regional Centres only, but not to send to the head quarters directly.

2.6 Duration of the Programme

The University offers lot of flexibility and openness in the duration for completion of this programme. You can complete this programme within a minimum period of 2 years and a maximum period of 5 years. A student once admitted to this programme, his/her registration is valid for a maximum period of 5 years. In case a student fails to complete within the maximum period of 5 years, he/she shall be required to seek re-admission by paying the prescribed fee.

Students once admitted to this programme shall be deemed to have been admitted for 2 years. Therefore, no need to re-register in 2nd year as in the case of the existing M. Com programme.

For the students who have already completed the Chartered Accountancy Final Stage, the minimum period of study shall be proportionately reduced. Thus, such students can complete this programme within a minimum period of one year and a maximum period of 4 years.

3. PROGRAMME DELIVERY

The Open University System is more learner-oriented, and the student is an active participant in the teaching and learning process. Most of the instruction is imparted through distance rather than face-to-face teaching. The University follows a multimedia approach for instruction. It comprises of the following components.

3.1 Written Material

The Printed material for all the courses is mailed to the students by post. On an average, each course comprises of 4 to 6 blocks. A block which comes in the form of a booklet comprises of 3 to 5 units. These printed materials are prepared by in-house faculty with the help of teams of experts drawn from conventional universities, management institutions and professional managers from all over the country. These materials are again edited by the subject experts, and language experts at IGNOU before they are finally sent to the press for printing. These books are different from normal text books. They are specially developed in self instructional design to facilitate the distance learner.

3.2 Audio-Visual Aids

The learning package contains audio and video cassettes which have been produced by the University for better clarification and enhancement of understanding of the course material given to the student. A video programme is normally of 25-30 minutes duration. Audio and video cassettes are produced in consultation with the course writers, in-house faculty and media experts. These materials are previewed and reviewed by the faculty as well as outside experts and edited or modified wherever necessary. You can listen to audio tapes and view the video cassettes at the study centres during the counselling sessions. These video programmes are also telecast on **Gyan Darshan**. Some of the selected stations of All India Radio are also broadcasting the audio programmes. Students can confirm the broadcast dates from their study centres. The information is also provided through the National Newspapers and IGNOU Newsletter sent to students regularly.

Audio/Video tapes are available for a price. Interested students may buy them from **the Director, Electronic Media Production Centre (EMPC), Maidan Garhi, New Delhi-110068.**

3.3 Counselling Sessions

Normally counselling sessions are held as per a schedule drawn before hand by the Coordinator of your study centre. They are normally held on weekend, (Saturday and Sunday) of the week. There will be 10 counselling sessions of 2½ hours duration for each course in face to face at your study centre and some additional sessions per course through teleconference mode. The purpose of counselling is to answer some of your questions and clarify your doubts which may not be possible through any other means of communication. It is also intended to provide you an opportunity to meet your fellow students. There are experienced academic counsellors at the study centres to provide counselling and guidance to you in the courses you have chosen for study. The counselling sessions for each of the courses will be held at suitable intervals throughout the whole academic session. The counselling sessions are not compulsory.

Face-to-face counselling will be provided to you at the study centre assigned to you. You should note that the counselling sessions will be very different from the usual classroom teaching or lectures. Counsellors will not be delivering lectures or speeches. They will try to help you to overcome difficulties (academic as well as personal) which you face while studying. In these sessions, you must look into the subject-based difficulties and any other issues arising out of such difficulties. Besides, the audio and video cassettes will also be played in the counselling sessions.

Before you go to attend the counselling session, please go through your course materials and note down the points to be discussed. Unless you have gone through the Units, there may not be much to discuss. Try to concentrate on the relevant and the most important issues. Also try to understand each other's points of view, without making the session a seminar or a debate. You may also establish personal contact with your fellow participants to get mutual help for academic purposes. Try to get the maximum possible help from your counsellors.

3.4 Telecounselling

Telecounselling is a satellite based interactive system capable of carrying one-way video and two-way audio communication. The University arranges lectures by senior faculty and outside experts in the studio at headquarters and students can watch these programmes LIVE on TV sets arranged at all IGNOU regional centres and selected study centres. After the presentation by the experts, students can ask questions through the phone or fax and the expert will give clarifications and attend to all queries. In fact, it is simulation of class room situation through TV.

The receive sites for these teleconferencing have been set up all over the country for the benefit of the students. All the Regional Centres and selected study centres are the receive sites of IGNOU.

3.5 Gyan Darshan Educational Channel

A collaboration between MHRD, Doordarshan, IGNOU and other organisations has resulted in DD Gyan Darshan, the Educational Channel of India. In a significant gesture, EMPC has been identified as the coordinating and transmitting agency. Regular transmission of Educational Programmes from the EMPC studios started on January 10, 2000. The Channel is providing Educational Programme on a variety of subjects for 19 hours a day to enhance the learning process. Steps are being taken to relay the Gyan Darshan Channel through different Cable Operators in the Country for wider outreach.

3.6 Gyan Vani

IGNOU has been offered one FM Channel in 40 cities and town for education and development. EMPC will be the nodal agency for implementing the project. EMPC is also studying an experimental proposal for global Gyan Vani.

3.7 Interactive Radio-Counselling

Interactive Radio-Counselling is a recent concept in distance learning in India. Live counselling is provided on radio by invited experts. Students can ask questions right from their homes on telephone. These sessions are conducted for an hour on Sundays from various radio stations of the country.

3.8 University Functionaries for Sorting Out Problems

Learners may seek the help of following **University functionaries for sorting out the problems** as indicated below:

Nature of Problem	Whom to Contact
(i) About Admission, Fee receipt, Re-registration, Re-admission, Change of Study Centre, Bonafide Certificate, Counselling, Evaluation of Assignments.	: Regional Director of your region
(ii) Non-receipt of study material and assignments.	: Registrar, MPDD Indira Gandhi National Open University Maidan Garhi, New Delhi-110 068 e-mail: mpdd@ignou.ac.in Ph.: 29538426
(iii) About Examination Centre, Exam result, Grade card, Change of electives, Re-checking, issuance of Diploma and change of address etc.	: Registrar (SR & E) Indira Gandhi National Open University Maidan Garhi, New Delhi-110 068 e-mail: sred@ignou.ac.in Ph.: 29538427, 29536743, Fax: 29538429
(iv) For Migration Certificate	: Regional Director alongwith the following documents : (i) Application Form (can be obtained from Regional Centres and H.Q.) (ii) Photocopy of Grade card and Provisional certificate (iii) A fee of Rs. 100/- in the form of Demand Draft drawn in favour of IGNOU payable at the city where your Regional Centre is located.
(v) For Change of Region	: The Regional Director concerned with copy to : Director (SR & E) Indira Gandhi National Open University Maidan Garhi, New Delhi- 110068.
(vi) Subject Related Queries	: Prof. N.V. Narasimham Prof. Nawal Kishor Dr. M. S. Senam Raju School of Management Studies Indira Gandhi National Open University Maidan Garhi, New Delhi - 110068. Ph: 29532073 e-mail: soms@ignou.ac.in

Students are advised to get in touch with their Study Centres for any latest/updated information.

4. STUDENT SUPPORT SERVICES

To provide effective student support, the university has set up a number of study centres all over the country. These study centres are coordinated by Regional Centres. You have to select one of these study centres taking into consideration your place of work or residence. However, each study centre can handle only a limited number of students, and despite our best efforts, it may not always be possible to allot the study centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you. The list of study centres is provided separately.

Every Study Centre has a Coordinator to coordinate different activities at the centre, an Assistant Coordinator and other supporting staff appointed on a part-time basis. There are several Academic Counsellors in different subjects to provide counselling and guidance to you in the subjects you have chosen.

Study Centres perform the following major functions:

- 1 **Counselling:** Face-to-face counselling for the courses will be provided at the Study Centres. Generally, there will be 10 counselling sessions for each course. The detailed programme of the counselling sessions will be prepared by the coordinator of your Study Centre.
- 2 **Evaluation of Assignments and Conducting of Term-end-Examinations:** Tutor Marked Assignments (TMA) will be evaluated by the Counsellors at the Study Centre. Term-end examinations are also, in most of the cases, conducted at the study centres.
- 3 **Library:** For each course a set of suggested books will be available in the Study Centre library. You can refer these books during the working hours of the Study Centre.
- 4 **Information and Advice:** At the Study centre you will get relevant information regarding the courses offered by the university, counselling schedule, examination schedule, etc. You will also get guidance in submitting various forms from time to time.
- 5 **Interaction with Fellow-Students:** In the Study Centres you get an opportunity to interact with fellow students.
- 6 **Telecounselling Facility:** Some of the programme study centres are equipped with the teleconference reception facilities. You can participate in telecounselling session at your study centre.

5. EVALUATION SYSTEM FOR IGNOU COURSES

IGNOU evaluation system consists of two components: **1) Continuous evaluation through assignments, and 2) Term-End examination.** In the final result, assignments (continuous evaluation) carry 30% weightage, while term-end examination carries 70% weightage. You are required to score at least 40% marks in both continuous evaluation (assignments) as well as the term-end examination. The score of continuous evaluation and term-end examination are not complementary to each other for qualifying a course.

5.1 Continuous Evaluation through Assignments

Continuous evaluation in the form of assignments carries 30% weightage in the final result. There will be one tutor marked assignment per course. The marks that you get in your assignments will be counted in your final result. Therefore, you are advised to take your assignments seriously.

You have to complete the assignments and submit them within the due dates specified in the assignments booklet. You must note that submission of assignments is compulsory. If you appear in term-end examination, without submitting the assignment, the result of term-end examination would be liable to be withheld.

The main purpose of assignments is to test your comprehension of the learning material you receive from us and also to help you get through the courses by providing feed-back to you. The information given in the printed course material should be sufficient for answering the assignments. Please do not worry about the non-availability of extra reading material for working on the assignments. However, if you have easy access to other books, you may make use of them. But the assignments are designed in such a way as to help you concentrate mainly on the printed course material and exploit your personal experience.

Assignments are to be submitted at your study centre. The Co-ordinator of the Study Centre has the right to reject the assignments received after the due date. You are, therefore, advised to submit the assignments before the due date. For your own record, retain a copy of all the assignment responses which you submit to the Coordinator of your Study Centre. If you do not get back your duly evaluated tutor marked assignment along

with a copy of assessment sheet containing comments on your assignment by the evaluator within a month after submission, please try to get it from your study centre personally. This may help you to improve upon future assignments. Also maintain an account of all these corrected assignment responses received by you after evaluation. This will help you to represent your case to the University in case any problem arises.

In case you are unable to submit the assignments or unable to score minimum 40% marks, you have to wait for the assignments meant for the next batch of students and submit them. The request for the new assignments may be addressed to the Assistant Registrar, Material Production and Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi - 110 068 in the month of **November/December** in the prescribed form printed in this programme guide. You may also download the assignments from IGNOU website www.ignou.ac.in

Once you get the pass marks in an assignment, you cannot resubmit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any. The discrepancy noticed by you in the evaluated assignments should be brought to the notice of the Coordinator of the Study Centre so that the correct score is forwarded by him to the Student Registration and Evaluation Division at the Headquarters.

In case you find that the score indicated in the assessment sheet of your tutor marked assignment has not been correctly reflected, or is not reflected at all in your grade card, you are advised to contact the coordinator of your study centre with a request to forward correct award list to the evaluation division, at the Headquarters. Score communicated by the study centre through any mode other than the award list will not be acceptable to the university for taking your score of assignments on your record. The score of your tutor marked assignments received at the Headquarters till last day of your term-end examination is taken on your result record of that examination. The score received thereafter is taken on your result record of next term-end examination.

5.2 Specific Instructions for Tutor Marked Assignments

- Write the responses in your own hand writing. Do not print or type the answers.
- Write your Enrolment Number, Full Address, Signature and Date on the top right hand corner of the first page of your response sheet.
- Write the Programme Title, Course Code, Course Title, Assignment Code and Name of your Study Centre on the left hand corner of the first page of your response sheet. Course Code and Assignment Code may be reproduced from the Assignment.

The top of the first page of your response sheet for each assignment should be like this:

Programme Title.....	Enrolment No.....
Name.....	Address.....
Course Code.....	
Assignment Code.....	Signature.....
Study Centre.....	Date.....

- Use only foolscap size paper for your response and tie all the pages carefully. Avoid using very thin paper. Allow a 4 cm. margin on the left and atleast 4 lines in between each answer. This may facilitate the evaluator to write useful comments on the margin at appropriate places.
- Do not reproduce your answers from the units sent to you by the University. If you reproduce from units, you will get poor marks for the respective question.
- Do not copy from the response sheets of other student. If copying is noticed, the assignments of such student will be rejected.
- Write each assignment separately. All the assignments should not be written in continuity.

- Write the question number clearly with each answer.
- In case you have requested for a change of Study Centre, you should submit your Tutor Marked Assignments only to the original Study Centre until the change of Study Centre is effected by the University.
- If you find that there is any factual error in evaluation of your assignments e.g. any portion of assignment response has not been evaluated or total of score recorded on assignment response is incorrect, you should approach the coordinator of your study centre for correction and transmission of correct score to Headquarters.

5.3 Term-end Examinations

As stated earlier, term-end examination is the major component of the evaluation system and it carries 70% weightage in the final result. **The University conducts term-end examination twice a year i.e., in June and December.** You can take the examination after completion of the course. Whenever you are repeating examination you can appear either in June & December. In case you fail to get a pass score in the Term-end Examination, you will be eligible to reappear at the next Term-end Examination for that course as and when it is held, within the total span of the programme.

Eligibility for Examination: To be eligible to appear at the Term-end Examination in any course, you are required to fulfil the following four conditions:

- 1) You should have paid registration fee for that year.
- 2) You should have opted and pursued the prescribed course.
- 3) You should complete the submission of assignments for the respective course.
- 4) You should submit the examination form in time (which is explained later).

Examination Date Sheet: Examination date sheet (Schedule which indicates the date and time of examination for each course) is sent to all the Study Centres approximately 5 months in advance. The same is also notified through IGNOU News Letter from time to time and also available in IGNOU website. Thus, normally, the date sheet for June examinations is sent in the month of January/February and for December examination in the month of July/ August.

Examination Form: It is an essential pre-requisite for you to submit the Examination Form for taking examination in any course. Copies of the examination forms are available at Study Centres/Regional Centres/Student Registration and Evaluation Division at Headquarters. A copy is also printed here in this Programme Guide. You can take photocopy of this form and use it. Only one form is to be submitted for all the courses in one term-end examination. **You need not pay any separate fee for the examinations.**

The filled in examination form is to be submitted to the Assistant Registrar (Examination II), Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068. The last date for submission of examination forms are 1st February to 31st March for the examination to be held in June, and 1st August to 30th September for examinations to be held in December. The last dates for receipt of examination forms after the due date with a late fee are as under:

For June TEE	For December TEE	Late Fee
1 February to 31 st March	1 August to 30 September	No Late fee
1 April to 20 April	1 October to 20 October	Rs. 100
21 April to 15 May*	21 October to 15 November*	Rs. 500
16 May to 23 May*	16 November to 28 November*	Rs. 1000

- * During these dates, submit the exam form with the requisite fee to the concerned Regional Centre for outside Delhi. For Delhi Region, submit to the Registrar, SR & E, New Delhi. Examination for these students will be conducted at the respective Regional Centre City only.

Please write your correct enrolment number, programme code and name at the back of the Demand Draft/IPO drawn in favour of IGNOU, New Delhi and properly tag it with your examination form to avoid its misplacement. The examination form received after due dates or without late fee, wherever applicable, shall be rejected.

Admit Card: After receiving the examination forms from you, the University will send admit card to you before the commencement of examination. If you do not receive the admit card 15 days before the commencement of examinations, you may contact your Study Centre or Regional Centre or Student Registration and Evaluation Division at the Headquarters. If your name is registered for examinations in the list sent to the Study Centre, even if you have not received admit card or misplaced it, you can take the examination by showing your Identity Card (Student Card) to the examination centre superintendent.

Every student must bring identity card for appearing in term end examination along with the admit card.

Examination Centre: Your Study Centre is normally your examination center. The University at its discretion may allot you any examination centre other than your study centre. Change of examination centre is not generally permitted. In exceptional cases change of centre may be considered. For this students should apply one month in advance to Director, SR&E at IGNOU.

Your enrolment number is your Roll Number for examinations. Be careful in writing it clearly in the answer book at the specified place. Any mistake in writing the Roll Number will result in non-declaration of your result.

Declaration of Result: It is your duty to check whether you are registered for that course and whether you are eligible to appear for that examination or not. If you neglect this and take the examination without being eligible for it, your result will be cancelled.

Although all efforts are made to declare the result in time, there will be no binding on the University to declare the results of the last examination before commencement of next examination. You are therefore, advised to fill up the form without necessarily waiting for the result and get it cancelled at a later date if so required.

No student is allowed to reappear in an examination or submitting assignments for improving the marks/grade after successfully passing it.

Study Centre is the contact point for you. All the important communications are sent to the Coordinators of the Study Centres and Regional Directors. The Coordinators would display a copy of such important circular/notification on the notice board of the Study Centre for the benefit of all the Students. You are, therefore, advised to get in touch with your Coordinator for day-to-day information about assignments, submission of examination forms, date-sheet, list of students admitted to a particular examination, declaration of result, etc. While communicating with the University regarding examination, please clearly write your enrolment number and complete address. In the absence of such details, we will not be able to attend to your problems.

Re-Checking of Result: In IGNOU there is no provision for re-evaluation of term-end examination scripts or assignments. Re-checking is done with reference to the grade/marks given in the Answer book and Award list. The request should be made on the prescribed form along with a draft of Rs. 100/- per course drawn in favour of IGNOU, New Delhi. If there is any mistake on the part of the university, re-checking fee at the rate of Rs. 100/- paid by the candidate will be refunded. Application form for this purpose will be entertained within a period of 2 months of the declaration of result. Requests received after due date will not be entertained. Prescribed form for the purpose is given in this Programme guide.

6. OTHER USEFUL INFORMATION

6.1 IGNOU Newsletter

The University publishes newsletter two times in a year in English as well as in Hindi. It is mailed to the students free of cost. All the important information relevant to the students is published in the newsletter.

6.2 Reservation of Seats

The University provides reservation of seats for scheduled castes, scheduled tribes, other backward classes, wards of defence personnel who lost their lives or were seriously injured and physically handicapped students as per the Government of India rules.

6.3 Scholarships and Reimbursement of Fees

Reserve categories viz., scheduled caste/scheduled tribe, other backward classes and physically handicapped students, have to pay the fees at the time of admission to the University along with other students.

For reimbursement of programme fees SC/ST students have to submit their required forms to the Directorate of the Social Welfare or Office of the Social Welfare Officer of the respective State Government through the concerned Regional Director of IGNOU.

Physically Handicapped students admitted to IGNOU are eligible for Government of India scholarships. They are advised to collect the scholarship forms from the Directorate of Social Welfare or Office of the Social Welfare Officer of the concerned State Government and submit the filled-in forms to them through the concerned Regional Director of IGNOU.

6.4 Provisional Certificate

On request from the student a provisional certificate will be issued on completion of IGNOU courses. For provisional certificate you have to write to the Director, SR & E Division, IGNOU, New Delhi-110068, in prescribed form as contained in this Programme Guide.

6.5 Change or Correction of Address

There is a printed card for the change/correction of address. This card is normally sent to you along with the study material a copy of the same is given in this programme guide. In case there is any correction or change in your address, you are directed to make use of that printed card addressed to Director, SR&E, IGNOU, Maidan Garhi, New Delhi-110068. You are advised not to write letter to any other officer in the University in this regard. Normally, it takes four to six weeks to effect the change. Therefore, you are advised to make own arrangements to redirect the mail to the changed address during this period.

6.6 Change of Study Centre

The candidates are required to opt only such study centres which are activated for the programme. As far as possible the university will allot the study centre opted by the candidate. However, the university may change the study centre at its convenience without concurrence of the student at any time.

For the purpose of change of Study Centre you have to send request to the Director of your Regional Centre. A copy of the same may be sent to Student Registration and Evaluation Division at the headquarters.

Counselling facilities for a programme may not be available at all the Centres. As such you are advised to make sure that counselling facilities are available for the programme you have chosen, at the new Centre opted for. As far as possible the request for change of Study Centre is considered favourably. However, the allotment of new Study Centre is subject to availability of seats for the programme at the new Centre asked for.

6.7 Change of Regional Centre

When you want transfer from one Region to another Region, you have to write to that effect to the Regional Centre from where you seek a transfer marking copies to the Regional Centre where you would like to be

transferred to and also to Director (SR&E), New Delhi. Further, you have to obtain a certificate from the Coordinator of the Study Centre from where you are seeking transfer regarding the number of assignments submitted. The Regional Director from where you are seeking the transfer will transfer all records to the Regional Centre where you seek transfer under intimation to you and Director (SR&E). The records are normally sent by Registered Post to guard against loss in the postal transit.

6.8 Issue of Duplicate Grade Card/Mark Sheet

A Duplicate Grade Card is issued after a request is made on the prescribed form along with a demand draft of Rs. 100/- to be paid in favour of IGNOU & payable at New Delhi. The requisition may be sent to the Registrar (SR & ED), IGNOU, New Delhi - 68. The form for the purpose is given in this Programme Guide.

6.9 Issue of Duplicate Degree Certificate

A Duplicate Degree Certificate is issued after a request is made on the prescribed form along with a demand draft of Rs. 200/- to be paid in favour of IGNOU & payable at New Delhi and following documents are required to be attached.

- 1) Affidavit on non-judicial stamp paper of Rs. 10/- (format attached)
- 2) Copy of FIR lodged with the police station regarding lost of Degree Certificate.

The form and the proforma of the documents are given in this Programme Guide.

6.10 Re-admission

If you are not able to complete the programme in a maximum of 5 years, University has made a special provision for re-admission. You have to fill and submit a suitable form as per instructions.

6.11 Simultaneous Registration

A student is permitted to register for only one programme in the given academic session. You are, therefore, advised to seek admission to only one programme in the given academic session. Violation of this rule attracts cancellation of admission to all programmes and forfeiture of the programme fees.

6.12 Refund of Fees

Fee once paid will not be refunded under any circumstances programme fee may however be refunded if admission is not offered by IGNOU for any reason.

6.13 Migration Certificate

For Migration Certificate, requisition may be sent to the Regional Director, concerned Regional Centre along with the following documents:

- 1) Application (can be obtained from the Head Office or photocopy of the one given in programme guide could be used.)
- 2) Attested copy of the marksheet.
- 3) Fee of Rs. 200/- in the form of demand draft drawn in favour of IGNOU payable at the city where Regional Centre is located.

Samples of various forms currently used in the University are provided in this Programme Guide. Whenever you need any of these please take a photocopy, fill it and send it to us.

6.14 Disputes on Admission and other University Matters

The place of jurisdiction for filing of a Suit, if necessary, will be only at New Delhi/Delhi.

7. COMMERCE FACULTY AND STAFF

Director, School of Management Studies

Prof. N.V. Narasimham

M.Com.; Ph.D.

Marketing, Price Analysis, International Marketing

Professor

Prof. Nawal Kishor

M.Com., PGDIM, Ph.D.

International Marketing

Readers

Dr. (Mrs.) Madhu Tyagi

M.Com., Ph.D.

Finance

Dr. Syed Vazith Hussain (On leave)

M.Com., M.Phil., Ph.D.

Accounting and Small Scale Industries

Dr. M. S. Senam Raju

M.Com., M.Phil., Ph.D.

Accounting, Rural Marketing and Banking

Lecturers

Dr. Subodh Kesarwani

MBA, M.Com., D.Phil

Information Technology & Operations

Dr. Rashmi Bansal

M.Com., M.Phil., Ph.D.

Business Organisation

Dr. Madhulika

M.Com., LL.B., Ph.D.,

Taxation and Business Law

Dr. Sunil Kumar Gupta

MBA., M.Com., M.Phil., Ph.D.,

Accounting and Finance

Printing and Production Staff

Mr. T. R. Manoj, *Section Officer (Publication)*

Mrs. Sumathy Nair, *Proof Reader*

Administrative/Secretarial Staff

Mr. M.P.S. Puri, *Assistant Registrar*

Ms. Sadhna Malhotra, *SPA*

Dr. Radhakrishna, *PA*

Mr. Ujjal Poddar, *DEO (C)*

Ms Parveen Kapoor, *Stenographer*

8. DETAILED SYLLABUS OF IGNOU COURSES

Course 1

MCO-01: Organisation Theory and Behaviour

BLOCK 1: ORGANISATION THEORY

- Unit 1 Introduction to Organisation
- Unit 2 Organisation Theory
- Unit 3 Organisation Structure and Effectiveness

BLOCK 2: ORGANISATIONAL BEHAVIOUR AND INDIVIDUAL PERSPECTIVE-I

- Unit 4 Overview of OB
- Unit 5 Individual Behaviour and Learning
- Unit 6 Perception
- Unit 7 Attitudes and Values

BLOCK 3: ORGANISATIONAL BEHAVIOUR AND INDIVIDUAL PERSPECTIVE-II

- Unit 8 Personality and Emotions
- Unit 9 Stress Management
- Unit 10 Motivation
- Unit 11 Job Design and Job Satisfaction

BLOCK 4: GROUP BEHAVIOUR

- Unit 12 Group Formation and Structure
- Unit 13 Communication
- Unit 14 Conflict Management
- Unit 15 Team Building and Leadership
- Unit 16 Power and Politics

BLOCK 5: ORGANISATIONAL CULTURE AND DEVELOPMENT

- Unit 17 Organisational Culture and Climate
- Unit 18 Organisational Change
- Unit 19 Organisational Development
- Unit 20 Emerging Trends in OB

Course 2
MCO-03: Research Methodology and Statistical Analysis

BLOCK 1: RESEARCH AND DATA COLLECTION

- Unit 1 Introduction to Business Research
- Unit 2 Research Plan
- Unit 3 Collection of Data
- Unit 4 Sampling
- Unit 5 Measurement and Scaling Techniques

BLOCK 2: PROCESSING AND PRESENTATION OF DATA

- Unit 6 Processing of Data
- Unit 7 Diagrammatic and Graphic Presentation
- Unit 8 Statistical Derivatives and Measures of Central Tendency
- Unit 9 Measures of Variation and Skewness

BLOCK 3: RELATIONAL AND TREND ANALYSIS

- Unit 10 Correlation and Simple Regression
- Unit 11 Time Series Analysis
- Unit 12 Index Numbers

BLOCK 4: PROBABILITY AND HYPOTHESIS TESTING

- Unit 13 Probability and Probability Rules
- Unit 14 Probability Distributions
- Unit 15 Tests of Hypothesis-I
- Unit 16 Tests of Hypothesis-II
- Unit 17 Chi-Square Test

BLOCK 5: INTERPRETATION AND REPORTING

- Unit 18 Interpretation of Statistical Data
- Unit 19 Report Writing

Course 3
MCO-04: Business Environment

BLOCK 1: SOCIO-POLITICAL ENVIRONMENT

- Unit 1 Dimensions of Business Environment
- Unit 2 Socio-Cultural Environment
- Unit 3 Social Responsibilities of Business
- Unit 4 Political Environment

BLOCK 2: LEGAL ENVIRONMENT

- Unit 5 Regulatory Policies and Framework
- Unit 6 Corporate Laws-I
- Unit 7 Corporate Laws-II
- Unit 8 Labour Legislation

BLOCK 3: REGULATIONS OF FINANCIAL MARKETS

- Unit 9 Financial Markets
- Unit 10 Capital Market
- Unit 11 Regulation of Capital Market
- Unit 12 Investors' Protection and Corporate Governance

BLOCK 4: ECONOMIC ENVIRONMENT

- Unit 13 Structure of Indian Economy
- Unit 14 Economic Planning
- Unit 15 Economic Policies
- Unit 16 Small Scale Industries
- Unit 17 Economic Reforms

BLOCK 5: INTERNATIONAL AND TECHNOLOGICAL ENVIRONMENT

- Unit 18 Balance of Payment and Exim Policy
- Unit 19 Globalisation and WTO
- Unit 20 Foreign Investment and Collaborations
- Unit 21 Technological Environment

Course 4

MCO-06: Marketing Management

BLOCK 1: NATURE AND SCOPE OF MARKETING

- Unit 1 Introduction to Marketing
- Unit 2 Marketing Environment
- Unit 3 Marketing Information and Research

BLOCK 2: UNDERSTANDING CONSUMERS AND SELECTING TARGET MARKETS

- Unit 4 Buyer Behaviour
- Unit 5 Markets and Market Segmentation
- Unit 6 Market Targeting and Positioning

BLOCK 3: PRODUCT DECISIONS

- Unit 7 Product Concepts and Classification
- Unit 8 Product Development and Product Life Cycle
- Unit 9 Branding, Packaging and Servicing

BLOCK 4: PRICING DECISIONS

- Unit 10 Objectives and Methods of Pricing
- Unit 11 Price Adjustment Strategies
- Unit 12 Regulation of Prices

BLOCK 5: DISTRIBUTION DECISIONS

- Unit 13 Distribution Channels
- Unit 14 Marketing Intermediaries
- Unit 15 Distribution Logistics

BLOCK 6: PROMOTION DECISIONS AND EMERGING ISSUES

- Unit 16 Marketing Communication
- Unit 17 Personal Selling and Sales Promotion
- Unit 18 Advertising and Publicity
- Unit 19 Emerging Issues in Marketing

Course 5**IBO-06 : International Business Finance**

BLOCK 1: INTERNATIONAL FINANCIAL SYSTEM

- Unit 1 International Monetary Agreements and Institutions
- Unit 2 International Financial Markets
- Unit 3 International Banking
- Unit 4 International Transactions and Balance of Payments

BLOCK 2: FOREIGN EXCHANGE RISK MANAGEMENT

- Unit 5 Foreign Exchange Markets
- Unit 6 Determination and Forecasting of Exchange Rates
- Unit 7 Currency Risk Management
- Unit 8 Measuring and Managing Transaction Exposure
- Unit 9 Measuring and Managing Translation and Economic Exposure

BLOCK 3: INVESTING IN FOREIGN OPERATIONS

- Unit 10 Corporate Strategy and Foreign Direct Investments
- Unit 11 International Project Appraisal
- Unit 12 Cost of Capital for Foreign Investments
- Unit 13 Political Risk and Tax Aspects

BLOCK 4: FINANCING INTERNATIONAL OPERATIONS

- Unit 14 Designing Global Capital Structure
- Unit 15 International Cash Management
- Unit 16 Foreign Trade Financing
- Unit-17 Project Export Financing

-
- Audio :** 1) Forex Regulation in India
2) Globalisation and new financing choices for international firms

9. DETAILED SYLLABUS OF ICAI COURSES

Course 1 MCO-011: Financial Reporting

Objectives

- To gain ability to analyze financial statements including consolidated financial statements of group companies and financial reports of various types of entities,
- To gain ability to apply valuation principles,
- To familiarise with recent developments in the area of financial reporting,
- To gain ability to solve financial reporting and valuation cases.

Contents

- Accounting Standards** - Accounting Standards Interpretations and Guidance Notes on various accounting aspects issued by the ICAI and their applications.
- Overview of International Accounting Standards (IAS)** - International Financial Reporting Standards (IFRS), Interpretations by International Financial Reporting Interpretation Committee (IFRIC), Significant difference vis-a-vis Indian Accounting Standards.
Understanding of US GAAP; Applications of IFRS and US GAAP.
- Corporate Financial Reporting** - Issues and problems with special reference to published financial statements.
- Accounting for Corporate Re-structuring** (including inter-company holdings).
- Consolidated Financial Statements of Group Companies:** Concept of a Group, purposes of consolidated financial statements minority interest, Goodwill; Consolidation procedures – Minority interests, Goodwill, Treatment of pre- acquisition and post-acquisition profit.
Consolidation with two or more subsidiaries, consolidation with foreign subsidiaries; Consolidated profit and loss account, balance sheet and cash flow statement; Treatment of investment in associates in consolidated financial statements; Treatment of investments in joint ventures in consolidated financial statements.
- Accounting and Reporting of Financial Instruments:** Meaning, recognition, derecognition and offset, compound financial instruments; Measurement of financial instruments; Hedge accounting; Disclosures
- Share based payments:** Meaning, Equity settled transactions, Transaction with employees and non-employees; Determination of fair value of equity instruments; Vesting conditions; Modification, cancellation and settlement; Disclosures
- Financial Reporting by Mutual funds, Non-banking finance companies, Merchant bankers, Stock and commodity market intermediaries.**
- Valuation**
(a) Concept of Valuation; (b) Valuation of Tangible Fixed Assets; (c) Valuation of Intangibles including Brand Valuation and Valuation of Goodwill; (d) Valuation of Liabilities; (e) Valuation of Shares; (f) Valuation of Business;
- Developments in Financial Reporting:** (a) Value Added Statement; (b) Economic Value Added, Market Value Added, Shareholders' Value Added; (c) Human Resource Reporting; (d) Inflation Accounting.

Note: *If either old Accounting Standards (ASs), Accounting Standards Interpretations (ASIs), Guidance Notes (GNs), Announcements and Limited Revisions to ASs are withdrawn or new ASs, GNs, Announcements and Limited Revisions to AS are issued by the Institute of Chartered Accountants of India in place of existing ASs, ASIs, GNs, Announcements and Limited Revisions to AS, the syllabus will accordingly include/exclude such new developments in the place of the existing ones with effect from the date to be notified by the Institute.*

Course 2

MCO-012: Strategic Financial Management

Objective

To apply financial management theories and techniques for strategic decision making.

Contents

- 1 Financial Policy and Corporate Strategy:** Strategic decision making framework; Interface of Financial Policy and strategic management; Balancing financial goals vis-à-vis sustainable growth.
- 2 Project Planning and Capital Budgeting:** (a) Feasibility study; (b) Cash flow Projections – Impact of taxation, depreciation, inflation and working capital; (c) Capital Budgeting Decisions - Certainty Equivalent approach, Evaluation of Risky Investment Proposals, Risk and Return analysis, Simulation and decision tree analysis, Sensitivity analysis, Capital Rationing, Adjusted Net Present Value, Replacement decisions, Application of Real Options in capital budgeting, Impact of inflation on capital budgeting decisions; (d) Preparation of Project Report; (e) Social cost benefit analysis.
- 3 Leasing decision including cross border leasing**
- 4 Dividend Decisions:** Dividend theories, Determinants of dividend policies.
- 5 (a) Indian Capital Market** including role of various primary and secondary market institutions; **(b) Capital Market Instruments** - Financial derivatives – stock futures, stock options, index futures, index options; Option valuation techniques : Binomial model, Black Scholes Option Pricing Model, Greeks – Delta, Gamma, Theta, Rho and Vega; Pricing of Futures – Cost of carry model; Imbedded derivatives; **(c) Commodity derivatives;** **(d) OTC derivatives** -Swaps, Swaptions, Forward Rate Agreements (FRAs), Caps, Floors and Collors.
- 6 Security Analysis**
Fundamental analysis: Economic analysis, Industry analysis and Company Analysis

Bond valuation, Price Yield relationship, Bond Price forecasting – application of duration and convexity, Yield curve strategies

Technical Analysis: Market cycle model and basic trend identification, different types of charting, support and resistance, price patterns, moving averages, Bollinger Bands, momentum analysis.
- 7 Portfolio Theory and Asset Pricing**

Efficient Market Theory – Random walk theory ; Markowitz model of risk return optimization; Capital Asset Pricing Model (CAPM); Arbitrage Pricing Theory (APT); Sharpe Index Model; Portfolio Management - Formulation, Monitoring and Evaluation; Equity Style Management; Principles and Management of Hedge Funds; International Portfolio Management.
- 8 Financial Services in India:** Investment Banking; Retail Banking; On Line Share Trading; Depository Service.
- 9 (a) Mutual Funds:** Regulatory framework, formulation, monitoring and evaluation of various schemes of Mutual funds, Money market mutual funds;
(b) Exchange Traded Funds.
- 10 Money Market operations**
- 11 (a) Foreign Direct Investment, Foreign Institutional Investment;**
(b) International Financial Management - Raising of capital abroad - American Depository Receipts, Global Depository Receipts, External Commercial Borrowings and Foreign Currency Convertible Bonds; International Capital Budgeting; International Working Capital Management.
- 12 Foreign Exchange Exposure and Risk Management:** Exchange rate determination, Exchange rate forecasting; Foreign currency market; Foreign exchange derivatives – Forward, futures, options and swaps; Management of transaction, translation and economic exposures; Hedging currency risk.

- 13 Mergers, Acquisitions and Restructuring:** Meaning of mergers and acquisition, categories, purposes; Process of mergers and acquisition – Identification and valuation of the target, acquisition through negotiation, due diligence, post – merger integration; Legal and regulatory requirements; Merger and Acquisition agreement; Reverse merger; Potential adverse competitive effects of mergers;

Corporate Takeovers - Motivations, Co-insurance effect, Cross-border takeovers, Forms of takeovers, Takeover defenses; Going Private and Other Control Transactions - Leveraged Buyouts (LBOs), Management Buyouts (MBOs), Spin Offs and Asset Divestitures

Corporate Restructuring - Refinancing and rescue financing, reorganizations of debtors and creditors, Sale of assets, targeted stock offerings, downsizing and layoff programmes, negotiated wage give-backs, employee buyouts

Course 3

MCO-013: Advanced Auditing and Professional Ethics

Objectives

- (a) To gain expert knowledge of current auditing practices and procedures and apply them in auditing engagements,
- (b) To develop ability to solve cases relating to audit engagements.

Contents

- 1 Auditing Standards, Statements and Guidance Notes:** Auditing and Assurance Standards (AASs); Statements and Guidance Notes on Auditing issued by the ICAI; Significant differences between Auditing and Assurance Standards and International Standards on Auditing.
- 2 Audit strategy, planning and programming:** Planning the flow of audit work; audit strategy, planning programme and importance of supervision: review of audit notes and working papers; drafting of reports; principal's ultimate responsibility; extent of delegation; control over quality of audit work; reliance on the work of other auditor, internal auditor or an expert.
- 3 Risk Assessment and Internal Control:** Evaluation of internal control procedures; techniques including questionnaire, flowchart; internal audit and external audit, coordination between the two.
- 4 Audit under computerized information system (CIS) environment:** Special aspects of CIS Audit Environment, need for review of internal control especially procedure controls and facility controls. Approach to audit in CIS Environment, use of computers for internal and management audit purposes: audit tools, test packs, computerized audit programmes; Special Aspects in Audit of E-Commerce Transaction.
- 5 Special audit techniques:** (a) Selective verification; statistical sampling: Special audit procedures; physical verification of assets, direct confirmation of debtors and creditors; (b) Analytical review procedures; (c) Risk-based auditing.
- 6 Audit of limited companies:** Statutory requirements under the Companies Act 1956; Audit of branches: joint audits; Dividends and divisible profits - financial, legal, and policy considerations.
- 7 Rights, duties, and liabilities of auditors; third party liability.**
- 8 Audit reports** - qualifications, notes on accounts, distinction between notes and qualifications, detailed observations by the statutory auditor to the management *vis-a-vis* obligations of reporting to the members.
- 9 Audit Committee and Corporate Governance**

- 10 **Audit of Consolidated Financial Statements**, Audit Reports and Certificates for Special Purpose engagements; Certificates under the Payment of Bonus Act, import/export control authorities, etc.; Specific services to non-audit clients; Certificate on Corporate Governance.
- 11 **Special features of audit of banks, insurance companies, co-operative societies and non-banking financial companies.**
- 12 **Audit under Fiscal Laws**, viz, Direct and Indirect Tax Laws.
- 13 **Cost audit**
- 14 **Special audit assignments** like audit of bank borrowers, audit of stock and commodity exchange intermediaries and depositories; inspection of special entities like banks, financial institutions, mutual funds, stock brokers.
- 15 **Special features in audit of public sector companies.** Directions of Comptroller and Auditor General of India under Section 619; Concepts of propriety and efficiency audit.
- 16 **Internal audit, management and operational audit:** Nature and purpose, organisation, audit programme, behavioural problems; Internal Audit Standards issued by the ICAI; Specific areas of management and operational audit involving review of internal control, purchasing operations, manufacturing operations, selling and distribution, personnel policies, systems and procedures. Aspects relating to concurrent audit.
- 17 **Investigation and Due Diligence**
- 18 **Concept of peer review**
- 19 **Salient features of Sarbanes – Oxley Act, 2002** with special reference to reporting on internal control.
- 20 **Professional Ethics:** Code of Ethics with special reference to the relevant provisions of The Chartered Accountants Act, 1949 and the Regulations there under.

Course 4
MCO-014: Corporate and Allied Laws

Section A : Company Law (70 Marks)

Objective

To be able to analyze and apply various provisions of the Companies Act in practical situations

Contents

- 1 **The Companies Act, 1956, Rules and Regulations there under in its entirety with specific reference to:**
 - (a) Accounts and audit; (b) Dividend; (c) Directors - powers, managerial remuneration; (d) Meetings, powers of the Board and related party transactions; (e) Inspection and Investigation; (f) Compromises, Arrangements and Reconstructions; (g) Prevention of Oppression and Mismanagement; (h) Revival and Rehabilitation of Sick Industrial Companies; (i) Corporate Winding up and Dissolution; (j) Producer Companies; (k) Companies incorporated outside India; (l) Offences and Penalties; (m) E-governance
- 2 **Corporate Secretarial Practice:** Drafting of Resolution, Minutes, Notices and Reports

Section B: Allied Laws (30 Marks)

Objective

To develop ability to analyse the requirements of laws stated in the Section.

Contents

1 An overview of the following laws:

- (a) The Securities and Exchange Board of India Act, 1992, Rules, Regulations and Guidelines issued thereunder.
- (b) The Securities Contracts (Regulation) Act, 1956
- (c) The Foreign Exchange Management Act, 1999
- (d) The Competition Act, 2002
- (e) The Banking Regulation Act, 1949, The Insurance Act, 1938. The Insurance Regulatory and Development Authority Act, 1999. The Securitisation and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002
- (f) The Prevention of Money Laundering Act, 2002

2 Interpretation of Statutes, Deeds and Documents.

Course 5

MCO-015: Advanced Management Accounting

Objectives

- (a) To apply various management accounting techniques to all types of organizations for planning, decision making and control purposes in practical situations.
- (b) To develop ability to apply quantitative techniques to business problems

Contents

1 Cost Management

(a) Developments in the business environment; just in time; manufacturing resources planning; (MRP); automated manufacturing; synchronous manufacturing and back flush systems to reflect the importance of accurate bills of material and routings; world class manufacturing; total quality management; (b) Activity based approaches to management and cost analysis; (c) Analysis of common costs in manufacturing and service industry; (d) Techniques for profit improvement, cost reduction, and value analysis; (e) Throughput accounting; (f) Target costing; cost ascertainment and pricing of products and services; (g) Life cycle costing; (h) Shut down and divestment.

2 Cost Volume Profit Analysis

(a) Relevant cost; (b) Product sales pricing and mix; (c) Limiting factors; (d) Multiple scarce resource problem; (e) Decisions about alternatives such as make or buy, selection of products, etc.

3 Pricing Decisions

(a) Pricing of a finished product; (b) Theory of price; (c) Pricing policy; (d) Principles of product pricing; (e) New product pricing; (f) Pricing strategies; (g) Pricing of services; (h) Pareto analysis

4 Budgets and Budgetary Control

The budget manual, Preparation and monitoring procedures, Budget variances, Flexible budgets, Preparation of functional budget for operating and non-operating functions, Cash budgets, Capital expenditure budget, Master budget, Principal budget factors.

5 Standard Costing and Variance Analysis

Types of standards and sources of standard cost information; evolution of standards, continuous - improvement; keeping standards meaningful and relevant; variance analysis; disposal of variances.

- (a) Investigation and interpretation of variances and their inter relationship
- (b) Behavioural considerations.

6 Transfer pricing

(a) Objectives of transfer pricing; (b) Methods of transfer pricing; (c) Conflict between a division and a company; (d) Multi-national transfer pricing.

7 Cost Management in Service Sector

8 Uniform Costing and Inter firm comparison

9 Profitability analysis - Product wise / segment wise / customer wise

10 Financial Decision Modeling

- (a) Linear Programming; (b) Network analysis - PERT/CPM, resource allocation and resource leveling;
- (c) Transportation problems; (d) Assignment problems; (e) Simulation; (f) Learning Curve Theory;
- (g) Time series forecasting; (h) Sampling and test of hypothesis

Course 6
MCO-016: Information Systems and Control and Audit

Objective

To gain application ability of necessary controls, laws and standards in computerized Information system.

Contents:

1 Information Systems Concepts

General Systems Concepts – Nature and types of systems, nature and types of information, attributes of information; Management Information System – Role of information within business; Business information systems – various types of information systems – TPC, MIS, DSS, EIS, ES

2 Systems Development Life Cycle Methodology

Introduction to SDLC/Basics of SDLC; Requirements analysis and systems design techniques; Strategic considerations : Acquisition decisions and approaches; Software evaluation and selection/development; Alternate development methodologies- RAD, Prototype etc; Hardware evaluation and selection; Systems operations and organization of systems resources; Systems documentation and operation manuals; User procedures, training and end user computing; System testing, assessment, conversion and start-up; Hardware contracts and software licenses; System implementation; Post-implementation review; System maintenance; System safeguards; Brief note on IS Organisation Structure

3 Control objectives

- (a) Information Systems Controls - Need for control, Effect of computers on Internal Audit; Responsibility for control – Management, IT, personnel, auditors; Cost effectiveness of control procedure; Control Objectives for Information and related Technology (COBIT)
- (b) Information Systems Control Techniques - Control Design, Preventive and detective controls, Computer-dependent control, Audit trails, User Controls (Control balancing, Manual follow up); Non-computer-dependent (user) controls - Error identification controls, Error investigation controls, Error correction controls, Processing recovery controls
- (c) Controls over system selection, acquisition/development - Standards and controls applicable to IS development projects - Developed / acquired systems, Vendor evaluation, Structured analysis and design, Role of IS Auditor in System acquisition/selection
- (d) Controls over system implementation - Acceptance testing methodologies, System conversion methodologies, Post implement review, Monitoring, use and measurement.

- (e) Control over System and program changes - Change management controls, Authorization controls, Documentation controls, Testing and quality controls, Custody, copyright and warranties, Role of IS Auditor in Change Management
 - (f) Control over Data integrity, privacy and security - Classification of information, Logical access controls, Physical access control, Environmental control, Security concepts and techniques – Cryptosystems, Data Encryption Standards (DES), Public Key Cryptography & Firewalls, Data security and public network, Monitoring and surveillance technique, Data Privacy, Unauthorised intrusion, hacking, virus control, Role of IS Auditor in Access Control
- 4 **Audit Tests of General and Automated Controls**
 - (a) Introduction to basics of testing (reasons for testing); (b) Various levels/types of testing such as - Performance testing, Parallel testing, Concurrent Audit modules/Embedded audit modules, etc.
 - 5 **Risk assessment methodologies and applications**
 - (a) Meaning of Vulnerabilities, Threats, Risks, Controls, (b) Fraud, error, vandalism, excessive costs, competitive disadvantage, business, interruption, social costs, statutory sanctions, etc. (c) Risk Assessment and Risk Management, (d) Preventive/detective/corrective strategies
 - 6 **Business Continuity Planning and Disaster recovery planning**
 - (a) Fundamentals of BCP/DRP, (b) Threat and risk management, (c) Software and data backup techniques, (d) Alternative processing facility arrangements,(e) Disaster recovery procedural plan, (f) Integration with departmental plans, testing and documentation, (g) Insurance
 - 7 **An over view of Enterprise Resource Planning (ERP)**
 - 8 **Information Systems Auditing Standards**, guidelines, best practices (BS7799, HIPPA, CMM etc.)
 - 9 **Drafting of IS Security Policy, Audit Policy, IS Audit Reporting - a practical perspective**
 - 10 **Information Technology Act, 2000**

Course 7 MCO-017: Direct Tax Laws

Objectives

- (a) To gain advanced knowledge of the provisions of direct tax laws,
- (b) To acquire the ability to apply the knowledge of the provisions of direct tax laws to various situations in actual practice.

Contents

- 1 The Income-tax Act, 1961 and Rules thereunder (90 marks)
- 2 The Wealth-tax Act, 1957 and Rules thereunder (10 marks)

While covering the direct tax laws, students should familiarise themselves with considerations relevant to tax management. These may include tax considerations with regard to specific management decisions, foreign collaboration agreements, international taxation, amalgamations, tax incentives, personnel compensation plans, inter-relationship of taxation and accounting, with special reference to relevant accounting standards and other precautions to be observed to maximise tax relief. Further, they should have a basic understanding about the ethical considerations in tax management and compliance with taxation laws.

Note: If new legislations are enacted in place of the existing legislations relating to income tax and wealth tax, the syllabus will accordingly include such new legislations in the place of the existing legislations with effect from the date to be notified by the Institute.

Course 8
MCO-018: Indirect Tax Laws

Objectives

- (a) To gain expert knowledge of the principles of the laws relating to central excise customs and service tax,
- (b) To acquire the ability to apply the knowledge of the provisions of the above-mentioned laws to various situations in actual practice.

Contents

Section A: Central Excise (40 marks)

- 1 Central Excise Act, 1944** and the related Rules, Circulars and Notifications.
- 2 Central Excise Tariff Act, 1985** and the related Rules.

Section B: Service tax & VAT (40 marks)

- 3 Law relating to service tax** as contained in the Finance Act, 1994 as amended from time to time and the related Rules, Circulars and Notifications.
- 4 Issues related to Value Added Tax:**
 - i Backdrop for State-Level VAT in India
 - ii Taxonomy of VAT
 - iii Input tax credit, tax invoices
 - iv Small dealers and composition scheme
 - v VAT procedures
 - vi VAT in relation to incentive schemes, works contract, lease transactions and hire purchase transactions.
 - vii VAT and Central Sales Tax

Section C: Customs (20 Marks)

- 5 Customs Act, 1962** and the related Rules, Circulars and Notifications;
- 6 Customs Tariff Act, 1975** and the related Rules.

While covering the above laws, students should familiarize themselves with the inter-relationship of accounting with excise, customs and service tax and also the ethical considerations involved in the compliance of these laws.

Note: If new legislations are enacted in place of the existing legislations relating to central excise, customs and service tax, the syllabus will accordingly include such new legislations in place of the existing legislations with effect from the date to be notified by the Institute. Students shall not be examined with reference to any particular State VAT Law.

10. SOME FORMS FOR YOUR USE

In this section we are enclosing the sample of some forms which are useful to you. Whenever you have to correspond with the University, please get the photocopy of the relevant form, fill it carefully and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed:

- 1) Assignment Remittance-cum-Acknowledgement Form
- 2) Non-Receipt of Study Material/Assignment
- 3) Application Form for Change/Correction of Address/Study Centre
- 4) Requisition for Fresh Set of Assignments
- 5) Term-End Examination Form
- 6) Application Form for Re-Checking of Result of Term-End Examination
- 7) Application Form for Obtaining Duplicate Grade Card/Mark-Sheet
- 8) Application Form for Issue of Duplicate Copy of University Diploma / Degree / Certificate
- 9) Application Form for Issue of Migration Certificate
- 10) Application Form for Re-Admission
- 11) Application Form for Issue of Provisional Certificate

B-2

Enrolment No. : Programme :

Name: _____

Course Code: _____ Medium :

Sl.No.	Assignment No.	For Office Use Only
		Sl. No. : _____
		Date of Receipt : _____
		Name of Evaluator : _____
		Date of despatch to the Evaluator : _____
		Date of receipt from Evaluator: _____
Sig. of dealing Accountant Date: _____		

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
ASSIGNMENTS REMITTANCE-CUM-ACKNOWLEDGEMENT FORM

Enrolment No. : Programme :

Name : _____

Course Code : _____ Medium :

Sl. No. Assignment No.

Signature of the Student _____

Date : _____

FOR OFFICE USE ONLY
Sl. No. : _____
Signature of the receiver
Date : _____
Seal

- Notes: 1. Submit this form to the coordinator of your study centre alongwith the assignment.
2. When you submit the assignment by post, enclose a self-addressed stamped envelop along with this.

To
The Registrar
Material Production & Distribution Division
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110 068

SUBJECT : NON-RECEIPT OF STUDY MATERIAL / ASSIGNMENT

Enrolment No.

--	--	--	--	--	--	--	--	--

Programme

--

Medium of Study

--

I have not received the Study Material / Assignments in respect of the following :

Sl.No.	Course Code	Blocks	Assignments

I have remitted all the dues towards the course fee and there is NO CHANGE in my address given as follows :

Name and Address _____

Signature : _____

Date : _____

For Office Use

Date of despatch of study material/assignments to students _____

(You are advised to use the photocopy of this proforma)



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
CHANGE/CORRECTION OF ADDRESS/STUDY CENTRE**

All correspondence to be sent at the following address and change of Study Centre be recorded.

Enrolment Number

Date of Change effective from

Write in BLOCK LETTERS only

Name: Shri/Smt./Km.	
---------------------	--

New Address

Town												
State	Pin											
State Code				(See Appendix-4)								

Medium of Study

Programme of Study

New Study Centre Code

 (See Appendix-2)

Date _____

Signature _____

The filled-up form should be mailed to :

**The Registrar
Student Registration and Evaluation Division
Indira Gandhi National Open University
Maidan Garhi, New Delhi - 110 068**

(You are advised to use the photocopy of this proforma)



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
NEW DELHI**

REQUISITION FOR FRESH SET OF ASSIGNMENTS

Programme of Study

Enrolment Number Study Centre Code

Write in BLOCK CAPITAL LETTERS only.

Name : Shri/Smt./Km.

Please indicate course code, assignment code and course title for which you need the assignments in the following columns. The assignments of the course which you have already passed should not be mentioned.

Sl. No.	Course Code	Assignment Code	Course Title
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Complete Address _____

Signature _____

Date _____

_____ PIN _____

Please mail this Form to :

**Deputy Registrar (MPDD)
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi - 110 068**

For Official Use Only:

Date of Despatch of Assignments to the Student

(Please use the photocopy of this proforma)

INSTRUCTIONS FOR DOING ASSIGNMENTS

1. Read instructions for submission of assignments given in your Programme Guide carefully.
2. Assignments should be demanded only if your registration for that course (subject) is valid.
3. Please ensure that you have mentioned your correct Enrolment No. (it consists of 9 digits), Name, Course Code, and Course Title, Semester/year, wherever applicable, and Study Centre Code on your assignment responses before submitting to the concerned authorities.
4. Submission of assignments within due dates is a pre-requisite for appearing in the term-end examination. You are, therefore, advised to submit your **Assignments at your Study Centre** within the prescribed dates. Assignments received after due dates will be summarily rejected.
5. In case you have failed to get the overall qualifying grade for a course; you may choose to either appear in the term end examination or attempt the assignments for that course again.
6. Assignments should not be demanded to improve your score if you have secured minimum qualifying score in a course (subject).
7. Please do not submit your assignment responses twice either at the same Study Centre or at different Study Centres for evaluation.



Examination Form

Dates for submission of Exam Forms	
For June TEE	Late Fee
1 Feb to 31 March	No Late Fee
1 April to 20 April	Rs. 100/-
21 April to 15 May*	Rs. 500/-
16 May to 28 May*	Rs. 1000/-
For June TFF	Late Fee
1 Aug to 30 Sept.	No Late Fee
1 Oct. to 20 Oct.	Rs. 100/-
21 Oct. to 15 Nov.*	Rs. 500/-

परीक्षा फार्म जमा करने के लिए तारीख	
जून सत्रांत परीक्षा	विलम्ब शुल्क
1 फरवरी 31 मार्च	बिना विलम्ब शुल्क
1 अप्रैल से 20 अप्रैल	Rs. 100/-
21 अप्रैल से 15 मई*	Rs. 500/-
16 मई से 28 मई*	Rs. 1000/-
दिसम्बर सत्रांत परीक्षा	विलम्ब शुल्क
1 अगस्त से 30 सितम्बर	बिना विलम्ब शुल्क

*During these dates, submit the Exam Form with Required fee to the Regional Centre (for outside Delhi) for Delhi, submit to the Registrar (SR&E) Exams, for these students will be conducted at Regional Centre city only.

इन तिथियों के दौरान, परीक्षा फार्म आवश्यक शुल्क के साथ संबंधित क्षेत्रिय निदेशक (दिल्ली से बाहर के लिए) को भेजें। दिल्ली के लिए कुलसचिव, (वि.पं. व मू.) को भेजें। इन विद्यार्थियों की परीक्षा केवल क्षेत्रिय केन्द्र शहर में आयोजित होगी।

Demand Draft/IPO for late fee is payable to IGNOU, New Delhi

विलम्ब शुल्क इंगॉरा.मु.वि. के नाम डिमांड ड्राफ्ट/पोस्टल आर्डर द्वारा देय है।

Draft/IPO No.	Date
ड्राफ्ट/पोस्टल आर्डर नं.	दिनांक

Amount	Bank/PO
रकम	बैंक/डाकघर

Please write your Enrolment Number and programme on the reverse side of Draft/PO

विद्यार्थी ड्राफ्ट/पोस्टल आर्डर के पीछे अपना नाम, अनुक्रमांक, पाठ्यक्रम कोड लिखना न भूलें।

Complete Address for Correspondence

संवादा के लिए पूरा पता

Name/नाम

.....

.....

PIN [] The Registrar (SR & E)

Please send this National Open University 20 April/20 Oct. to the address mentioned below and nowhere else please. Do not write on this form.

कुलसचिव (वि.पं. व मू.)
कृपया परीक्षा फार्म को 20 अप्रैल/20 अक्टूबर तक
इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय

Please read the instructions overleaf before filling up the form / कृपया फार्म भरने से पहले अगले पृष्ठ पर दिए गए निर्देशों को पढ़िए।

INDIRA GANDHI NATIONAL OPEN UNIVERSITY, NEW DELHI-110068

इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय, नई दिल्ली-110068

Programme Code
अध्ययन कार्यक्रम कोड

Control No
(for office use only)

Enrolment Number
नामांकन संख्या

Exam. Centre Code from where, you wish to appear

परीक्षा केंद्र कोड जहां से आप परीक्षा देना चाहते हैं।

Name : Shri/Smt./Km.

नाम : श्री/श्रीमती/कुमारी

Please fill up correct course code and complete course title in which you intend to take the examination. Also fill up the course, the result of which has not yet been declared. The Course(s), which you have already passed should not be mentioned since improvement of score/grade is not permissible.

जिस पाठ्यक्रम की आप परीक्षा देना चाहते हैं, उसका सही पाठ्यक्रम कोड तथा पूरा पाठ्यक्रम शीर्षक लिखिए। जिन पाठ्यक्रम/पाठ्यक्रमों का परीक्षा परिणाम अभी तक घोषित नहीं हुआ है, उन्हें भी लिखें। जिन पाठ्यक्रम/पाठ्यक्रमों को आप पहले ही उत्तीर्ण कर चुके हैं उनको उल्लेख न करें क्योंकि अंकों/ग्रेड में सुधार करने की अनुमति नहीं है।

S.No.	Course Code	Course Title
क्रम सं.	पाठ्यक्रम कोड	पाठ्यक्रम शीर्षक
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

For Practical Examination only (For BCA, MCA, BIT,ADIT/PGDIAN, BLS Programmes)

(Please mention course code only, not course title)

01	02	03
04	05	06

I hereby solemnly affirm that I have submitted/will submit, all the required number of assignments prescribed for the above course(s) within the deadlines prescribed by the University to the appropriate authority for evaluation.

I am aware that submission of assignments prescribed for these courses is a pre-requisite for taking Term-End Examination. I also state that my registration for the above courses is valid and not time barred. If any of my above statements are found to be untrue, I will have no claim for taking examination. I undertake that shall abide by the rules and regulations of the University. I have signed this undertaking on this..... day..... of 20

मैं एतद्वारा विधिवत् घोषणा करता हूँ कि उपर्युक्त पाठ्यक्रम/पाठ्यक्रमों के लिए, निर्धारित सत्रीय कार्यों को वांछित संख्या में, विश्वविद्यालय द्वारा निर्धारित अंतिम तारीख के अंदर, मूल्यांकन के लिए, उपयुक्त अधिकारियों, को जमा करा चुका हूँ/जमा करा दूंगा।

मैं भलीभाँति जानता हूँ कि सत्रांत परीक्षा देने के लिए इन पाठ्यक्रमों के निर्धारित सत्रीय कार्यों को जमा करना पहली शर्त है। उपरोक्त पाठ्यक्रमों के लिए मेरा पंजीकरण वैध है तथा इन्हें पूरा करने का निर्धारित समय समाप्त नहीं हुआ है। यदि उपरोक्त कथन में से कोई भी असत्य पाया गया तो मैं परीक्षा देने का दावा नहीं करूंगा। मैं यह भी वचन देता हूँ कि विश्वविद्यालय के निर्णय, नियमों और विनियमों का पालन करूंगा। मैं आज दिनांक को इस कथन वचन पत्र पर हस्ताक्षर कर रहा हूँ।

Please superscribe "Examination Form" on the top of envelope

P.T.O./कृ.पु.उ.

INSTRUCTIONS FOR FILLING UP THE FORM

फार्म भरने के लिए निर्देश

- Please attach a self-addressed post card, if acknowledgement is desired. If you are sending your examination form through Regd./Speed Post or Courier, Please retain the proof of its mailing till you receive the Examination Intimation Slip.**

यदि आप इसकी पावती चाहते हैं तो कृपया स्वयं का पता लिखा पोस्ट कार्ड संलग्न करें। यदि आप अपना परीक्षा फार्म पंजीकृत/स्पीड पोस्ट अथवा कोरियर द्वारा भेज रहे हैं, जब तक आपको परीक्षा सूचना पर्ची प्राप्त नहीं होती, परीक्षा फार्म भेजने का प्रमाण संभाल कर रखें।
- Students should submit the examination form only once for each Term-end Examination.**

विद्यार्थी को प्रत्येक सत्रांत परीक्षा के लिए केवल एक ही बार परीक्षा फार्म भरना होगा।
- It is advisable that students fill-up the examination form without waiting for the result of the previous exam.**

विद्यार्थियों को यह सलाह दी जाती है कि वे पिछली परीक्षा के परिणाम (यदि परीक्षा दी है) की प्रतीक्षा किये बिना परीक्षा आवेदन पत्र निर्धारित तिथि तक जमा करायें।
- If you do not receive Examination Intimation Slip one week before commencement of examination, please contact your Examination Centre/Study Centre. If your name exists in the list of the registered candidates, you can take examination by showing your identity card. You can also visit our website www.ignou.ac.in and download Examination Intimation slip.**

यदि आपको परीक्षा प्रारम्भ होने के एक सप्ताह पहले तक परीक्षा सूचना पर्ची प्राप्त नहीं होती है तो कृपया अपने परीक्षा केन्द्र/अध्ययन केन्द्र से संपर्क करें और यदि आपका नाम पंजीकृत अभ्यर्थियों की सूची में मौजूद है, तो ऐसी स्थिति में आप अपना पहचान-पत्र दिखाकर परीक्षा दे सकते हैं। आप हमारी वेबसाइट www.ignou.ac.in से भी परीक्षा सूचना पर्ची प्राप्त कर सकते हैं।
- A) Students of B.A./B.Com/B.Com/B.Sc/BCA/BTS programmes can take examination for courses up to 48 credits and those of Management Programme can take examination for a maximum of 8 courses at a time.**

बी.ए./बी.काम./बी.एससी./बी.सी.ए./बी.टी.एस. कार्यक्रमों के विद्यार्थी एक बार में अधिकतम 48 क्रेडिट के पाठ्यक्रमों की परीक्षा दे सकते हैं जबकि प्रबन्ध कार्यक्रम के विद्यार्थी एक बार में अधिकतम 8 पाठ्यक्रमों की परीक्षा दे सकते हैं।

B) If courses opted are in excess of this limit, only the first permissible number of courses will be considered.

यदि आपके चुने हुए विषय इस सीमा से अधिक हैं तो प्रथम अंकित मान्य विषय ही विचारणीय होंगे।
- A) Normally the Study Centre is the examination centre except in Delhi. However, the University can allot you an alternative examination centre if your Study Centre is not declared an examination centre.**

दिल्ली के सिवाय सामान्यतः अध्ययन केन्द्र ही परीक्षा केन्द्र होता है। परन्तु यदि आपका अध्ययन केन्द्र परीक्षा केन्द्र घोषित नहीं हुआ हो तो विश्वविद्यालय आपको वैकल्पिक परीक्षा केन्द्र आवंटित कर सकता है।

B) In case you wish to take examination at a particular Centre the code of your chosen centre be filled up as exam. centre code.

यदि आप अपने अध्ययन केन्द्र के स्थान पर किसी विशिष्ट केन्द्र में परीक्षा देना चाहते हैं तो अध्ययन केन्द्र के स्थान पर अपने चुने हुए केन्द्र का कोड लिखिए।

C) However, if Exam Centre chosen by you is not activated, you will be allotted another exam. Centre under the same region.

यदि आपके द्वारा चुना गया परीक्षा केन्द्र उक्त कार्यक्रम के लिए प्रचलित नहीं है तो उसी क्षेत्र में प्रचलित कोई और परीक्षा केन्द्र आपको आवंटित कर दिया जाएगा।

D) Change of examination centre, once allotted, is not permissible under any circumstances.

एक बार परीक्षा केन्द्र आवंटित करने के बाद उसमें परिवर्तन की अनुमति किसी भी परिस्थिति में नहीं है।
- Only such candidates shall be eligible to appear at the examination who have paid necessary programme fee and their registration is valid for the courses for which they wish to appear and also have completed minimum prescribed period.**

केवल वही अभ्यर्थी परीक्षा में शामिल हो सकेंगे, जिन्होंने आवश्यक कार्यक्रम शुल्क का भुगतान कर दिया है तथा जिन पाठ्यक्रमों के लिए परीक्षा में सम्मिलित होना चाहते हैं, उनका पंजीकरण वैध है तथा उन पाठ्यक्रमों के लिए वे न्यूनतम निर्धारित समय भी पूरा कर चुके हैं।
- Please write correct course code(s) and complete title of course(s) as indicated in your Programme Guide failing which computer will not print you relevant course code in "intimation slip" for taking examination. Example : ECO-01 : Business Organisation / MS-02 : Management Men.**

कृपया आप निर्धारित दर्शिका में उल्लिखित सही पाठ्यक्रम कोड/पाठ्यक्रम कोडों तथा पाठ्यक्रम/पाठ्यक्रमों के सही शीर्षक लिखें। ऐसा न करने पर परीक्षा देने के लिए सूचना-पर्ची में आपका सही पाठ्यक्रम कोड कंप्यूटर द्वारा मुद्रित नहीं किया जा सकेगा। **उदाहरण:** ई.सी.ओ.-01: व्यवसाय संगठन/एम.एस.- 02 : प्रबंधकीय व्यक्ति।
- Contact the Co-ordinator of your Study Centre/Regional Director of your region, for copies of this form, or you may have a photocopy made, if needed, in future.**

इस फार्म की प्रतियों के लिए आप अपने अध्ययन केंद्र के संचालक/अपने क्षेत्र के क्षेत्रीय निदेशक से संपर्क करें अथवा आपको भविष्य में इनकी आवश्यकता है तो आप फोटोकॉपी करा सकते हैं।



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068

APPLICATION FORM FOR RE-CHECKING OF RESULT OF TERM-ENDE EXAMINATION

Name

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Address.....

.....

Pin

--	--	--	--	--	--

Programme Month and Year of the Exam.

Name of Exam. Centre

Centre Code

Courses in which re-checking of the Term-end Exam. result is sought?	Course Code	Name of the Course
.....
.....
(Rs 100/- per course/paper)
.....

Total amount paid Rs.

Bank DD No.

Dated

Signature

Note : There is no provision for re-evaluation. Checking is done with reference to the grade/marks given in the Answer-book and the Award list. If there is any mistake on the part of the University, re-checking fee at the rate of Rs 100/- paid by the candidate will be refunded. Application Form for this purpose will normally be entertained within a period of 2 months of the declaration of result.

The filled in form with the requisite fee is to be sent to:

Asst. Registrar (Exam. II)
Indira Gandhi National Open University
Maidan Garhi, New Delhi-110 068

(You are advised to use the photocopy of this proforma)



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi - 110 068

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE CARD/MARK-SHEET

Name of the Candidate.....

Enrolment No.

--	--	--	--	--	--	--	--	--

Address.....
.....
.....
.....

Pin

--	--	--	--	--	--

Programme.....

Month and Year of the Exam.....

Centre from where appeared at the last examination

Bank Draft / IPO No.dated
for Rs. 100/- in favour of IGNOU, payable at New Delhi

.....
Signature

Date :

Note : Fee for duplicate grade card is Rs 100/-. The duplicate grade card/mark sheet will be sent by Registered post.

The filled in form with the requisite fee is to be sent to :

Registrar (SR & ED)
Indira Gandhi National Open University
Block 12, Maidan Garhi
New Delhi-110 068

(You are advised to use the photocopy of this proforma)



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI – 110 068
APPLICATION FORM FOR ISSUE OF A DUPLICATE COPY OF
UNIVERSITY DIPLOMA / DEGREE / CERTIFICATE

Note : For instructions, please see reverse.

To
The Registrar,
Student Registration & Evaluation Division
Indira Gandhi National Open University
Maidan Garhi
NEW DELHI – 110 068.

Received Rs. _____
Bank Draft No. _____
Dealing Assistant IGNOU

Sir,

I wish to have a duplicate copy of my Diploma /Degree / Certificate for the Programme _____
Examination for the following reasons:

The prescribed fee of **Rs. 200** is submitted herewith.

The required particulars are given below :

Name of Candidate (in Block letters in English) : _____

(in Hindi) : _____

Father's Name (in Block letters) : _____

Programme Enrolment Number :

Examination Passed in Term End Examination – June / December, 20__

Result: _____ Grade / Division :

Name of the Study Centre : _____

Name of the Regional Centre : _____

& other particulars : _____

Full Permanent Address of Student : _____

I solemnly declare that the particulars given above are correct to the best of my knowledge.

Yours faithfully,

Signature of the Student
Postal Address _____

I Certify that the above entries made by the applicant are correct.

Signature of Regional Director
With Stamp

- I. Fee for issuing a duplicate of (a) Diploma (b) Degree & (c) Certificate Rs. 200 /- payable by means of demand draft in favour of IGNOU. New Delhi.

Note : To be filled in duplicate, original copy will be forwarded by Regional Director to Registrar (SRE) and duplicate copy to be retained by the Regional Director for reference.

INSTRUCTIONS TO CANDIDATES FOR ISSUE OF DUPLICATE COPY OF UNIVERSITY DEGREE / DIPLOMA / CERTIFICATE

1. The form should be filled in duplicate legibly and signed by the candidate.
2. The form should be submitted through the Regional Director of the concerned Regional Centre through which the candidate appeared at the said examination, and the duplicate copy will be sent through the Regional Director concerned;
3. A duplicate copy of the Diploma, Degree or Certificate will be issued on submission of any affidavit signed by a First Class Magistrate together with an attested copy of the F.I.R lodged with the nearest Police Station to this effect by the candidate on the grounds that either the original Diploma, Degree or Certificate has been irrecoverably lost, destroyed or defaced and on payment of the fee prescribed.
4. In very special cases subsequent copies of the Diploma, Degree or Certificate may be issued for not more than four times on submission of an affidavit signed and certified by a First Class Magistrate to the effect that the Diploma, Degree or Certificate issued previously by the university has been lost or destroyed, and on payment of the fee as arc prescribed for the same of duplicate copy.

FORM FOR AFFIDAVIT TO BE EXECUTED ON A NON-JUDICIAL STAMP PAPER OF THE VALUE OF Rs. 10/- BEFORE A FIRST CLASS MAGISTRATE

I _____ Son/Daughter of Shri _____

do hereby solemnly declare that the original Degree Certificate dated _____ issued to me by the Registrar, Student Registration & Evaluation Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi - 110 068 on my having passed the _____ examination in _____ under University Enrolment No _____ has been lost/destroyed.

I have filed an F.I.R. with _____ Police Station _____ and a copy of the same duly attested by a Gazetted Officer / First Class Magistrate is appended hereto.

I also undertake that if my Original Diploma / Degree / Certificate which has been lost, if put to any unfair use by the person who may lay hands on it. I shall stand for the damages which may accrue from such use.

Deponent

Signature _____

Address _____

Verification :

Verified at _____ this _____ day of _____ 20 that the contents of my affidavit are true to the best of my knowledge.

Deponent

SWORN BEFORE ME

Signature _____

Designation _____

Office Seal _____



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

(To be submitted at the concerned Regional Director)

APPLICATION FORM FOR ISSUE OF MIGRATION CERTIFICATE

(To be filled in by the Applicant - Before filling in the form, see instructions on reverse)

Name

Father's Name.....

Address.....

..... PIN.....

Particulars of last examination

Examination Passed Obtained (Programme)	Year of Passing	Enrolment No.	Marks Obtained	Grades

Name of the Regional Centre and Study Centre to which the Candidate attached:

Name of the University to which the candidate wants to migrate:

DRAFT DETAILS:

Amount Rs. _____ D.D. No. _____ Date _____

Bank Name & _____ Place of Issue _____

(To be filled in by the Admission Division)

1. The information furnished by Shri/Smt. Km. _____ is correct as per scholar register.

2. He/She may be issued the Migration Certificate applied for _____

Date _____ Dealing Assistant _____ Section Officer _____

I hereby declare that the information provided is correct to the best of my knowledge and I have paid all the fee due to the University. In the event of any information being found incorrect the Certificate shall be liable to cancellation by the University.

Received the Migration Certificate No. _____ Dated _____

Dated _____

.....
Signature of the Applicant

INSTRUCTIONS

1. A fee of Rs. 100/- should be remitted by way of a Demand Draft drawn in favour of IGNOU and payable at the city of the Regional Centre or New Delhi, as the case may be.
2. At the time of submission of the application for the issue of Migration Certificate the applicant should attach xerox copy of consolidated Statement of Marks or Provisional Certificate issued by this University (duly attested) for verification.
3. Duplicate Migration Certificate can be issued on payment of Rs. 100/- only in case the same has been lost, destroyed or mutilated on submission of an Affidavit drawn up on a non-judicial stamp paper of the value of Rs. 2/- to be sworn before a Magistrate on the following format.

“I, son/daughter of..... resident of
..... hereby solemnly declare that the
Migration Certificate No. dated issued
to me by the to enable me to join University has been lost and
did not join any other University on the basis of the same nor have I submitted the Migration Certificate for
joining any other University”.



Dates for Submission :
1st Aug. to 31st Oct.

**STUDENT REGISTRATION AND EVALUATION DIVISION
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi-110 068**

RE-ADMISSION FORM

1. Name & Address of the Student:

.....

.....

2. Programme Code:

--	--	--	--	--	--

3. Enrol. No:

--	--	--	--	--	--	--	--	--	--

4. Regional Centre Code:

--	--

5. Study Centre Code

--	--	--	--

6. Details of course(s) not completed for which re-admission is sought.

Sl.No.	Course Code	Title of the Course	Credits	Course Fee (Rs.)
Total Rs.				

7. Details of re-registration for the missed year(s)/semester(s), if any:

Year(s) semester(s)	Course Codes(s) of the missed year(s)/semester(s)	Re-registration fee Rs.

8. Total Fee (col. No. 6 + 7) Rs. _____ enclosed vide Demand Draft No.
Date Amount

Name of Bank

(DD should be drawn in favour of "IGNOU" payable at New Delhi)
Dated: _____

Mail this **Re-admission Form** along with DD to Registrar, SR&E Division IGNOU, Maidan Garhi, New Delhi-110 068 on or before the last date mentioned above.

Signature of the Student

GUIDELINES FOR RE-ADMISSION

1. Re-admission is permissible in the following cases.
 - (a) Students who failed to complete the requirements in full or in part within the maximum span period prescribed.
 - (b) Students who failed to complete the requirement of attendance in practicals as prescribed in programme curriculum within the maximum span period prescribed.
2. Students who do not register for all years of a programme and fail to pay the prescribed full Programme fee (2nd and/or 3rd year) during the maximum duration of the Programme are also eligible for Re-admission, provided they pay full fee for the missed year(s) as per rate applicable for the session for which re-admission is sought, in addition to *the pro-rata fee for re-admission @ Rs. 450/- per 8 credit course or part thereof* for each the course(s) they failed to successfully complete within the maximum span period prescribed.
3. Course fee paid for re-admission would be valid for a period of two consecutive years only.
4. **The additional period indicated at point no.3 above will commence from the date of completion of the maximum duration of the Programme for which the registration was done initially.**
5. Students shall not be on rolls of the university beyond the extended period as stated at (3) above.
6. The extended period of two years, as stated above, will commence from the date of completion of the maximum duration of the Programme for which the registration was done initially.
7. The credit earned by the student towards his/her courses and assignments successfully completed shall be retained for the revalidated period.
8. No study material will be supplied on re-admission. If the earlier study material is replaced, the student will be required to buy changed course material.
9. The student will be allowed to take re-admission in the old course(s) as long as the examination in the old course(s) is conducted by the University.
10. For the Programmes containing practical component, the norms of fee payable will be as decided by the respective Schools.
11. Students are required to pay the pro-rata Re-admission fee @ Rs. 450/- per 8 credit course or part thereof, in lump sum for all the courses they failed to successfully complete earlier. **Fee once paid will not be refunded under any circumstances.**
12. Pro-rata fee of Rs. 600 per course for Re-admission would be changed as and when the University revises the Programme fee for various Programmes.
13. Other conditions as prescribed by the University relating to the admission and re-admissions shall remain the same.
14. The Demand Draft for Re-admission fee together with the registration fee of the missed year(s), if any, should be drawn) in favour of IGNOU payable at New Delhi. Please write your Enrol. No., Name and Programme code and the also the words '**Re-admission**' on the reverse of the DD.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SR & E DIVISION
Maidan Garhi, New Delhi - 110 068

APPLICATION FORM FOR ISSUE OF PROVISIONAL CERTIFICATE

Enrolment No.

--	--	--	--	--	--	--	--	--	--

Programme Title

Regional Centre

Name

Father's Name

Month and year of last examination in which you have completed the Programme

Mailing Address

.....

.....

.....

(Please Enclose a copy of your complete grade card.)

Filled in Application Form should be sent to :

Registrar (SR & ED)
IGNOU
Maidan Garhi
New Delhi-110 068

Date

.....

Signature

11. SATELLITE DOWNLINKING CENTRES FOR VIEWING GYAN DARSHAN CHANNEL

Downlink facilities established for Certificate in Employing women through Self help groups (CWDL) are available at the following centres for viewing Gyan Darshan

Hyderabad Region

1. Ms. YG Bhavanir, Ph.:08542-41765 Mahila Samakhya, 8-2-15B, Teacher's Colony, Mehboob Nagar - 509001.
2. Mr. KA Raju, Ph.: 040-4015270/289/766 National Institute of Rural Development, Rajendra Nagar, Hyderabad -500030.
3. Ms. GVS Janakamma, Ph.: 08455-56916 Mahila Samakhya, Plot No.7, Jalal Bagh St., Kalwakunta, Near Gandhi Centenary School, Sangareddy, Medak -502001.
4. Ms. E Anita, Ph.: 08722-47071 Mahila Samakhya, H.No. 7-4-34/1, Kashmir Gadda, Karim Nagar - 505002.
5. Ms. V Prabhavati, Ph.: 08462-35308/335308 Mahila Samakhya, 5/1.1/360, Behind Sandhya Theatre, Near Kakatiya College, Pragathi Nagar, Nizainabad -503003.
6. Ms. M. Umadevi, Ph.: 08733-79876 Mahila Samakhya, H.No. 6-9/2-4, Near Jubilee Market, National Highway Road, Asifabad Post, Adilabad -504293.
7. Dr. Sheesha Ratnam, Ph.: 7179735 BR Ambedkar Open University, Women Development Cell, Road No. 46, Jubilee Hills, Hyderabad -500033.
8. Mr. K Nimmayya, Ph.: 08586-42.042 Peace Peoples Action for Creative Education, Near SLNS Degree College, Bhongir, Nalgonda District.
9. Mr. K. Rajiah, Ph.: 08416-52725 District Library, Zila Grandhalaya Samstha, MOO Con'lpound, RR District, Vikarabad, Rangareddy District -501101
10. Mr. K Chandrammouli, Ph.: 08644-20627 Branch Library, Gandhi Chowk, Tenali, Guntur District- 522201.
11. Smt. Vidyakanna Nagalla, Ph.: 0866-470420/475064 IGNOU Special Study Centre, Jan Shikshan Sansthan, D.No.:32-15-75, Mogalrajapuram, Vijayawada -520010.
12. Prof. TV Subba Rao, Ph.: 08574-48410 Padmavati Mahila Vishwavidhyala, Tirupati -571502.

Itanagar Region

13. Ms. Dishi Mihu Mallo, Ph.: 0361-244676 Department of Social Welfare, Women & Child Development, Govt. of Arunachal Pradesh; Naharlagun, Itanagar.

Guwahati Region

14. Mr. D. Burman, Ph.: 0361-267622 Assam Mahila Samata Society, Basisthapur Bye Lane -2, Near Dispur Telephone Exchange, Beltola Road, Guwahati -781028.
15. Mr. Prashant Kumar Deka, Ph.: 03678-40798 DIU, Assam Mahila Samata Society, Gohingaon, PO Morigaon, Morigaon District -782105.
16. Ms. Dipali Das, Ph.: 03713-22748 DIU, Assam Mahila Samata Society, AB Road, Bhebarghat, PO Mangaldail, Darrang District -684125.
17. Ms. Mamtaj Sarkar, Ph.: -DIU, Assam Mahila Samata Society, Dhubri, PO Bilashipara, Ward No.8, Dhubri District -783348.
18. Ms. JP Devi, Ph.: 03712-31680 DIU, Assam Mahila Samata Society, Tezpur, Near Don Bosco School, Nikamul Satra Road, Sonitpur District -784001.
19. Ms. M. Sakia, Ph.: 0366-41313 DIT, Assam Mahila Samata Society, Goalpara Balachmari, Agia Road, PO Goalpara, Goalpara District-783121.
20. Mr. SK Bordoloi, Ph.: 0361-206057/200187 Rural Women Upliftment Association of Assam, Japorigog HS Lane, Sundarpur, RG Baruah Raod, Guwahati -781005.

1. Mr. Indu Kalpa Nath, Ph.: 0361-208125 Rural Women Upliftment Association of Assam, Village Uloni, Khetri PO, (By the side of NH-377), Block Sonapur, Kamrup District.

Patna Region

22. Managing Director, Ph.: 0612-226037 Women Development Corporation, Indira Bhawan, 7th, Floor, Baily Road, Patna -800001.
23. Ms. Sangeeta Dutta, Ph.: 06226-20290/21306 Mahila Samakhya, Bihar Education Project, Opp. Collectorate, Dumbra, Sitatnarhi District.
24. Ms. Aadishakti, Ph.: 06182-22852 Mahila Samakhya, Bihar Education Project, Vidya Bhawan, 1st Floor, Collectorate, Aarah, Bhojpur -802301.
25. Ms. Krishna, Ph.: 06272-21645 Mahila Samakhya, Bihar Education Project, 155 Allapatti, Darbhanga District.
26. Deputy Development Commissioner. Ph.: 06274-22264/22260 DRDA, Samastipur.
27. Mr. Arun Kumar, Ph.: 0644-22361 DRDA, Fort Area Collectorate, Munger
28. Mr. Anil Kumar, Ph.: 06276-22364 DRDA, Madhbuni.
29. Deputy Dev. Commissioner, Ph.: 06476-2205 DRDA, Collectorate Madhepura.
30. Ms. Nazra, Ph.: 06254-32750 Mahila Samakhya, Bihar Education Project, C/o. St. Mary's Orphanage, Fakirana, Bettiah -845438.

Ranchi Region

31. Sister Rosily Driecress, Ph.: 06546-23944 Holycross Social Service Centre, Zuly Park, PO Box 59, Hazaribagh -825301. .
32. Dr. Razi Ahmed, Ph.: 06562-23069 IGNOU Study Centre, GLA College Campus, Daltonganj, Palamu District 822102
33. Dr. AK Mishra, Ph.: 06342-24797 IGNOU Study Centre, Adhiti Ayodare Campus, Jaymundi, Dumka-814141
34. Ms. Bindu Jha, Ph.: 0657-434533 Mahila Samakhya, Bihar Education Project, 34, RajinderNagar, Salkchi, Jamshedpur, East Singhbhum -831 001.
35. Smt. Vidyakanna Nagalla, Ph.: 0866-470420/475064 IGNOU Special Study Centre, Jan Shikshan Sansthan, D.No.:32-15-75, Mogalrajapuram, Vijayawada -520010.
36. Prof. TV Subba Rao, Ph.: 08574-48410 Padmavati Mahila Vishwavidhyala, Tirupati -571502.

Itanagar Region

37. Ms. Dishu Mihu Mallo, Ph.: 0361-244676 Department of Social Welfare, Women & Child Development, Govt. of Arunachal Pradesh; Naharlagun, Itanagar.

Guwahati Region

38. Mr. D. Burman, Ph.: 0361-267622 Assam Mahila Samata Society, Basisthapur Bye Lane -2, Near Dispur Telephone Exchange, Beltola Road, Guwahati -781028.
39. Mr. Prashant Kumar Deka, Ph.: 03678-40798 DIU, Assam Mahila Samata Society, Gohingaon, PO Morigaon, Morigaon District -782105.
40. Ms. Dipali Das, Ph.: 03713-22748 DIU, Assam Mahila Samata Society, AB Road, Bhebarghat, PO Mangaldail, Darrang District -684125.
41. Ms. Mamtaj Sarkar, Ph.: -DIU, Assam Mahila Samata Society, Dhubri, PO Bilashipara, Ward No.8, Dhubri District -783348.
42. Ms. JP Devi, Ph.: 03712-31680 DIU, Assam Mahila Samata Society, Tezpur, Near Don Bosco School, Nikamul Satra Road, Sonitpur District -784001.
43. Ms. M. Sakia, Ph.: 0366-41313 DIT, Assam Mahila Samata Society, Goalpara Balachmari, Agia Road, PO Goalpara, Goalpara District-783121.
44. Mr. SK Bordoloi, Ph.: 0361-206057/200187 Rural Women Upliftment Association of Assam, Japorigog HS Lane, Sundarpur, RG Baruah Raod, Guwahati -781005.

45. Mr. Indu Kalpa Nath, Ph.: 0361-208125 Rural Women Upliftment Association of Assam, Village Uloni, Khetri PO, (By the side of NH-377), Block Sonapur, Kamrup District.

Patna Region

46. Managing Director, Ph.: 0612-226037 Women Development Corporation, Indira Bhawan, 7th, Floor, Baily Road, Patna -800001.
47. Ms. Sangeeta Dutta, Ph.: 06226-20290/21306 Mahila Samakhya, Bihar Education Project, Opp. Collectorate, Dumbra, Sitatnarhi District.
48. Ms. Aadishakti, Ph.: 06182-22852 Mahila Samakhya, Bihar Education Project, Vidya Bhawan, 1st Floor, Collectorate, Aarah, Bhojpur -802301.
49. Ms. Krishna, Ph.: 06272-21645 Mahila Samakhya, Bihar Education Project, 155 Allapatti, Darbhanga District.
50. Deputy Development Commissioner. Ph.: 06274-22264/22260 DRDA, Samastipur.
51. Mr. Arun Kumar, Ph.: 0644-22361 DRDA, Fort Area Collectorate, Munger
52. Mr. Anil Kumar, Ph.: 06276-22364 DRDA, Madhbuni.
53. Deputy Dev. Commissioner, Ph.: 06476-2205 DRDA, Collectorate Madhepura.
54. Ms. Nazra, Ph.: 06254-32750 Mahila Samakhya, Bihar Education Project, C/o. St. Mary's Orphanage, Fakirana, Bettiah -845438.

Ranchi Region

55. Sister Rosily Driecress, Ph.: 06546-23944 Holycross Social Service Centre, Zuly Park, PO Box 59, Hazaribagh -825301. .
56. Dr. Razi Ahmed, Ph.: 06562-23069 IGNOU Study Centre, GLA College Campus, Daltonganj, Palamu District
822102
57. Dr. AK Mishra, Ph.: 06342-24797 IGNOU Study Centre, Adhiti Ayodare Campus, Jaymundi, Dumka-814141
58. Ms. Bindu Jha, Ph.: 0657-434533 Mahila Samakhya, Bihar Education Project, 34, RajinderNagar, Salkchi, Jamshedpur, East Singhbhum -831 001.

Delhi Region

59. Secretary, Dept. of Women & Child, Ph.: 3383586 Ministry of HRD, Shastri Bhawan, Room No.: 601, 'A' Wing, New Delhi-110001.
60. Joint Secretary, Dept. of Women & Child, Ph.: 3360831 Ministry of HRD, Jeevan Deep Building, Sansad Marg, New Delhi -110001.
61. Director, Ph.: 6515579 NIPCCD, 5, Siri Institutional Area, Hauz Khaz, New Delhi.
62. Mr. Ashwani Agarwal, Ph.: 6102944/6176379 National Association for the Blind, Sector V, RK Puram, New Delhi -110002.
63. Assistant Registrar, VC's Office, IGNOU, Maidan Garhi, New Delhi -110068.

Ahmedabad Region

64. Ms. Mamta Baxi, Ph.: 0265-574916 Mahila Samakhya, 3/8, Atul Park Society, Near Varsha Society, Vadodara-390019.
65. Ms. Manisha Brahmbhatt, Ph.: 0281-464161/461984 Mahila Samakhya, "Radha-Krishna" Navyou Housing Society, Rameshwar Chowk, Near Geet Gurjari Society, Rajkot -360001.
66. Ms. Vandana Brahmbhatt, Ph.: 02744-24406 Mahila Samakhya, "Kalpana" Jay Bharat Society, Near Pratap Chali Deesa, Banaskantha District.
67. Ms. Rupali Khani, Ph.: 02772-46938 Mahila Samakhya, Laxminarayan Housing Society, Mahavirnagar, Himatnagar, Sabarkantha Dsitric. .
68. Ms. Bela Vaghela, Ph.: 02676-22738 Mahila Samakhya, 28, Arpan Society, Near Kalarav School, Kanajair Road, Halol, Panchmahal District
69. Ms. Pragana Sejpal, Ph.: 02752-34739 Mahila Samakhya, "Mahashakti" JP Sheri No.2, Surendranagar -360001.

70. Ms. Rashida Cuteleriwal, Ph.: 079-7434122 Awag Kunj, 506 Bhudarpura, Ambawadi, Ahmedabad- 380005.
71. Dr. HB Khareecha, Ph.: 02630-22496/22745 Dharampur Uttan Wahani (Dhruva), Vrandavan Campus, Village Lachakadi, Vansada Taluk, Navasari District-396580.

Karnal Region

72. Principal, Anganwadi Training Centre, Working Women Hostel, Bhiwani.
73. Dr. AK Chawla, Ph.: 01681-54481 IGNOU Study Centre, Govt. PG College, Jind -126102.
74. Ms. Uma Gupta, Ph.: 0172-604550 Anganwadi Training Centre, Kothi No. 42, Sector 4, Panchkula.
75. Ms. Bimlesh Kumari, Ph.: 66258/66200 Women Awareness Management Agency (WAMA), Near Bal Gram Rai, Sonapat.
76. Mrs. Pushpa Yadav, Ph.: 01274-23822 Anganwadi Workers Training Centre, Bal Bbawan, Model Town, Rewari.
77. Mr. Ram Mehar Singh, Ph.: 01282-50208 District Child Welfare Officer, Bal Bhawan, Nizampur Road, Narnaul, Mohindergarh.
78. Ms. Pravesh Sharma, Ph.: 5418215 Anganwadi Worker Training Centre, Bal Bhawan, Near Bus Stand, Faridabad.

Shimla Region

79. Mrs. Shashi Bijalwan, Ph.: 01899-24400 Child Development Project Office, Working Women Hostel Building, Chamba.
80. Mr. KS Dhiman, Ph.: 01892-223132 District Programme Officer, Sakoh, Dharmshala, Kangra.
81. Mrs. Manisha Nanda, Ph.: 0177-222033 Social & Women Welfare, SDA Complex, Block No. 33, 4th Floor, Kasumpti, Shimla.

Bangalore Region

82. Prof. Chambi Purank, Ph.: 082] -5] 9947 Karnataka State Open University, Manasa, Gangotri, Mysore - 570006.
83. Dr. Byahso Verma, Ph.: 08256-61221 SDM College, Ujire, Dakshina Kannada -574240
84. Dr. GV Hedge, Ph.: 08134-50659 Baif Institute for Rural Development, Kandhenu, Sharda Nagar, Post Box 3, Tiptur-572202.
85. Dr. Ms. Usha Abrol, Ph.: 080-8563796 NIPCCD, 18 New Town, Opposite Escort Company Limited, Yahlanka, Bangalore -560064.
86. Ms. Meenakshi Angadi Kadakol, Ph.: 080-5543166 Myrada, No.2, Service Road, Domolur Layout, Bangalore -560071.
87. Mr. Shriram Karanth, Ph.: 08524-611107 Ashika Sumitra Nilaya, Kuravali (Coastal Line) Road, Bijadi Village, Koteswara, Kundapura Taluk, Udipi District -576222. .
88. Mr. Shripathyao, Ph.: 08482-23038 Sahakara Rural Development Academy (Saharada) District Cooperative Central Bank Ltd., No. 9-9-122/ A, Harurgeri, Akkamahadevi Colony, Bidar -585401

Cochin Region

89. Mr. PM Praeethu Bava Khan, Ph.: 0474-454618 State Institute of Rural Development, ETC Campus, Kotarakara, Kollam -691531.
90. Ms. P. Kesvan Nair, Ph.: 0493-620169 Wyanad Sarva Seva Mandal, Sulthan Bathery, Wyanad - 673592.
91. Rev. Fr. S. Satyadas, Ph.: 0471-222] 52 Project Officer, Programme for the Development of Marginalised Women, Sreekala Compound, Opp. Stanley Hospital, Udiyankul Angara, Amaravila PO, Trivendrum -696122.
92. Mr. Sebastian Antony, Ph.: 0486-332191 Peermade Development Society, PO No. 11, Peermade, Idduky 686631.
93. Ms. R. Bindu, Ph.: 0488-803490 IGNOU Special Study Centre, Kerala Vocational Training Centre, West Nada Kodungallur, Trichur -680664.
94. Mr. PA Jnanasikhamani, Ph.: 0484-341817/540981 IGNOU Special Study Centre, Mahatama Gandhi Trust, Maniamcott Buildings, KP Vallon Road, Kadavanthra Junction, Cochin -682020.

Pune Region

95. Dr. EN Gawande, Ph.: 0724-661637 Shivaji College of Education, Amrawati -444603.
96. Mr. PR Gaikwad, Ph.: 0240-334840 Government College of Education, Opp. Deogiri College, Station Road, Padmapura, Aurangabad.
97. Prof. UB Rajput, Ph.: 07262-42419 Government College of Education, Chikhli Road, Near Goddess Temple, Ruldhana-443001.
98. Mrs. Sadhna G Purohit, Ph.: 07184-52386 Government College of Education, Bhandara -441904.
99. Mrs. Kazi, Ph.: 07172-55292 Janta College of Education, Civil Lines, Chandarpur -442401.
100. Mrs. Bhanagaonkar Sulabha, Ph.: 02562-38042 Dhule Education Society's College of Education, Dr. Lohiya Marg. Near SRP Campus, Dhule-424001.
101. Mr. Vijay Kumar Shinde, Ph.: 02482-35937 Matsyodari Shikshan Sanstha's College of Education, Station Road, Mastgad, Jalana -431203.
102. Mr. A V Deshmukh, Ph.: 0231-524598 Shri Maharani Tarabai Government College of Education, Shahupuri, 3rd Lane, Kolahapur.
103. Dr. KM Mahajan, Ph.: 0257-234187 Khandesh College Education Society's College of Education, Maniyar Law College Campus, Jalgaon -425001.
104. Mr. DR Kulkarni, Ph.: 02462-42523 Government College of Education, Vasant Nagar, Hingoli Road, Nanded -431602.
105. Prof. Anant N Joshi, Ph.: 0253-340228/340227 School of Education, YCM Open University, Dnyangangotri, Near Gangapur Dam, Nashik-422222.
106. Mr. Aran MT, Ph.: 02452-20198 Government College of Education, Jintur Road, Parbhani-431401.
107. Ms. AA Gadkari, Ph.: 0251-545565 Seva Sadan's College of Education, Seva Sadan Marg, Opp. Central Hospital, Ulhas Nagar, Thane District-42 1003.
108. Mrs. Chhaya Desai, Ph.: 022-3745096-3726748 National Association for Blind, India Committee on Advancement on Blind Women, Infomiation Centre, Rustam
109. Dr. Sudha Kothari, Ph.: 02135-23176 Chaitanya Moti Chowk, Raj Guru Nagar Taluk, Khed, Pune- 410505.
110. Dr. Veena Poonacha, Ph.: 022-2031881/6608492-3 Research Centre for Women's Study, SNDT, Women's Univ. JUHU Campus, Santa Cruz (West), Mumbai-400049.

Imphal Region

111. Mr. S Sarat Kr Sharma, Ph.: 03852-20033/320408 Department of Social Welfare, Govt. of Manipur, Directorate Complex, A-T-Line, 2nd MR Gate, Irnphal- 795001.

Shillong Region

112. Ms. LR Sangrna, Ph.: 0364-225187 Directorate of Social Welfare, Lower Lachurniere, Shillong - 793001.

Aizwal Region

113. Mr. Aileen Vanlalzawni, Ph.: 0389-340866 Directorate of Social Welfare, Govt. of Mizoram, Chaltang, Aizwal 796012.
114. Programme Officer, Ph.: 0372-24451 Divisional Cell, ICDS, Lunglei -769701.

Kohima Region

115. Mr. T. Haralu, Ph.: 0370-221637 State Children's Library, Directorate of Social Security & Welfare.

Khanna Region

116. Mr. Balwinder Singh, Ph.: 01633-64121 Conference Hall, Deputy Commission's Office, Muktasar.
117. Ms. Sundar Pal Kaur, Ph.: 01639-53675 Gali No.3, Harinder Nagar, Near Gurudwara, Faridkot.
118. Mr. MP Bhukti, Ph.: 0172-74491/745505 Commonwealth Youth Programme, Asia Centre, Jwalamukhi Hostel, PEC Campus, Sector -12, Chandigarh -160012.

Jaipur Region

119. Smt. Krishna Shrivastava, Ph.: 02962-43409 Zila Mahila Vikas Abhikaran, Deputy Director, ICDS Office, Near Roadways Bus Stand, Banswara -327001.
120. Dr. Geeta Mohan, Ph.: 01472-435749 Zila Mahila Vikas Abhikaran, D-IO, Panchvati Seti, Chittorgarh - 312001.
121. Mrs. Sarla Mehta, Ph.: 02964-30690 Zila Mahila Vikas Abhikaran, Opp. Gandhi Ashram, Dungarpur-314001.
122. Ms. Jayshri Thakaria, Ph.: 01432-42405 Zila Mahila Vikas Abhikaran, Tonk.
123. Mr. Bansidhar Yadav, Ph.: 02992~51755 ICDS, Zila Mahila Vikas Abhikaran, Collectorate Compound, Jaisalmar.
124. Mrs. Manjari Bhanti, Ph.: 0294-410344 Zila Mahila Vikas Abhikaran, 3rd Floor, New Building, Collectorate Compound Parisar, Udaipur.
125. Smt. Shaila Kishnani, Ph.: 0291544260 Zila Mahila Vikas Abhikaran, Richa Bhawan, Near Subzi Mandi, Pawata Road, Jodhpur -342001.
126. Dr. Promila Sanjay, Ph.: 0141-517561-5
127. Ms. Indu Chopra, Ph.: 20275 Zila Mahila Vikas Abhikaran, B-237 Subhash Nagar, Bhilwara.
128. Prof. Rekha Govil, Ph.: 01438-24847/48

Gangtok Region

129. Mr. AK Pradhan, Ph.: 03952-25596 Govt. of Sikkim Secretariate, Annex -I, Sonam Tshering Marg, Gangtok.

12. ANNEXURES

ANNEXURE I: ADDRESSES OF REGIONAL CENTRES / SUB-REGIONAL CENTRES

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
1	26	AGARTALA	DR. K.S. CHAKRABORTY REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA - 799004 TRIPURA Ph. Off: 0381-2516715 / 2516266 Fax: 0381-2516714 Email: rd_agartala@rediffmail.com	STATE OF TRIPURA
2	09	AHMEDABAD	DR. (MRS.) KALPANA MISHRA REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA INSTT. OF TECHNOLOGY SARKHEJ-GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481 GUJARAT Ph. Off: 02717-242975,76 Fax: 02717-241580 Email: rcignouahd@yahoo.com	STATE OF GUJARAT, UNION TERRITORY OF DAMAN, DIU, DADRA & NAGAR HAVELI
3	19	AIZWAL	DR. S.R. ZONUNTHARA REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LAL BULAIA BUILDING M.G. ROAD KHATLA (NEAR CENTRAL YMA OFF.) AIZAWL - 796001 MIZORAM Ph. Off: 0389-2311692/2311693 Fax: 0389-2311789 Email: rd_aizwal@rediffmail.com	STATE OF MIZORAM
4	13	BANGALORE	DR. B.S. SUDHINDRA REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR BANGALORE - 560082 KARNATAKA Ph. Off: 080-26654747/26657376 Fax: 080-26644848 Email: ignourcblr@eth.net	STATE OF KARNATAKA, GOA

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
5	15	BHOPAL	<p>DR. K.S. TIWARI REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SANCHI COMPLEX, 3rd FLOOR OPP. BOARD OF SECONDARY EDN. SHIVAJI NAGAR BHOPAL - 462016 MADHYA PRADESH</p> <p>Ph. Off: 0755-2578452 Fax: 0755-2578454 Email: ignoubhopal@rediffmail.com</p>	STATE OF MADHYA PRADESH, EXCEPT DISTRICTS MENTIONED UNDER REGIONAL CENTRE, JABALPUR
6	21	BHUBANESHWAR	<p>DR. S. S. JENA REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C-1, INSTITUTIONAL AREA BHUBANESHWAR - 751013 ORISSA</p> <p>Ph. Off: 0674-2301348/2301250 Fax: 0674-2300349 Email: igrd21@hotmail.com</p>	STATE OF ORISSA, EXCEPT DISTRICTS MENTIONED UNDER REGIONAL CENTRE KORAPUT
7	25	CHENNAI	<p>DR. A. PANEER SELVAM REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE C.I.T. COMPUS TARAMANI CHENNAI - 600113 TAMIL NADU</p> <p>Ph. Off: 044-22541919/22542727 Fax: 044-22542828 Email: ignourcc@md3.vsnl.net.in</p>	STATE OF TAMIL NADU, UNION TERRITORY OF PONDICHERY, ANDAMAN & NICOBAR ISLANDS
8	14	COCHIN	<p>SH. V. VASUDEVAN REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682017 KERALA</p> <p>Ph. Off: 0484-2340203/2348189/2330891 Fax: 0484-2340204 Email: igrd14@vsnl.net</p>	STATE OF KERALA, UNION TERRITORY OF LAKSHADWEEP
9	31	DEHRADUN	<p>DR. RAJENDER GUJRAL REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN RAIPUR ROAD DEHRADUN - 248001 UTTRANCHAL</p> <p>Ph. Off: 0135-2789200/2789180 Fax: 0135-2789190 Email: ignoudn@sancharnet.in</p>	STATE OF UTTRANCHAL & STATE OF UTTAR PRADESH (DISTRICTS OF BIJNOR, MORADABAD, RAMPUR, SAHARANPUR & MUZAFFARNAGAR)

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
10	07	DELHI 1	DR. V.V. REDDY REGIONAL DIRECTOR - DELHI '1' IGNOU REGIONAL CENTRE 52, TUGHLAKABAD INSTT. AREA NEAR BATRA HOSPITAL NEW DELHI - 110062 DELHI Ph. Off: 011-29956015/29958078 26056834 Fax: 011-29053172 Email: ignourcd@vsnl.com	STATE OF DELHI (SOUTH & WEST REGION), STATE OF HARYANA (DISTRICTS OF GURGAON FARIDABAD UTTAR PRADESH (DISTRICT OF MATHURA)
11	29	DELHI 2	DR. SANJEEV PANDEY REGIONAL DIRECTOR - DELHI '2' IGNOU REGIONAL CENTRE , GANDHI SMRITI AND DARSHAN SAMITI, RAJGHAT NEW DELHI - 110002 DELHI Ph. Off: 011-23392375/23392376/23392377 Fax: 011-23392375 Email: ignourd2@ndf.vsnl.net.in	UNION TERRITORY OF DELHI (NORTH & WEST REGION), STATE OF UTTAR PRADESH (DISTRICTS OF MEERT, GHAZIABAD, GAUTAM BUDH NAGAR, BAGPAT, BULANDSHAHR)
12	24	GANGTOK	DR. ILA DAS REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE GAIRIGAON TADONG, PO SHUMBUK HOUSE GANGTOK - 737102 SIKKIM Ph. Off: 03592-270364/231375 Fax: 03592-270923/231383 (PVT) Email: slg_nougkrc@sancharnet.in	STATE OF SIKKIM
13	04	GUWAHATI	DR. (MRS.) VARDINI BHATTACHARJEE REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NAVAGIRI ROAD IST BYE-LANE CHANDMARI GUWAHATI - 781003 ASSAM Ph. Off: 0361-2662831 Fax: 0361-2662879 Email: grcignou@sancharnet.in	STATE OF ASSAM
14	01	HYDERABAD	SH. T.R. SRINIVASAN REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. 3-5-909 HIMAYAT NAGAR MAIN ROAD HIMAYAT NAGAR HYDERABAD - 500029 ANDHRA PRADESH Ph. Off: 040-23221254/23221261 Fax: 040-23221260 Email: hyd2_ignourch@sancharnet.in	STATE OF ANDHRA PRADESH, EXCEPT DISTRICT SRIKAKULAM & VIJAYNAGARAM

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
15	17	IMPHAL	DR. R.K. RANJIT SINGH REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX NORTH AOC IMPHAL - 795001 MANIPUR Ph. Off: 0385-2421192 Email: ignouimp@rediffmail.com	STATE OF MANIPUR
16	03	ITANAGAR	MR. SANJIB KUMAR KATAKY REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 'HORNHILL COMPLEX' 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN, ITANAGAR - 791110 ARUNACHAL PRADESH Ph. Off: 0360-2247536/2247538 Fax: 0360-2247537 Email: rd_itanagar@rediffmail.com	STATE OF ARUNACHAL PRADESH
17	41	JABALPUR	DR. U.C. PANDEY REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE RAJ SEKHAR BHAWAN RANI DURGAVATI VISHWAVIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482001 MADHYA PRADESH Fax: 0761-2600411 Email:	JABALPUR, NARSIMHAPUR, CHHINDWARA, SEONI, BALAGHAT, MANDLA, DINDORI, SHAHDOL., UMARIA, KATNI, SIDHI (PART OF MP)
18	23	JAIPUR	DR. K.K. GAUTAM REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/79, SECTOR-7 PATEL MARG, MANSAROVAR JAIPUR - 302020 RAJASTHAN Ph. Off: 0141-2785750/2274292 Fax: 0141-2784043 Email: ignou@raj.nic.in	STATE OF RAJASTHAN
19	12	JAMMU	MR. G.H. IMRAPUR REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE CANAL ROAD JAMMU - 180001 JAMMU & KASHMIR Ph. Off: 0191-2546529 Fax: 0191-2546995 Email: ignourcj@sancharnet.in	STATE OF JAMMU & SRINAGAR (JAMMU REGION)

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
20	10	KARNAL	DR. SANGEETAMAJHI REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE OLD GOVT. COLLEGE CAMPUS RAILWAY STATION ROAD KARNAL - 132001 HARYANA Ph. Off: 0184-2271514 Fax: 0184-2255738 Email: ignourck10@sancharnet.in	STATE OF HARYANA (EXCEPT DISTRICTS OF GURGAON & FARIDABAD)
21	22	KHANNA	DR. B.M. AGARWAL REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR (DIST. LUDHIANA) KHANNA - 141401 PUNJAB Ph. Off: 01628-229994/237361 Fax: 01628-238284 Email: ignoukhanna@yahoo.co.in	STATE OF PUNJAB & UNION TERRITORY OF CHANDIGARH
22	20	KOHIMA	DR. T. IRALU REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NH-39, OPP. DZUVURU (MHON KHOLA), I.O.C. KOHIMA - 797001 NAGALAND Ph. Off: 0370-2241903/2241904 Fax: 0370-2241905 Email: rd_kohima@rediffmail.com	STATE OF NAGALAND
23	28	KOLKATA	DR. SUJIT KUMAR GHOSH REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK, SALT LAKE BIDHAN NAGAR KOLKATA - 700091 WEST BENGAL Ph. Off: 033-23349850 Fax: 033-23347576 Email: ignourd28@yahoo.com	STATE OF WEST BENGAL
24	44	KORAPUT	SH. K.C. DALAI REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD BEHIND PANCHAYAT BHAVAN KORAPUT - 764020 ORISSA Ph. Off: 06852-251535/252982 Email: ignou_koraput@rediffmail.com	KORAPUT, NABARANGPUR, RAYAGADA, MALKANAGIRI, BALANGIR, SONEPUR, KALAHANADI, NUAPADA, BOUDH, PHULBANI (PART OF ORS), GAJAPATI, SKIKAKULAM (PART OF AP) DANTEWADA, BASTAR (PART OF CG)

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
25	27	LUCKNOW	<p>DR. AMIT CHATURVEDI REGIONAL DIRECTOR IGNOU REGIONAL CENTRE B-1/33, SECTOR-H ALIGANJ LUCKNOW - 226024 UTTAR PRADESH</p> <p>Ph. Off: 0522-2364893/2762410(RCL) Fax: 0522-2364889 Email: ignoulko@sancharnet.in</p>	STATE OF UTTAR PRADESH (EXCEPT DISTRICTS OF MATHURA, MEERUT, GHAZIABAD, GAUTAM BULANDSHAHR, BAGPAT, BULANDSHAHR, BIJNOR, MORADABAD, RAMPUR, SAHARANPUR & MUZAFFARNAGAR)
26	05	PATNA	<p>DR. RAM CHANDRA REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, BISCO MAUN TOWER WEST GANDHI MAIDAN PATNA - 800001 BIHAR</p> <p>Ph. Off: 0612-2221538/2221541 Fax: 0612-2221539 Email: ignoupt@sancharnet.in</p>	STATE OF BIHAR
27	02	PORT BLAIR	<p>DR. S. SAUNAND ASSTT. REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE JNR MAHAVIDYALAYA PORT BLAIR - 744104 ANDAMAN & NICOBAR ISLANDS</p> <p>Ph. Off: 03192-237078 Email: rc_portblair@rediffmail.com</p>	UNION TERRITORY OF ANDAMAN & NICOBAR ISLANDS
28	16	PUNE	<p>DR. B. SUKUMAR REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411016 MAHARASHTRA</p> <p>Ph. Off: 020-25671867 Fax: 020-25671864 Email: ignourcpune42@vsnl.net</p>	STATE OF MAHARASHTRA
29	35	RAIPUR	<p>DR. P. ASHOK KUMAR REGIONAL DIRECTOR IGNOU REGIONAL CENTRE REST HOUSE & E.M. OFFICE HALL SECTOR-1, SHANKAR NAGAR RAIPUR - 492007 CHATTISGARH</p> <p>Ph. Off: 0771-2428285/5056508 Fax: 0771-2445839 Email: rrcignou@cg.nic.in</p>	STATE OF CHATTISGARH, EXCEPT DISTRICTS OF DANTEWADA & BASTAR

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
30	32	RANCHI	DR. Q. HAIDER REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834002 JHARKHAND Ph. Off: 0651-2244677/2244688 Fax: 0651-2244400 Email: ignouranchi@yahoo.com	STATE OF JHARKHAND
31	18	SHILLONG	DR. (MRS.) D. LALOO REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE SUNNY LODGE NONGTHYAMMAI NONGSHILLIANG SHILLONG - 793014 MEGHALAYA Ph. Off: 0364-2521117 Fax: 0364-2521271 Email: ignou18@sancharnet.in	STATE OF MEGHALAYA
32	11	SHIMLA	DR. D.B. NEGI REGIONAL DIRECTOR IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING KHALINI SHIMLA - 171002 HIMACHAL PRADESH Ph. Off: 0177-2624613 Fax: 0177-2624611 Email: sml_ignoures@sancharnet.in	STATE OF HIMACHAL PRADESH
33	30	SRINAGAR	DR. ABDUL GANI REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANTOO HOUSE, RAJ BAGH NEAR MASJID AL-FAROOQ SRINAGAR - 190008 JAMMU & KASHMIR Ph. Off: 0194-2311258 Fax: 0194-2311259 Email: ignousgr@hotmail.com	STATE OF JAMMU & KASHMIR (SRINAGAR & LADDAKH REGION)
34	47	ALIGARH	DR. D. B. DAMLE DY. DIRECTOR (I/C) IGNOU SUB REGIONAL CENTRE C/O MR CHARAN SINGH 2/669, D-10, GALI NO. 03 RAMBAGH COLONY RAMGHAT ROAD JYOTIBA PHULE NAGAR ALIGARH 202001 UTTAR PRADESH	RAMPUR, ALIGARH, BUDAUN, BAREILLY, HATHRAS, AGRA, FIROZABAD, SAHARANPUR MATHURA BULANDSHAHR, MUZAFFARNAGAR, BIJNOR, MORADABAD JYOTIBA PHULE NAGAR

Sl. No.	Regional Code	Name of the Regional Centre	Name & Address of the IGNOU Regional Centre	Operational Area
35	46	DARBHANGA	<p>DR. A.N. TRIPATHI REGIONAL DIRECTOR (I/C) IGNOU SUB-REGIONAL CENTRE OLD DEPTT. OF PHILOSOPHY BUILDING LALIT NARAYAN MITHLA UNIVERSITY CAMPUS DARBHANGA, PATNA BIHAR</p> <p>Ph. Off: 06272-253719 Email: srcdarbhanga@yahoo.com</p>	PASCHIM CHAMPARAN, GOPALGANJ, SIWAN, PURBI CHAMPARAN, SARAN, SHEOHAR, MUZAFFARPUR, SUPAUL, VAISHALI, SITAMARHI, DARBHANGA SAMASTIPUR BEGUSARAI, SAHARSA, KHAGARIA MADHUBANI, MAD
36	43	MADURAI	<p>DR. M. SHANMUGHAM DEPUTY DIRECTOR (I/C) IGNOU SUB-REGIONAL CENTRE CORPORATION SCHOOL BUILDING PICHAI PILLAI CHAVADI THEENT MAIN ROAD MADURAI - 625016 TAMIL NADU</p> <p>Ph. Off: 0452-2380387 Fax: 0452-2380733 Email: srcmadurai@sancharnet.in</p>	MADURAI, DINDIGUL, TENI, VIRUDUNAGAR, TRIUNELVELI, KANNIYAKUMARI, TUTICORIN, RAMANATHAPURAM, SIVAGANGA, PUDUKKOTTAI (PART OF TN)
37	42	RAJKOT	<p>DR. B. RAJAGOPAL ASSISTANT REGIONAL DIRECTOR (I/C) IGNOU SUB-REGIONAL CENTRE CONTINUING EDUCATION BUILDING SAURASHTRA UNIVERSITY CAMPUS RAJKOT - 360005 GUJARAT</p> <p>Ph. Off: 0281-2572988 Email: subrcrajkot@yahoo.co.in</p>	RAJKOT, KACHCHH, JAMNAGAR, PROBANDAR, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR (PART OF GJ)
38	45	SILIGURI	<p>DR. BASWAJIT BHOWMIK ASSISTANT REGIONAL DIRECTOR (I/C) IGNOU SUB-REGIONAL CENTRE EAST VIVEKANANDA PALLY RAJA RAMMOHAN ROY ROAD SILIGURI WEST BENGAL</p> <p>Ph. Off: 0353-2594600 Fax: 0353-2594601 Email: siligurisubrc@yahoo.co.in</p>	JALPAIGURI, DARGILING, KOCHBIHAR, UTTAR DINAJPUR, DAKSHIN DINAJPUR, MALDAH
39	48	VARANASI	<p>DR. ASHWINI KUMAR DEPUTY DIRECTOR (I/C) IGNOU SUB-REGIONAL CENTRE GANDHI BHWAN, B.H.U. CAMPUS VARANASI - 221005 UTTAR PRADESH</p> <p>Ph. Off : 0542-2368022,2368622 E.mail : ignousrc.vns@gmail.com</p>	AMBEDKAR NAGAR, SANT KABIR NAGAR, MAHARAJGANJ, JAUNPUR, AZAMGARH, GORAKHPUR, DEORIA, KUSHINAGAR, SANT RAVIDAS MIRZAPUR, VARANASI, GHAZIPUR, MAU, CHANDAULI, SONBHADRA, BALLIA

IGNOU – ARMY RECOGNIZED REGIONAL CENTRES

(For ARMY Personnel Only)

SL. No	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
1.	CHANDIMANDIR	52	COL. R.S. KHATRI REGIONAL DIRECTOR IGNOU - ARMY RECOG. REGIONAL CENTRE COL. EDUCATION HQ WESTERN COMMAND CHANDIMANDIR-134107 HARYANA Ph.Off: 0172-2589423 Email: iaeprc52@rediffmail.com	WESTERN COMMAND AREA
2.	KOLKATA	51	COL. S.B.S. NEGI REGIONAL DIRECTOR IGNOU - ARMY RECOG. REGIONAL CENTRE COL. EDUCATION FORT WILLIAM HQ EASTERN COMMAND KOLKATA - 700 021 WEST BENGAL Ph.Off: 033-22222668 Email: rc51army_cc@yahoo.co.in	EASTERN COMMAND AREA
3.	LUCKNOW	53	BRIG. SANDEEPKUMAR REGIONAL DIRECTOR IGNOU - ARMY RECOG. REGIONAL CENTRE BRIG. EDUCATION HQ CENTRAL COMMAND LUCKNOW - 226002 UTTAR PRADESH Ph.Off: 0522-2482968/296254 Email: iaepcc@yahoo.com	CENTRAL COMMAND AREA
4.	PUNE	54	LT. COL. VASHISHTRA REGIONAL DIRECTOR IGNOU - ARMY RECOG. REGIONAL CENTRE COL. EDUCATION SC HRDC-1 C/O BEG & CENTRE KIRKEE HQ SOUTHERN COMMAND PUNE-1 MAHARASHTRA Ph.Off: 020-266165 Fax: 020-26102670	SOUTHERN COMMAND AREA

IGNOU – ARMY RECOGNIZED REGIONAL CENTRES – Contd.

SL. No	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
5.	UDHAMPUR	55	LT. COL. J. RAMPAL REGIONAL DIRECTOR IGNOU - ARMY RECOG. REGIONAL CENTRE COL. EDUCATION UTTAR KAMAN MUKHYALAYA C/O 56 APO HQ NORTHERN COMMAND UDAMPUR JAMMU & KASHMIR Ph.Off: 01992-242486	NORTHERN COMMAND AREA

IGNOU – AIRFORCE RECOGNIZED REGIONAL CENTRES
(For AIRFORCE Personnel Only)

SL. No	REGIONAL CENTRE	CODE	NAME & ADDRESSES OF CENTRE THE RECOGNIZED REGIONAL	JURISDICTION
1.	ALLAHABAD	64	G.P. CAPT. A.S. SANDHU REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ CAC, IAF BAMRAULI ALLAHABAD - 211012 UTTAR PRADESH Ph.Off: 0522-2233261 / 5406 Fax: 0522-2364889	CENTRAL AIR COMMAND
2.	BANGALORE	67	WING COMMANDER K. PONNU RAJ REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ TC, IAF POST: JC NAGAR BANGALORE - 560006 KARNATAKA Ph.Off: 080-23411061 / 4335 / 4336 Fax: 080-23417468	TECHNICAL AIR COMMAND
3.	GANDHI NAGAR	62	WING COMMANDER AJAY KUMAR REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ SWAC, IAF SECTOR - 9 GANDHI NAGAR - 382009 GUJARAT Ph.Off: 079-23221200 / 23225535 Fax: 079-6569245	SOUTH WESTERN AIR COMMAND

IGNOU – AIR FORCE RECOGNIZED REGIONAL CENTRES – Contd.

SL. No	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
4.	NAGPUR	66	<p>WING COMMANDER K.C. TANEJA REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ MC, IAF, VAYUSENA NAGAR NAGPUR - 440007 MAHARASHTRA</p> <p>Ph.Off: 0212-489086/489211 Fax: 0212-353225</p>	MAINTENANCE AIR COMMAND
5.	NEW DELHI	61	<p>GP. CAPTAIN G.K. GOEL REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE COMMAND EDUCATION OFFICE HQ WAC, IAF SUBROTO PARK NEW DELHI - 110010 DELHI</p> <p>Ph.: 011-25695211 / 7358 / 7361 Fax: 011-26989078</p>	WESTERN AIR COMMAND
6.	NEW DELHI	68	<p>WING COMMANDER RANJAN MALL REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE 68, RACE COURSE AIRFORCE STATION, NEW DELHI – 110066 DELHI</p> <p>Ph.Off: 011-23377671 / 7654</p>	AIR HQS
7.	SHILLONG	63	<p>GP. CAPT. P.S. NEGI REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ EAC, IAF UPPER SHILLONG C/O - 99 APO SHILLONG, MEGHALAYA</p> <p>Ph.Off: 0364-2223900/Ext.: 2422 Fax: 0364-222486</p>	EASTERN AIR COMMAND
8.	TRIVANDRUM	65	<p>WG/COMDR NISHANT CHATURVEDI REGIONAL DIRECTOR IGNOU – AIRFORCE RECOG. REGIONAL CENTRE HQ SAC, IAF POST: ARKULUM TRIVANDRUM - 695011 KERALA</p> <p>Ph.Off: 0484-2551361 / 304 Fax: 0484-2340204</p>	SOUTHERN AIR COMMAND

IGNOU – NAVY RECOGNIZED REGIONAL CENTRES
(For NAVY Personnel Only)

SL. No	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
1.	NEW DELHI	71	<p>COMMANDER PRAMOD GOEL REGIONAL DIRECTOR IGNOU - NAVY RECOG. REGIONAL CENTRE DIRECTORATE OF NAVAL EDUCATION INTEGRATED HQS. MINISTRY OF DEF. IIND FLOOR, II – WING WEST BLOCK – 5, SECTOR - 1 R.K. PURAM NEW DELHI - 110066 DELHI</p> <p>Ph.Off: 011-26194686 Fax: 011-26105067 Email: inepdelhi@rediffmail.com</p>	NAVAL HEADQUARTERS
2.	MUMBAI	72	<p>CAPTAIN K.B. MEHTA REGIONAL DIRECTOR IGNOU - NAVY RECOG. REGIONAL CENTRE HQ WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI - 400 023 MAHARASHTRA</p> <p>Ph.Off: 022-22687223 Fax: 022-22665458 Email: inepm@rediffmail.com</p>	HQ WESTERN NAVAL COMMAND
3.	VISAKHAPATNAM	73	<p>CAPTAIN M.S. RAGHUNATHAN REGIONAL DIRECTOR IGNOU - NAVY RECOG. REGIONAL CENTRE HQ EASTERN NAVAL COMMAND VISAKHAPATNAM - 530014 ANDHRA PRADESH</p> <p>Ph.Off: 0891-2760879, 2592669 Fax: 0891-2515834 Email: inepu@hotmail.com</p>	HQ EASTERN NAVAL COMMAND
4.	KOCHI	74	<p>CAPTAIN K.S. VENUGOPAL REGIONAL DIRECTOR IGNOU - NAVY RECOG. REGIONAL CENTRE HQ SOUTHERN NAVAL COMMAND NAVAL BASE KOCHI - 682004 KERALA</p> <p>Ph.Off: 0484-2667434, 2662210 Fax: 0484-2666194 Email: inepk@rediffmail.com</p>	HQ SOUTHERN NAVAL COMMAND

IGNOU – ASSAM RIFLES RECOGNIZED REGIONAL CENTRES
(For ASSAM RIFLES Personnel Only)

SL.	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
1.	SHILLONG	81	ASSTT. DIR T.N. SHARMA REGIONAL DIRECTOR IGNOU – ASSAM RIFLES RECOG. REGIONAL CENTRE DIRECTORATE GENERAL ASSAM RIFLES (DGAR) LAITUMUKHRAH SHILLONG – 11 MEGHALAYA Ph.Off: 0364-705530 / 705564 Fax: 0364-705564 Email: hqdgar@hotmail.com	HQ

IGNOU – CRPF RECOGNIZED REGIONAL CENTRES
(For CRPF Personnel Only)

SL.	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
1.	AHMEDABAD	96	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF GANDHINAGAR-382042 GUJARAT Ph.Off: 079-23261326/23261326	WESTERN SECTOR CRPF
2.	AVADI CHENNAI	92	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF, AVADI CHENNAI-600065 TAMIL NADU Ph.Off: 044-26841220	SOUTHERN SECTOR CRPF
3.	GUWAHATI	93	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF 9TH MILE, PO. AMERIGOG GUWAHATI-781023 ASSAM Email : kks_prasad@hotmail.com Ph.Off: 0361-2896561	EASTERN, NORTH- EASTERN SECTOR CRPF

IGNOU – CRPF RECOGNIZED REGIONAL CENTRES – Contd.
(For CRPF Personnel Only)

SL.	REGIONAL CENTRE	CODE	NAME & ADDRESS	JURISDICTION
4.	HYDERABAD	97	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF HYDERABAD-500005 ANDHRA PRADESH Ph.Off: 040-24440043/24440045	SOUTHERN SECTOR
5.	JAMMU	94	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE BANTALAB JAMMU-181123 JAMMU & KASHMIR Ph.Off: 0191-2592297 / 2592071	J&K SECTOR
6.	LUCKNOW	95	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF LUCKNOW-226002 UTTAR PRADESH Ph.Off: 0522-2817847	CENTRAL SECTOR
7.	NEW DELHI	91	REGIONAL DIRECTOR IGNOU-CRPF RECG REGIONAL CENTRE GROUP CENTRE, CRPF JHARODAKALAN NEW DELHI-110071 Ph. Off: 011-25315373	NORTHERN SECTOR CRPF

APPENDIX II: REGION WISE LIST OF STUDY CENTRES

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
1.	AGARTALA	2601	AGARTALA	DR. SHYAMLAL DAS COORDINATOR IGNOU STUDY CENTRE TRIPURA UNIVERSITY UNIVERSITY CAMPUS AGARTALA - 799004 TRIPURA
2.	AHMEDABAD	0902	VADODARA	DR. P.M. SHAH COORDINATOR IGNOU STUDY CENTRE M.S. UNIVERSITY GENERAL EDUCATION BUILDING VADODARA - 390002 GUJARAT
3.	AHMEDABAD	0903	RAJKOT	PROF. H. N. PANDYA COORDINATOR IGNOU STUDY CENTRE SAURASHTRA UNIVERSITY RAJKOT - 360005 GUJARAT
4.	AHMEDABAD	0905	SURAT	DR. G.P. SANDHYA COORDINATOR IGNOU STUDY CENTRE M.T.B.ARTS COLLEGE SURAT - 395001 GUJARAT
5.	AHMEDABAD	0910	ANAND	DR. H.P. TRIVEDI COORDINATOR IGNOU STUDY CENTRE SARDAR PATEL UNIVERSITY UNIVERSITY HEALTH CENTRE VALLABH VIDYANAGAR ANAND - 388120 GUJARAT
5A.	AHMEDABAD	0911	GANDHINAGAR	DR. K.S. SOLANKI COORDINATOR IGNOU STUDY CENTRE SAMARPAN ARTS & COMMERCE COLLEGE GANDHINAGAR 382016 GUJARAT
6.	AHMEDABAD	0913	BHARUCH	PROF. Z.S. SAIYED COORDINATOR IGNOU STUDY CENTRE ANJUMAN-E-TALIME-IDARA COURT ROAD OPPOSITE TREASURY BHARUCH - 392001 GUJARAT

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
7.	AHMEDABAD	0920	AHMEDABAD	PROF. MANISH SHAH COORDINATOR IGNOU STUDY CENTRE L.J. COMMERCE COLLEGE VASTRAPUR AHMEDABAD-380015 GUJARAT
8.	AHMEDABAD	0922 R	ANKLESHWAR	PROF. A. K. MEHTA COORDINATOR IGNOU RECOG. STUDY CENTRE ANKLESHWAR IND. DEV. SOCIETY SRI GATTU VIDYALAYA PLOT NO. 910, GIDC ESTATE ANKLESHWAR - 390002 GUJARAT
9.	AHMEDABAD	0923	ADIPUR	MR H. T. KHIYANI COORDINATOR IGNOU STUDY CENTRE TOLANI COMMERCE COLLEGE P.B. N. 27 (KUTCH) ADIPUR - 370205 GUJARAT
10.	AHMEDABAD	0928 R	RAJKOT	DR. SANDHYA SUBRAMANIAM COORDINATOR IGNOU RECOG STUDY CENTRE N.I.M.I.T. C/O PARAG AD. JANSATTA PRESS RAJKOT - 360005 GUJARAT
11.	AHMEDABAD	0940 D	BANASKANTHA	MR.SANTOSH KUMAR G. CHAUHAN COORDINATOR IGNOU STUDY CENTRE NOOTAN BHARATI MADANA-GADH PALANPUR TALUK BANASKANTHA - 385519
12.	AHMEDABAD	0953 R	BANASKANTHA	DR. R. J. PATHAK COORDINATOR IGNOU STUDY CENTRE R. R. MEHTA COLLEGE OF SCIENCE & C. L. PARIKH COLLEGE OF COMMERCE CROSS ROAD PALANPUR BANASKANTHA - 385519
13.	BANGALORE	0801	COMBA	DR. I. BHANU MURTHY COORDINATOR IGNOU STUDY CENTRE SH. DAMODAR COLLEGE OF COMMERCE & ECONOMICS P.B. NO. 347, TANSORE, COMBA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
14.	BANGALORE	1301	BANGALORE	SH. SHAMBULINGE GOWDA COORDINATOR IGNOU STUDY CENTRE B.E.S. COLLEGE OF ARTS & SCIENCE IV 'T' BLOCK JAYANAGAR BANGALORE - 560011 KARNATAKA
15.	BANGALORE	1302	MANGALORE	REV. FR. DENZIL LOBS.J. COORDINATOR IGNOU STUDY CENTRE ST. ALOYSIUS COLLEGE KODIALBAIL MANGALORE - 575003 KARNATAKA
16.	BANGALORE	1303	DHARWAD	DR. AJITH PRASAD COORDINATOR IGNOU STUDY CENTRE J.S.S. COLLEGE VIDYAGIRI DHARWAD - 580004 KARNATAKA
17.	BANGALORE	1304	GULBARGA	SH. B.M. BAEEN COORDINATOR IGNOU STUDY CENTRE HUMANITIES BUILDING GULBARGA UNIVERSITY CAMPUS GULBARGA - 585106 KARNATAKA
18.	BANGALORE	1305	MYSORE	PROF. K.B. BASUDEVA COORDINATOR IGNOU STUDY CENTRE VIDYAVARDHAKA LAW COLLEGE SHESHADRI IYER ROAD MYSORE - 570021 KARNATAKA
19.	BANGALORE	1309	BANGALORE	PROF. R. MUSHTAQ AHMED COORDINATOR IGNOU STUDY CENTRE AL-AMEENARTS SCL. & COM. COLLEGE HOSUR ROAD NEAR LAL BAGH MAIN GATE BANGALORE - 560027 KARNATAKA
20.	BANGALORE	1310	BELLARY	DR. C. NAGABHU SHAN COORDINATOR IGNOU STUDY CENTRE VEERASAIVA COLLEGE CANTONMENT BELLARY - 583352 KARNATAKA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
21.	BANGALORE	1311	DEVANGERE	DR. K.S. BASAVARAJAPPA COORDINATOR IGNOU STUDY CENTRE BAPUJI INSTT. OF ENGG & TECH. SHAMANUR ROAD DAVANGERE - 577004 KARNATAKA
22.	BANGALORE	1312	KARWAR	PROF. SUBHASH B. NAIK COORDINATOR IGNOU STUDY CENTRE B.G.V.S. ARTS, COMMERCE & SCIENCE COLLEGE SADASHIVGAD KARWAR - 581352 KARNATAKA
23.	BANGALORE	1319	TUMKUR	SH. M.K. VEERAI AH COORDINATOR IGNOU STUDY CENTRE SRI SIDHARTHA INSTT. OF TECH TUMKUR - 572105 KARNATAKA
24.	BANGALORE	1320	BANGALORE	PROF. R. LAKSHMI NARAYANA COORDINATOR IGNOU STUDY CENTRE GOVERNMENT SCIENCE COLLEGE NRUPAPTHUNGA ROAD NEAR K.R. CIRCILE BANGALORE - 560001 KARNATAKA
25.	BANGALORE	1336	BANGALORE	FR. CLARENCE D'SOUZA S.J. COORDINATOR IGNOU STUDY CENTRE ST. JOSEPH COLLEGE LAL BAGH ROAD BANGALORE KARNATAKA
26.	BANGALORE	1344	KALYANGR	SRIANANDAPPA IRAMUKHADAVAR COORDINATOR IGNOU STUDY CENTRE CMR INSTT. OF MNGMT. STUDIES NO. 2, 3RD 'C' CROSS 6TH 2ND BLOCK HRBB LAYOUT KALYAN NAGAR BANGALORE 560043 KARNATAKA
27.	BHOPAL	1501	BHOPAL	DR. SIRISH JOSHI COORDINATOR IGNOU STUDY CENTRE MOTILAL VIGYAN MAHAVIDYALAYA BHOPAL - 462008 MADHYA PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
28.	BHOPAL	1504	GWALIOR	PROF. NEERAJ JAIN COORDINATOR IGNOU STUDY CENTRE JIWAJI UNIVERSITY GWALIOR - 474011 MADHYA PRADESH
29.	BHOPAL	1506	INDORE	DR. S.C. MEHTA COORDINATOR IGNOU STUDY CENTRE HOLKAR SCIENCE COLLEGE INDORE - 452001 MADHYA PRADESH
30.	BHOPAL	1516	UJJAIN	DR. CHAIN SINGH PANWAR COORDINATOR IGNOU STUDY CENTRE VIKRAM UNIVERSITY UJJAIN - 456010 MADHYA PRADESH
31.	BHOPAL	1519	RAJGARH	DR. D.C. GOUR COORDINATOR IGNOU STUDY CENTRE GOVERNMENT BOYS P.G. COLLEGE RAJGARH - 465661 MADHYA PRADESH
32.	BHUBANESHWAR	2101	BHUBANESHWAR	SH. J.R. MOHANTY COORDINATOR IGNOU STUDY CENTRE KALINGA INSTT OF INDL. TECH PATIA BHUBANESHWAR - 751024 ORISSA
33.	BHUBANESHWAR	2102	CUTTACK	DR. BIMAL PRASAD NANDA COORDINATOR IGNOU STUDY CENTRE RAVENSHAW COLLEGE ARTS BLOCK I FLOOR
34.	BHUBANESHWAR	2103	ROURKELA	MR. MOHAMMED QUAMRUZAMAN COORDINATOR IGNOU STUDY CENTRE GOVERNMENT COLLEGE ROURKELA - 796004 ORISSA
35.	BHUBANESHWAR	2104	BERHAMPUR	DR. P. SUDHAKAR COORDINATOR IGNOU STUDY CENTRE KHALIKOTE COLLEGE GANJAM BERHAMPUR - 760001 ORISSA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
36.	BHUBANESWAR	2108	SAMBALPUR	DR. P.K. MISHRA COORDINATOR IGNOU STUDY CENTRE GANGADHAR MEHER COLLEGE SAMBALPUR 768004 ORISSA
37.	BHUBANESWAR	2144	JAGAT SINGHPUR	SH. KULMANI DAS COORDINATOR IGNOU STUDY CENTRE SVM COLLEGE AT: JAGAT SINGHPUR PO/DIST.: JAGAT SINGHPUR ORISSA
38.	CHENNAI	2501	CHENNAI	DR. H.N. PANDAY COORDINATOR IGNOU STUDY CENTRE D.D.G.D. VAISHNAVA COLLEGE 445(883) E.V.R. PERIYAR ROAD ARUMBAKKAM CHENNAI - 600106 TAMIL NADU
39.	CHENNAI	2502	COIMBATORE	DR. K. PALANIAPPAN COORDINATOR IGNOU STUDY CENTRE G.R.D. COLLEGE OF SCIENCE AVANASHI ROAD CIVIL AERODROME POST COIMBATORE - 641014 TAMIL NADU PH.OFF: 0422-592399
40.	CHENNAI	2503	MADURAI	DR. D. SAMUEL SUDANANDHA COORDINATOR IGNOU STUDY CENTRE AMERICAN COLLEGE MADURAI - 625002 TAMIL NADU PH.OFF: 0452-536541
41.	CHENNAI	2504	TIRUCHIRAPALLY	DR. J. GODWINPREM SINGH COORDINATOR IGNOU STUDY CENTRE BISHOP HEBER COLLEGE P O BOX 615 TIRUCHIRAPALLY - 620017 TAMIL NADU PH.OFF: 0431-772200
42.	CHENNAI	2505	CHENNAI	PROF. A. S. KANNAN COORDINATOR IGNOU STUDY CENTRE RAMAKRISHNA MISSION VIDYAPEETH, VIVEKANAND COLLEGE 45, OLIVER RD, MYLAPORE CHENNAI 600004, TAMIL NADU

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
43.	CHENNAI	2506	SALEM	SH. C. SIVALINGAM COORDINATOR IGNOU STUDY CENTRE THYAGARAJAR POLYTECHNIC P B NO. 523 SALEM - 636005 TAMIL NADU PH.OFF: 0427-440955
44.	CHENNAI	2507	TUTICORIN	DR. A. FRANCIS COORDINATOR IGNOU STUDY CENTRE V.O.C. COLLEGE PALAYAMKOTAI ROAD TUTICORIN - 628008 TAMIL NADU
45.	CHENNAI	2510 R	CHENNAI	MRS. PREM DANIEL COORDINATOR IGNOU RECOG. STUDY CENTRE S.C.S. KOTHARIA ACADEMY FOR WOMEN 17, VENKATAPATHI STREET KILPAUK CHENNAI - 600010 TAMIL NADU
46.	CHENNAI	2511	NAGERCOIL	DRA. MEENAKSHI SUNDARARAJAN COORDINATOR IGNOU STUDY CENTRE S.T. HINDU COLLEGE NAGERCOIL - 629002 TAMIL NADU
47.	CHENNAI	2532	THIRUVELLORE	DR. V. VIJAY KUMAR COORDINATOR IGNOU STUDY CENTRE JAYA COLLEGE OF ARTS & SCIENCE M.T.H. ROAD THIRUNINRAVUR THIRUNINRAVUR - 602024 TAMIL NADU
48.	CHENNAI	2534	HOSUR	MR. N. SUDHAKARAN COORDINATOR IGNOU STUDY CENTRE ER. PERUMAL MANIMEKALAI P'NIC KRISHNAGIRI HIGHWAYS KONERIPALLI HOSUR - 635117 TAMIL NADU

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
49.	CHENNAI	2543 D	NAMAKKAL	MR. P. RAMKUMAR COORDINATOR IGNOU SPL STUDY CENTRE-SC/ST C.R.S.T.C. 4/38, DR. SANKARAN ROAD GANDHI NAGAR NAMAKKAL - 637001 TAMIL NADU
50.	CHENNAI	2545	THIRUNELVELI	DR. H. SYED OTHUMAN COORDINATOR IGNOU STUDY CENTRE SADAKATHULLAH APPA COLLEGE RAHMAT NAGAR THIRUNELVELI - 627011 TAMIL NADU
51.	CHENNAI	2554	CUDDALORE	DR. N. BASKARAN COORDINATOR IGNOU STUDY CENTRE SAINT JOSEPH COL.OF ARTS & SCI MANJAI NAGAR DISTT.CUDDALORE CUDDALORE 607001 TAMIL NADU
52.	CHENNAI	2568	UTHAMAPALAYAM	PROF. K. SHANULHAMEED COORDINATOR IGNOU STUDY CENTRE H.K. ROWTHER HOWDIA COLLEGE UTHAMAPALAYAM THENI - 625533 TAMIL NADU PH.OFF: 04554-65225
53.	CHENNAI	2569	DINDIGUL	DR. D. UDYAKUMAR COORDINATOR IGNOU STUDY CENTRE R.V.S. COLLEGE OF ENGG & TECH. RVS NAGAR, KARUR ROAD DINDIGUL - 624005 TAMIL NADU
54.	CHENNAI	2570	PERAMBALUR	DR. R. MATHIVANAN COORDINATOR IGNOU STUDY CENTRE THANTHAI HANS ROEVER COLLEGE PERAMBALUR - 621212 TAMIL NADU
55.	CHENNAI	2572	VALLAM	MS. C. VIMALA COORDINATOR IGNOU STUDY CENTRE PERIYAR MANIAMMAI COLLEGE OF TECH. FOR WOMEN PERIYAR NAGAR, VALLAM THANJAVUR - 613403, TAMIL NADU

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
56.	CHENNAI	2578	CHENNAI	DR. SADANAND PATRA COORDINATOR IGNOU STUDY CENTRE GURUNANAK COLLEGE VELACHERY ROAD CHENNAI - 600042 TAMIL NADU
57.	CHENNAI	2586 P	PAPANASAM	SH. SANKARA SUBRAMONIAM PROG I/C IGNOU STUDY CENTRE THIRUVALLUVAR COLLEGE PAPANASAM 627 425
58.	CHENNAI	2587 P	KAVILPATTI	SH. G. VENKADASALAPTHI PROG I/C IGNOU STUDY CENTRE G.VENKATASWAMY NAIDU COLLEGE KOVILPATTI 628 502
59.	CHENNAI	2588 P	USAILMPATTI	SH. M. CHINNAN PROG I/C IGNOU STUDY CENTRE PASMPON MUTHURAMALINGA THEVAR COLLEGE USAILAMPATTI 625 532
60.	CHENNAI	2589 P	VANNAIMALI	SH. R. PANDIA RAJ PROG I/C IGNOU STUDY CENTRE KONGU COLLEGE OF ARTS AND SCIENCE VANNAIMALAI (POST) KAPUR - 6
61.	CHENNAI	2590 P	GOBICHETTIPALAGAS	SH. T.V. PALANISWAMY PROG I/C IGNOU STUDY CENTRE GOBI ARTS & SCIENCE COLLEGE, KARATTADIPALAYAM (PO) GOBICHETTIPALAYAM ERODE DISTRICT 638 453
62.	CHENNAI	3101	PONDICHERRY	DR. K. S. KUMARI COORDINATOR IGNOU STUDY CENTRE COMMUNITY COLLEGE CENTRAL UNIVERSITY PONDICHERRY - 605008 PONDICHERRY
63.	COCHIN	1401	TRIVANDRUM	SH. R. PRAKASAM COORDINATOR IGNOU STUDY CENTRE INSTITUTE OF MANAGEMENT VIKAS BHAWAN TRIVANDRUM - 695033 KERALA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
64.	COCHIN	1402	COCHIN	FR. SAVIENCE A.J. COORDINATOR IGNOU STUDY CENTRE SACRED HEART COLLEGE THEVARA COCHIN - 682013 KERALA
65.	COCHIN	1403	CALICUT	PROF. MERLYN PREMDAS COORDINATOR IGNOU STUDY CENTRE JDT ISLAM MARI KUNNU P.O. CALICUT - 673012 KERALA
66.	COCHIN	1407	TRICHUR	DR. K. BHAVANI COORDINATOR IGNOU STUDY CENTRE SREE KERALA VARMA COLLEGE TRICHUR - 680001 KERALA
66A	COCHIN	1412	EMAKULAM	COORDINATOR IGNOU STUDY CENTRE ST ALBERT'S COLLEGE EMAKULAM 682 018
67.	COCHIN	1435 D	ALLEPPEY	SH. K. N. VARGHESE COORDINATOR IGNOU SPL STUDY CENTRE-RA IMPERIAL COLLEGE MICHEL JUNCTION MAVELIKKARA ALLEPPEY, KERALA
68.	COCHIN	1441 P	NALANCHIRA	SH. ALEXANDER JACAB PROGRAMME I/C IGNOU PROG. STUDY CENTRE MAR IVANIOS INSTT. OF ADV. STUDIES MAR IVANIOS COLLEGE CAMPUS NALANCHIRA DISTRICT TRIVANDRUM-695015 KERALA
69.	COCHIN	1442 P	CALICUT	SH. P. MUHAMMED PROGRAMME I/C IGNOU PROG. STUDY CENTRE FAROOK COLLEGE CALICUT DISTRICT KOZHIKODE-673672

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
69A	COCHIN	1443	VALAYAYAN CHIRANGARA	IGNOU STUDY CENTRE SSV COLLEGE VALAYAYANCHIRANGARA P.O. PERUMBAVOOR EMAKULAM 683556 KERALA
70.	COCHIN	1444 P	ARUNAPURAM	DR. V.V. GEORGE KUTTY PROGRAMME I/C IGNOU PROG. STUDY CENTRE ST. THOMAS COLLEGE PALA, ARUNAPURAM DISTRICT KOTTAYAM-686574 KERALA
71.	COCHIN	1446 P	CHERTHALA	MR. P. N. SHAJI PROGRAMME I/C IGNOU PROG. STUDY CENTRE SREE NARAYANA COLLEGE MARARIKULAM NORTH VILLAGE CHERTHALA DISTRICT ALLAPUZHA-688562 KERALA
72.	COCHIN	1447 P	GURUVAYUR	SH. P. RAMADASAN PROGRAMME I/C IGNOU PROG. STUDY CENTRE SREE KRISHNA COLLEGE ARIYANNUR GURUVAYUR DISTRICT THRISSURE-680102 KERALA
73.	DEHRADUN	2705	DEHRADUN	DR. RAJNI SINHA COORDINATOR IGNOU STUDY CENTRE D.A.V.P.G. COLLEGE D A V COLLEGE ROAD DEHRADUN - 248001 UTTRANCHAL
74.	DEHRADUN	2711	HALDWANI	DR. P.C. TIWARI COORDINATOR IGNOU STUDY CENTRE M.B. GOVERNMENT P.G. COLLEGE HALDWANI - 263141 UTTRANCHAL
75.	DEHRADUN	2714	MORADABAD	DR. V.K. GUPTA COORDINATOR IGNOU STUDY CENTRE HINDU COLLEGE STATION ROAD MORADABAD - 244001 UTTAR PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
75A	DEHRADUN	2749	MUZAFFARNAGAR	COORDINATOR IGNOU STUDY CENTRE S. D. COLLEGE, BHOPA ROAD MUZAFFARNAGAR 251 001
75B	DEHRADUN	2752	SRINAGAR	COORDINATOR IGNOU STUDY CENTRE HNB GARHWAL UNIVERSITY, BIRLA CAMPUS SRINAGAR (GARHWAL) 246174
76.	DEHRADUN	3702	SAHARANPUR	DR. J. ASHRAF COORDINATOR IGNOU STUDY CENTRE MAHARAJ SINGH COLLEGE SAHARANPUR 247001 UTTAR PRADESH
77.	DELHI 1	0706	DELHI	SH. O.P. SHARMA COORDINATOR IGNOU STUDY CENTRE SCHOOL OF AVIATION SCIENCE & TECH DELHI FLYING CLUB LIMITED SAFDARJUNG AIRPORT NEW DELHI - 110003 DELHI
77A	NEW DELHI	0709	NEW DELHI	IGNOU STUDY CENTRE RAMLAL ANAND COLLEGE BINITO JUAREZ ROAD NEW DELHI 110021
78.	DELHI 2	2707	MODI NAGAR	DR. P. P. SINGH COORDINATOR IGNOU STUDY CENTRE M.M.P.G. COLLEGE MODI NAGAR GHAZIABAD - 201204 UTTAR PRADESH
79.	DELHI 2	2718	GHAZIABAD	SH. O.P. BHARGAVA COORDINATOR IGNOU STUDY CENTRE M.M.H. COLLEGE GHAZIABAD - 201001 UTTAR PRADESH
80.	DELHI 2	2728	MEERUT	DR. MAHESH CHANDRA COORDINATOR IGNOU STUDY CENTRE MEERUT COLLEGE MEERUT - 250001 UTTAR PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
81.	DELHI 2	2730 R	GHAZIABAD	SH. PRATAP SINGH COORDINATOR IGNOU RECOG. STUDY CENTRE N.T.P.C. VIDYUT NAGAR GAUTAM BUDH NAGAR UTTAR PRADESH
82.	DELHI-2	2738	BULANDSHAHR	DR. RUPNARAYAN COORDINATOR IGNOU STUDY CENTRE I.P. (POST GRADUATE) COLLEGE BULANDSHAHR 203001 UTTAR PRADESH
83.	DELHI 2	2739	NOIDA	DR. A. K. GOYAL COORDINATOR IGNOU STUDY CENTRE GOVERNMENT P.G. COLLEGE SECTOR - 39, NOIDA UTTAR PRADESH
84.	DELHI 2	0769	DELHI	DR. V. K. AGARWAL COORDINATOR IGNOU STUDY CENTRE SHYAMLAL COLLEGE G. T. ROAD SHAHDARA DELHI 110 032
85.	GUWAHATI	0401	GUWAHATI	DR. N. N. SARMA COORDINATOR IGNOU STUDY CENTRE GUWAHATI UNIVERSITY GUWAHATI - 781014 ASSAM
86.	GUWAHATI	0404	BONGAIGAON	DR. NIRMAL KUMAR DAS COORDINATOR IGNOU STUDY CENTRE BIRJHORAMAHAVIDYALAYA BONGAIGAON - 783380 ASSAM
87.	GUWAHATI	0407	DIBRUGARH	DR. GOPAL CHANDRA HAZARIKA COORDINATOR IGNOU STUDY CENTRE DIBRUGARH UNIVERSITY DEPT. OF APPLIED GEOLOGY DIBRUGARH - 786004 ASSAM
88.	GUWAHATI	0410	JORHAT	SH. SHANTANU THAKUR COORDINATOR IGNOU STUDY CENTRE C.K.B. COMMERCE COLLEGE JORHAT - 785001 ASSAM

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
89.	GUWAHATI	0413	NORTH LAKHIMPUR	DR. JITEN SARMAH COORDINATOR IGNOU STUDY CENTRE LAKHIMPUR COMMERCE COLLEGE NORTH LAKHIMPUR - 787001 ASSAM
90.	GUWAHATI	0448	KARBI ANGLONG	SH. ANIL CHANDRA BORAH COORDINATOR IGNOU STUDY CENTRE DIPHU GOVT. COLLEGE DISTT. KARBI ANGLONG 782462 ASSAM
91.	GUWAHATI	0449	KARIMGANJ	DR. SANTANU DUTTA COORDINATOR IGNOU STUDY CENTRE MARIMGANJ COLLEGE PO & DISTT. KARIMGANJ DISTT. KARIMGANJ 788710 ASSAM
92.	HYDERABAD	0101	HYDERABAD	DR. G. PADMA COORDINATOR IGNOU STUDY CENTRE P.M.R. DEGREE COLLEGE CHINTALAKUNTA CHECK POST L.B. NAGAR HYDERABAD - 500074 ANDHRA PRADESH
93.	HYDERABAD	0102	NELLORE	DR. K. NARENDRANADHA REDDY COORDINATOR IGNOU STUDY CENTRE V.R. COLLEGE NELLORE - 524001 ANDHRA PRADESH
94.	HYDERABAD	0103	VIJAYAWADA	DR. S. SASIKALA COORDINATOR IGNOU STUDY CENTRE K.B.N. COLLEGE KOTHAPETA VIJAYAWADA - 520001 ANDHRA PRADESH
95.	HYDERABAD	0104	GUNTUR	MR. A. PURNACHANDRA RAO COORDINATOR IGNOU STUDY CENTRE T.J.P.S. COLLEGE RING ROAD GUNTUR - 522006 ANDHRA PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
96.	HYDERABAD	0105	WARANGAL	DR. P. PARAMESHWAR COORDINATOR IGNOU STUDY CENTRE LAL BAHADUR COLLEGE WARANGAL - 506007 ANDHRA PRADESH
97.	HYDERABAD	0106	ANANTAPUR	SH. M. MURALI MOHAN REDDY COORDINATOR IGNOU STUDY CENTRE SHRI SAIBABA NATIONAL DEGREE COLLEGE ANANTAPUR - 515001 ANDHRA PRADESH
98.	HYDERABAD	0109	VISAKHAPATNAM	SH. K. PURUSHOTHAM COORDINATOR IGNOU STUDY CENTRE DR. L. BULLAYA COLLEGE VISAKHAPATNAM - 530013 ANDHRA PRADESH
99.	HYDERABAD	0110	KAKINADA	SH. A. SATYA SWAROOP COORDINATOR IGNOU STUDY CENTRE IDEAL COLLEGE OF ARTS & SCIENCE KAKINADA - 533004 ANDHRA PRADESH
100.	HYDERABAD	0155 R	NAMPALLY	SH.K.RADHAKRISHNA MURTHY COORDINATOR IGNOU STUDY CENTRE INDIRA PRIYADARSHINI GOVT. DEGREE COLEGE FOR WOMEN NAMPALLY HYDERABAD, AP
101.	HYDERABAD	0157	RIKAB GANJ	DR. ABID UNNISA COORDINATOR IGNOU STUDY CENTRE S.D. SIGNODIA COLLEGE OF ARTS & COMMERCE & PG CENTRE 21-2-223/21, RIKAB GANJ HYDERABAD 500002 ANDHRA PRADESH
102.	HYDERABAD	0179	KARIMNAGAR	SH. DOMALA SURESH COORDINATOR IGNOU STUDY CENTRE VIVEKANADA DEGREE & PG COLLEGE JAGITYAL ROAD KARIMNAGAR 505001 ANDHRA PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
103.	IMPHAL	1701	IMPHAL	DR. G. P. PRASAIN COORDINATOR IGNOU STUDY CENTRE MANIPUR UNIVERSITY UNIVERSITY CAMPUS CANCHIPUR IMPHAL - 795003 MANIPUR
104.	ITANAGAR	0301	ITANAGAR	MR. TAYEK TALOM COORDINATOR IGNOU STUDY CENTRE ITANAGAR GOVERNMENT COLLEGE ITANAGAR - 791113 ARUNACHAL PRADESH
105.	JABALPUR	1502	JABALPUR	DR. ARUN KUMARAGRAWAL COORDINATOR IGNOU STUDY CENTRE RANI DURGAWATI UNIVERSITY JABALPUR 482001 MADHYA PRADESH
106.	JABALPUR	1561 D	KATNI	MRS. CHITRA PRABHAT (BHATIA) COORDINATOR IGNOU SPL. STUDY CENTRE GOVT. TILAK PG COLLEGE SHADOL ROAD KATNI MP
107.	JAIPUR	2301	JAIPUR	DR. M.C. SHARMA COORDINATOR IGNOU STUDY CENTRE RAJASTHAN COLLEGE COLLEGE CAMPUS, J.L.N. MARG JAIPUR - 302004 RAJASTHAN
108.	JAIPUR	2302	UDAIPUR	DR. L. L. VAIRAGI COORDINATOR IGNOU STUDY CENTRE VIDYA BHAWAN RURAL INSTITUTE BADGAON ROAD UDAIPUR - 313004 RAJASTHAN
109.	JAIPUR	2303	KOTA	DR. ASHOK KUMAR SHARMA COORDINATOR IGNOU STUDY CENTRE KOTA ENGINEERING COLLEGE RAWAT BHATA ROAD KOTA - 324010 RAJASTHAN

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
110.	JAIPUR	2304	JODHPUR	PROF. D. D. SHAH COORDINATOR IGNOU STUDY CENTRE ONKARMAL SOMANI COLLEGE OF COMMERCE , KAMLA NEHRE NAGAR JODHPUR - 342008 RAJASTHAN
111.	JAIPUR	2305	BIKANER	SH. B.R. CHOUDHARY COORDINATOR IGNOU STUDY CENTRE B.J.S. RAMPURIA JAIN COLLEGE J N VYAS NAGAR BIKANER - 334003 RAJASTHAN
112.	JAIPUR	2306	AJMER	DR. ARUN CHATURVEDI COORDINATOR IGNOU STUDY CENTRE DAYANANDA COLLEGE RAMGANJ AJMER - 305001 RAJASTHAN
113.	JAIPUR	2310	SRIGANGA NAGAR	DR. SUDESH DHINGRA COORDINATOR IGNOU STUDY CENTRE MD P.G. COLLEGE SRIGANGA NAGAR 335001 RAJASTHAN
114.	JAIPUR	2320 D	JAIPUR	MS. MANJU NAIR COORDINATOR IGNOU SPL STUDY CENTRE-RA INTERNATIONAL INSTT. OF INFORMATCI OF MGT. NEAR THADI MARKET , SECTOR-12 MANSAROVAR, JAIPUR - 302020 RAJASTHAN
115.	JAIPUR	2322 D	HANUMANGARH	SH. IQUBAL SINGH COORDINATOR IGNOU SPL. STUDY CENTRE-R/RA NEHRU MEMORIAL LAW COLLEGE HANUMANGARH TOWN HANUMANGARH - 335513 RAJASTHAN
116.	JAIPUR	2328 D	NAWALGARH	MR. R.B.L. AGRAWAL COORDINATOR IGNOU SPL. STUDY CENTRE-RA SETH G.B. PODAR COLLEGE RAMBILAS PODAR ROAD NAWALGARH - 333042 (DISTT. JHUNJHUNU) RAJASTHAN

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
117.	JAMMU	1201	JAMMU	PROF. ASHOK AIMA COORDINATOR IGNOU STUDY CENTRE UNIVERSITY OF JAMMU JAMMU TAWI - 180001 JAMMU & KASHMIR
118.	JAMMU	1206	KATHUA	DR. SOHAN LAL BHAGAT COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE DEPARTMENT OF GEOGRAPHY KATHUA - JAMMU & KASHMIR
119	JAMMU	1207	RAJOURI	DR. MUSHTAQ A. LONE COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE RAJOURI - 185131 JAMMU & KASHMIR
120.	JAMMU	1208	POONCH	PROF. SYED MOHD. SAFI COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE POONCH JAMMU & KASHMIR
121.	KARNAL	1001	YAMUNA NAGAR	DR. S.L. SAINI COORDINATOR IGNOU STUDY CENTRE MUKAND LAL NATIONAL COLLEGE YAMUNA NAGAR - 135001 HARYANA
122.	KARNAL	1002	SONEPAT	DR. S.S. GOYAL COORDINATOR IGNOU STUDY CENTRE HINDU COLLEGE SONEPAT - 131001 HARYANA
123.	KARNAL	1003	PANIPAT	DR. B.B. SHARMA COORDINATOR IGNOU STUDY CENTRE ARYA COLLEGE PANIPAT - 132103 HARYANA
124.	KARNAL	1005	ROHTAK	SH. M.S. CHAHAR COORDINATOR IGNOU STUDY CENTRE CHOTU RAM COLLEGE OF EDUCATION ROHTAK - 124001 HARYANA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
125.	KARNAL	1008	KARNAL	SH. R.S. SHARMA COORDINATOR IGNOU STUDY CENTRE GOVERNMENT P.G. COLLEGE ARTS BLOCK, ROOM NO. 28-29 SECTOR - 14, URBAN ESTATE KARNAL - 132001 HARYANA
126.	KARNAL	1009	HISSAR	SH. RAVI SHARMA COORDINATOR IGNOU STUDY CENTRE GOVERNMENT P.G. COLLEGE HISSAR - 125001 HARYANA
127.	KARNAL	1012	SHAHABAD	DR. S.P. VARNI COORDINATOR IGNOU STUDY CENTRE MARKANDA NATIONAL COLLEGE SHAHABAD KURUKSHETRA 136135 HARYANA
128.	KARNAL	1013	JIND	DR. HAWA SINGH DESWAL COORDINATOR IGNOU STUDY CENTRE GOVT P.G. COLLEGE JIND 126 102
129.	KARNAL	1014	SIRSA	DR VED PAL ARYA COORDINATOR IGNOU STUDY CENTRE GOVT P. G. NATIONAL COLLEGE SIRSA 125 055
130.	KARNAL	1030	KAITHAL	DR R. K. GUPTA COORDINATOR IGNOU STUDY CENTRE R. K. S. D. COLLEGE KAITHAL
131.	KARNAL	1036	AMBALA CITY	DR.(MS.) KIRANANGRA COORDINATOR IGNOU STUDY CENTRE M.D.S.D. GIRLS COLLEGE AMBALA CITY 134002 HARYANA
132.	KHANNA	0601	CHANDIGARH	DR. A.K. SAIHJPAL COORDINATOR IGNOU STUDY CENTRE PUNJAB UNIVERSITY DEPTT. OF CORRESPONDENCE COURSE CHANDIGARH - 160017

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
133.	KHANNA	2203	PATIALA	DR.KUMKUMBAJAJ COORDINATOR IGNOU STUDY CENTRE PUNJABI UNIVERSITY ARTS BLOCK - III TOP FLOOR PATIALA - 147002 PUNJAB
134.	KHANNA	2204	BHATINDA	PROF. PARVEEN KUMAR COORDINATOR IGNOU STUDY CENTRE M.G.D.A.V. COLLEGE BHILWADA ROAD BHATINDA - 151001 PUNJAB
135.	KHANNA	2205	AMRITSAR	PROF. VANEETA GARG COORDINATOR IGNOU STUDY CENTRE D.A.V. COLLEGE OF EDUCATION AMRITSAR - 143001 PUNJAB
136.	KHANNA	2206	LUDHIANA	PROF. DHARAM SINGH COORDINATOR IGNOU STUDY CENTRE GURU NANAK GIRLS COLLEGE MODEL TOWN, LUDHIANA - 141008 PUNJAB
137.	KHANNA	2223	NAWASHAHR	DR. SURENDER SINGH COORDINATOR IGNOU STUDY CENTRE SIKH NATIONAL COLLEGE CHARAN KANWAL, BANGA NAWASHAHR DT.NAWASHARH 144505 PUNJAB
138.	KHANNA	2225	MANSA	DR. P.K. SOOD COORDINATOR IGNOU STUDY CENTRE NEHRU MEMORIAL GOVT. COLLEGE MANSA DT. MANSA 151505 PUNJAB
139.	KOLKATA	2801	KOLKATA	DR. M.M. CHATTOPADHYAY COORDINATOR IGNOU STUDY CENTRE ISHWAR CHANDRA PATHABHAVAN 299 ACHARYA PRAFULA CHANDRA RD KOLKATA - 700009 WEST BENGAL

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
140.	KOLKATA	2802	KOLKATA	DR. ASHOKE NATH COORDINATOR IGNOU STUDY CENTRE ST. XAVIER'S COLLEGE 30, PARK STREET KOLKATA - 700016 WEST BENGAL
141.	KOLKATA	2803	KANCHRAPARA	SH. TARUN KUMAR DEY COORDINATOR IGNOU STUDY CENTRE RAILWAY TECHNICALSCHOOL KANCHRAPARA 24 PARGANA (N) - 743145 WEST BENGAL
142.	KOLKATA	2804	KOLKATA	DR. P.K. MAHAPATRA COORDINATOR IGNOU STUDY CENTRE ASWINI DATTA MEMORIAL COLLEGE 94/2, PARK CIRCUS KOLKATA - 700017 WEST BENGAL
143.	KOLKATA	2805	SILIGURI	DR. SAMIRENDRA SARKAR COORDINATOR IGNOU STUDY CENTRE ADARSH MAHAVIDYALAYA SEVOKE ROAD, SILIGURI - 734401 WEST BENGAL
144.	KOLKATA	2807	PURULIA	DR. AJAY KUMAR GANGOPADHYAY COORDINATOR IGNOU STUDY CENTRE JAGANATH KISHORE COLLEGE KETIKA PURULIA 723 101
145.	KOLKATA	2811	DARJEELING	DR. BUDDHADEB CHANDRA COORDINATOR IGNOU STUDY CENTRE DARJEELING GOVT. COLLEGE DARJEELING 734 101
146.	KOLKATA	2813	MIDNAPUR	DR. SUBRATA BAGCHI COORDINATOR IGNOU STUDY CENTRE MIDNAPUR COLLEGE MIDNAPUR 721 101
147.	KOLKATA	2814	KOLKATA	PROF. TARUN KR. GUPTA COORDINATOR IGNOU STUDY CENTRE DINABANDHU ANDREWS COLLEGE GARIA P.O., KOLKATA - 700084 WEST BENGAL

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
148.	KOLKATA	2815	BHIRBHUM	DR. RADHA KANT GHATUARY COORDINATOR IGNOU STUDY CENTRE SATYANANDA VIDYARTHEE BHAWAN PO., SURI BHIRBHUM 731 101
149.	KOLKATA	2817	HOOGLY	PROF. TARUN KR. GHATAK COORDINATOR IGNOU STUDY CENTRE NETAJI MAHAVIDYALAYA P.O. ARAM BAGH, HOOGLY 712 601
149A	KOLKATA	2819D	ISLAMPUR	IGNOU STUDY CENTRE ISLAMPUR COLLEGE, ISLAMPUR UTTAR DINAJPUR 733202
150.	KOLKATA	2820 D	MUSHIDABAD	SH. SAGAR CHOWDHURY COORDINATOR IGNOU STUDY CENTRE RDK COLLEGE OF COMMERCE JAIGANJ MURSHIDABAD 742 123
150A	KOLKATA	2821D	BINNAGURI	IGNOU STUDY CENTRE ST. JAMES HIGH SCHOOL BINNAGURI, P.O. JALPAIGUIR 735203
151.	KOLKATA	2825 D	BANKURA	SH. NARENDRA RANJAN MALAS COORDINATOR IGNOU STUDY CENTRE RAMANANDA COLLEGE BISHNUPUR BANKURA
151A	KOLKATA	2840 D	HOWRAH	IGNOU STUDY CENTRE SHREE JAIN VIDYALAYA 25/1, BON BEHARI BOSE ROAD HOWRAH 711 101
152.	KOLKATA	2842	BELGHARIA	DR. ASITENDU ROY CHOWDHURY COORDINATOR IGNOU STUDY CENTRE BHAIKAB GANGOLI COLLEGE DEGREE COLLEGE, ROAD BELGHARIA KOLKATA 700 056
153.	KOLKATA	2846	DINAJPUR	DR. ASHISH KUMAR DAS COORDINATOR IGNOU STUDY CENTRE BALURGHAT COLLEGE, PO BALURGAHT DISTT DAKSHIN DINAJPUR

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
153A	KOLKATA	2847D	RANAGHAT	IGNOU STUDY CENTRE TURNING POINT EDUCATIONAL ACADEMY,, 51, GNPC ROAD NEAR DURGADAS PARK RANAGHAT 741201, NADIA DISTT.
154.	KOLKATA	2862 D	MUKTARAM BABU STREET	DR. MEERAAMBUSTA COORDINATOR IGNOU SPL. STUDY CENTRE SAVITRI GIRLS' COLLEGE 13, MUKTARAM BABU STREET KOLKATA 700007 WEST BENGAL
155.	KOLKATA	2864	PASCHIM	DR. NISITH KUMAR DE COORDINATOR IGNOU STUDY CENTRE BELDA COLLEGE, BELDA DIST. PASCHIM MEDINIPUR - 721424 WEST BENGAL
156.	LUCKNOW	2701	LUCKNOW	DR. B. K. JAIN COORDINATOR IGNOU STUDY CENTRE JAINARAIN DEGREE COLLEGE LUCKNOW - 226001 UTTAR PRADESH
157.	LUCKNOW	2702	AGRA	DR. P.N. ASTHANA COORDINATOR IGNOU STUDY CENTRE ST. JOHN'S COLLEGE AGRA FORT, AGRA - 282002 UTTAR PRADESH
158.	LUCKNOW	2703	ALLAHABAD	DR. RAMPYARE CHATURVEDI COORDINATOR IGNOU STUDY CENTRE ALLAHABAD DEGREE COLLEGE 15, KYADGANJ ALLAHABAD - 211003 UTTAR PRADESH
159.	LUCKNOW	2704	BAREILLY	DR. KAVINDER SINGH COORDINATOR IGNOU STUDY CENTRE BAREILLY COLLEGE P O BOX NO 15 BAREILLY - 243005 UTTAR PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
160.	LUCKNOW	2706	KANPUR	DR. DHIRENDRA KUMAR COORDINATOR IGNOU STUDY CENTRE P.P.N. COLLEGE 96/12, MG MARG KANPUR - 208001 UTTAR PRADESH
161.	LUCKNOW	2708	VARANASI	DR. PADAMAKAR SINGH COORDINATOR IGNOU STUDY CENTRE UDAI PRATAP P.G. COLLEGE VARANASI - 221002 UTTAR PRADESH
162.	LUCKNOW	2709	GORAKHPUR	DR. SANJAY BAIJAL COORDINATOR IGNOU STUDY CENTRE GORAKHPUR UNIVERSITY DEPARTMENT OF COMMERCE GORAKHPUR - 273009 UTTAR PRADESH
163.	LUCKNOW	2712	JHANSI	DR. P.C. SINGHAL COORDINATOR IGNOU STUDY CENTRE BIPIN BIHARI PG COLLEGE JHANSI - 284001 UTTAR PRADESH
164.	LUCKNOW	2713	ALIGARH	DR. AQUILAHMAD COORDINATOR IGNOU STUDY CENTRE ALIGARH MUSLIM UNIVERSITY ALIGARH - 202002 UTTAR PRADESH
165.	LUCKNOW	2720	LUCKNOW	DR. P.P. SINHA COORDINATOR IGNOU STUDY CENTRE LUCKNOW CHRISTIAN COLLEGE DEPTT. OF CHEMISTRY LUCKNOW - 226018 UTTAR PRADESH
166.	LUCKNOW	2722 R	SHAKTINAGAR	SH. R. B. JHA COORDINATOR IGNOU STUDY CENTRE N.T.P.C. SHAKTINAGAR - 231222 UTTAR PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
167.	LUCKNOW	2723 R	AZAMGARH	MAJ. M.Z. HASAN COORDINATOR IGNOU STUDY CENTRE CHILDREN COLLEGE A I C C E D S C/O CHILDREN COLLEGE AZAMGARH - 276001 UTTAR PRADESH
168.	LUCKNOW	2724 R	MANAKAPUR	SH. MRIGENDRA KUMAR COORDINATOR IGNOU STUDY CENTRE INDIA TELEPHONES INDIALTD. E.S.S. PROJECT MANAKAPUR - 271308 UTTAR PRADESH
169.	LUCKNOW	2742 R	RAIBARELI	MR. B. L. SWAMY COORDINATOR IGNOU STUDY CENTRE N.T.P.C. LIMITED UNCHAHAR RAIBARELI - 229406 UTTAR PRADESH
170.	LUCKNOW	2745	JAUNPUR	DR. RAMJEE LAL COORDINATOR IGNOU STUDY CENTRE V.B.S. PURVANCHAL UNIVERSITY SHAHGANJ ROAD, JAUNPUR - 222002 UTTAR PRADESH
171.	LUCKNOW	2747	RAEBARILLY	DR. SANJAY KUMAR PANDEY COORDINATOR IGNOU STUDY CENTRE FEROZE GANDHI COLLEGE RAEBARILLY 229001 UTTAR PRADESH
171A	LUCKNOW	2767	BANDA	COORDINATOR IGNOU STUDY CENTRE J.N.PG. COLLEGE, BANDA, 210 001
172.	LUCKNOW	2778	MIRZAPUR	DR. RAJESH KUMAR SRIVASTAVA COORDINATOR IGNOU STUDY CENTRE G. D. BINANI PG COLLEGE MIRZAPUR
173.	LUCKNOW	2793	AYODHYA	DR. V.N. ARORA COORDINATOR IGNOU STUDY CENTRE K.S. SAKET P.G. COLLEGE AYODHYA, FAIZABAD 224123 UTTAR PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
174.	LUCKNOW	27100	HATHRAS	DR. RAMKRISHNA SHARMA COORDINATOR IGNOU STUDY CENTRE PC BAGLA PG COLLEGE HATHRAS DT. MAHAMAYA NAGAR HATHRAS 204101 UTTAR PRADESH
174 A	LUCKNOW	27103	SHAHJAHANPUR	IGNOU STUDY CENTRE SUKHDEVANAND PG COLLEGE, MUMUKSHU ASHRAM SHAHJAHANPUR UTTAR PRADESH 242001
174B	LUCKNOW	27104	SHIKHOHABAD	COORDINATOR IGNOU STUDY CENTRE A.K. COLLEGE, SHIKHOHABAD DISTT. FEROZABAD UTTAR PRADESH 205135
175.	LUCKNOW	27109	VARANASI	DR. RAJENDRA KUMAR PANDEY COORDINATOR IGNOU STUDY CENTRE FACUTY OF EDUCATION BANARAS HINDU UNIVERSITY KAMACHHA CAMPUS VARANASI 221005 UTTAR PRADESH
176.	PATNA	0501	PATNA	DR. DEOKI NANDAN SHARMA COORDINATOR IGNOU STUDY CENTRE VANIJYA MAHAVIDYALAYA PATNA COLLEGE CAMPUS PATNA - 800005 BIHAR
177.	PATNA	0504	MUZAFFARPUR	DR. SHO VAN SEN GUPTA COORDINATOR IGNOU STUDY CENTRE B.R.A. BIHAR UNIVERSITY LIBRARY CAMPUS MUZAFFARPUR - 842 001 BIHAR
178.	PATNA	0511	GAYA	DR R. P. K. SINGH COORDINATOR IGNOU STUDY CENTRE GAYA COLLEGE GAYA 823 001

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
178A	PATNA	0556B	RHOTAS	COORDINATOR IGNOU STUDY CENTRE S.P. JAIN COLLEGE SASARAM RHOTAS 82115
179.	PATNA	0558 B	KHAGARIA	DR. SHANKAR LAL TULSYAN COORDINATOR IGNOU STUDY CENTRE KOSHI COLLEGE KHAGARIA 851 115
180.	PATNA	0560 B	MADHEPURA	DR. P. N. YADAV COORDINATOR IGNOU STUDY CENTRE T.P. COLLEGE MOTHIHARI
181.	PATNA	0571	MUNGER	DR. SHYAM SUNDARACHARIA COORDINATOR IGNOU STUDY CENTRE RD & DJ COLLEGE MUNGER 811201 BIHAR
182.	PATNA	0573	BIHARSHARIF	DR. OM PRAKASH SINGH COORDINATOR IGNOU STUDY CENTRE NALANDA COLLEGE BIHARSHARIF NALANDA 803101 BIHAR
183.	PUNE	1601	MUMBAI	SH. NAGRAJ RAO COORDINATOR IGNOU STUDY CENTRE K.J.S. COLLEGE OF EDUCATION T & R VIDYANAGAR, VIDYA VIHAR GHATKOPAR (E), MUMBAI - 400077 MAHARASHTRA
184.	PUNE	1602	PUNE	MRS. BEENA INAMDAR COORDINATOR IGNOU STUDY CENTRE SYMBIOSIS INTL. CUL & CEN SENAPATI BAPAT ROAD PUNE - 411004 MAHARASHTRA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
185.	PUNE	1603	MUMBAI	DR. KAVITAS. REGE COORDINATOR IGNOU STUDY CENTRE SATHAYE COLLEGE DIXIT ROAD VILE PARLE (E) MUMBAI - 400057 MAHARASHTRA
186.	PUNE	1604	MUMBAI	DR. K.G. BHOLE COORDINATOR IGNOU STUDY CENTRE KET'S VG VAZE COLLEGE MITHAGAR ROAD MILUND (E) MUMBAI - 400081 MAHARASHTRA
187.	PUNE	1605	SATARA	DR. R.B. BAWADHANKAR COORDINATOR IGNOU STUDY CENTRE D.G. DEGREE COLLEGE OF COMMERCE SATARA - 415001 MAHARASHTRA
188.	PUNE	1606	KOLHAPUR	SH. C.S. DALVI COORDINATOR IGNOU STUDY CENTRE C.S. CENTRAL INSTITUTE OF BUSINESS ECONOMICS & RESEARCH UNIVERSITY ROAD KOLHAPUR - 416004 MAHARASHTRA
189.	PUNE	1607	NAGPUR	DR. R.P. THAKRE COORDINATOR IGNOU STUDY CENTRE NAGPUR UNIVERSITY GURU NANAK BHAWAN NAGPUR - 440001 MAHARASHTRA
190.	PUNE	1608	NASIK	PROF. B.B. PAGAR COORDINATOR IGNOU STUDY CENTRE K.T.H.M. COLLEGE GANGAPUR ROAD SHIVAJI NAGAR, NASIK - 422002 MAHARASHTRA

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
191.	PUNE	1610	AURANGABAD	DR. A.S. THOMBRE COORDINATOR IGNOU STUDY CENTRE VIVEKANAND ARTS & SDS COM. COLLEGE SAMRAT NAGAR AURANGABAD - 431001 MAHARASHTRA
192.	PUNE	1611	JALGAON	DR. S.T. INGLE COORDINATOR IGNOU STUDY CENTRE NORTH MAHARASHTRA UNIVERSITY BLOCK NO. 125, ADMN. BLDG. P.B. NO. 80, JALGAON - 425001 MAHARASHTRA
193.	PUNE	1614	CHANDRAPUR	SH. P.K. SINGH COORDINATOR IGNOU STUDY CENTRE CHANDRAPUR ENGINEERING COLLEGE BABUPETH, CHANDRAPUR - 442403 MAHARASHTRA
194.	PUNE	1615 R	TARAPUR	SH. A.S. DESHMUKH COORDINATOR IGNOU STUDY CENTRE SHRI G.A. LOKSEVA NIDHI P/17, MIDC, TARAPUR - 401506 MAHARASHTRA
195.	PUNE	1638	PUNE	SH. E.M. KHAN COORDINATOR IGNOU STUDY CENTRE ABEDA INAMDAR SR. COLLEGE FOR GIRLS 2390, K.B. HIDAYATULLA ROAD AZAM CAMPUS, CAMP PUNE 411 011
196.	PUNE	1639	BEED	SH. B. S. SONAWANE COORDINATOR IGNOU STUDY CENTRE MARATHWADA SHIKSHAN PRASARAK MANDAL'S BALBHIM ARS SCIENCE AND COMMERCE COLLEGE BEED 431 122
197.	RAIPUR	1503	DURG	DR. N.S. SURYANARAYANA COORDINATOR IGNOU STUDY CENTRE GOVT. ARTS & SCIENCE COLLEGE DURG - 491002 CHHATTISGARH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
198.	RAIPUR	1505	BILASPUR	DR. S.K. GUPTA COORDINATOR IGNOU STUDY CENTRE G.M.S.P.G. COLLEGE SEEPAT ROAD, BILASPUR - 495001 CHHATTISGARH
199.	RAIPUR	1517 R	KORBA	SH. M.D. MOTWANI COORDINATOR IGNOU STUDY CENTRE N.T.P.C. TRAINING CENTRE PRAGATI NAGAR PO KORBA - 495450 CHHATTISGARH
199A	RAIPUR	3514	KORBA	IGNOU STUDY CENTRE GOVT. P. G. COLLEGE, RAJGAMAR ROAD KORBA
200.	RANCHI	0502	JAMSHEDPUR	DR. A.K. SINHA COORDINATOR IGNOU STUDY CENTRE JAMSHEDPUR COOPERATIVE COLLEGE JAMSHEDPUR JHARKHAND
201.	RANCHI	0503	DHANBAD	DR. YOGENDRA JHA COORDINATOR IGNOU STUDY CENTRE P.K. ROY MEMORIAL COLLEGE SERAIHELIA DHANBAD - 826001 JHARKHAND
202.	RANCHI	0506	RANCHI	FR. NABOR LAKRA. S.J. COORDINATOR IGNOU STUDY CENTRE ST. XAVIER'S COLLEGE POST BOX NO 9 RANCHI - 834001 JHARKHAND
203.	RANCHI	0507	BOKARO	SH. KAUSHAL KISHORE COORDINATOR IGNOU RECOG STUDY CENTRE EDN. & RESEARCH TRUST (NIPM) NEW ADMN. BUILDING III/B SCHOOL BOKARO STEEL CITY BOKARO - 827006 JHARKHAND

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
204.	RANCHI	0514	RANCHI	SH. RATANAKHOURI COORDINATOR IGNOU RECOG STUDY CENTRE INDIAN INSTT. OF COAL MGT. KANKE RANCHI - 834006 JHARKHAND
204A	RANCHI	0525	CHAILBASA	IGNOU STUDY CENTRE MAHILA COLLEGE DEPT.OF HISTORY CHAILBASA, P.O. CHAILBASA WEST SINGHBHUM 833 201
204B	RANCHI	3609	DEOGHAR	IGNOU STUDY CENTRE A.S. COLLEGE DEOGHAR 814112
205.	SHILLONG	1801	SHILLONG	PROF. DEBJANI ROY COORDINATOR IGNOU STUDY CENTRE NORTH EASTERN HILL UNIVERSITY BIJNI COMPLEX LAITUMKHRAH SHILLONG - 793003 MEGHALAYA
206.	SHIMLA	1102	MANDI	PROF. M.S.JAMWAL COORDINATOR IGNOU STUDY CENTRE GOVERNMENT P.G. COLLEGE MANDI - 175001 HIMACHAL PRADESH
207.	SHIMLA	1103	SOLAN	DR. H.K.. THAKUR COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE SOLAN - 173212 HIMACHAL PRADESH
208.	SHIMLA	1104	HAMIRPUR	PROF. KULDEEP BANTA COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE HAMIRPUR - 177005 HIMACHAL PRADESH
209.	SHIMLA	1105	DHARAMSHALA	DR. HARDEV CHAND KATOCH COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE DEPT. OF CHEMISTRY DHARAMSHALA -176215 HIMACHAL PRADESH

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
210.	SHIMLA	1106	CHAMBA	DR. P. K. GUPTA COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE CHAMBA - 176310 HIMACHAL PRADESH
211.	SHIMLA	1108	NAHAN	DR. (MS) VEENA RATOHRE COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE NAHAN - 173001 HIMACHAL PRADESH
212.	SHIMLA	1109	UNA	SH. P.S. CHANDEL COORDINATOR IGNOU STUDY CENTRE GOVERNMENT DEGREE COLLEGE UNA - 174303 HIMACHAL PRADESH
213.	SHIMLA	1113	BILASPUR	PROF. B. B. SANKHYAN COORDINATOR IGNOU STUDY CENTRE GOVT. P.G. COLLEGE BILASPUR - 174001 HIMACHAL PRADESH
214.	SHIMLA	1114 P	SHIMLA	DR. KULWANT SINGH PATHANIA PROG. I/C IGNOU PROG. STUDY CENTRE H.P. UNIVERSITY ACADEMIC STAFF COLLEGE, IV TH FLR, LIBRARY BLD, SUMMER HILL SHIMLA - 171005 HIMACHAL PRADESH
215.	SRINAGAR	1202	SRINAGAR	DR. MOHAMMED AKRM KHAN COORDINATOR IGNOU STUDY CENTRE GOVT. AMAR SINGH COLLEGE GOGJI BAGH SRI NAGAR - 190008 JAMMU & KASHMIR
216.	SRINAGAR	1209	SRINAGAR	PROF. SHEIKH AIJAZ BASHIR COORDINATOR IGNOU STUDY CENTRE SHRI PRATAP SINGH COLLEGE MAULANA AZAD ROAD SRI NAGAR - 190001 JAMMU & KASHMIR

REGION WISE LIST OF STUDY CENTRES – Contd.

Sl. No.	REGIONAL CENTRE	CODE OF STUDY CENTRE	PLACE OF STUDY CENTRE	NAME & ADDRESS OF THE IGNOU STUDY CENTRE
217.	SRINAGAR	1236	BARAMULLA	PROF. NAZIR AHMED SHEIKH COORDINATOR IGNOU STUDY CENTRE GOVT. DEGREE COLLEGE (BOYS) TEHSIL BARAMULLA BARAMULLA - 193101 JAMMU & KASHMIR
218.	DHARBHANGA	0504	MUZAFFARPUR	COORDINATOR IGNOU STUDY CENTRE B. R.A. BIHAR UNIVERSITY LIBRARY CAMPUS, MUZAFFARPUR 842 001
219.	DHARBHANGA	0555	SAHARSA	COORDINATOR IGNOU STUDY CENTRE M. L. T. COLLEGE SAHARSA 852201
220.	DHARBHANGA	0557	MADHUBANI	COORDINATOR IGNOU STUDY CENTRE RAMKRISHNA COLLEGE MADHUBANI 847211
221	DHARBHANGA	0558(B)	KHAGARIA	COORDINATOR IGNOU STUDY CENTRE KOSHI COLLEGE KHAGARIA 851 205
222.	DHARBHANGA	0560(B)	MADHEPURA	COORDINATOR IGNOU STUDY CENTRE T . P. COLLEGE MADHEPURA
223.	DARBHANGA	0564(B)	KISHANGANJ	COORDINATOR IGNOU STUDY CENTRE MARWARI COLLEGE KISHANGANJ
224.	AIZAWL	1903	KOLASIB	COORDINATOR IGNOU STUDY CENTRE GOVT. KOLASIB COLLEGE KOLASIB
225	KOHIMA	2001	KOHIMA	COORDINATOR IGNOU STUDY CENTRE NAGALANDA COLLEGE OF EDUCATION, DEPARTMENT OF EDUCATION KOHIMA 797 001
226	KOHIMA	2002	DIMAPUR	COORDINATOR IGNOU STUDY CENTRE DIMAPUR GOVT. COLLEGE DIMAPUR 797112

ANNEXURE III: LIST OF STATE CODES

Code	Description
01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Orissa
22	Punjab
23	Rajasthan
24	Sikkim
25	Tamil Nadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
33	C/o 99 APO
34	Learners Abroad
35	Chattisgarh
36	Jharkhand
37	Uttaranchal

ANNEXURE IV: LIST OF BOARD CODES

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	National Institute of Open Schooling, Delhi (Passed with five subjects)
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	Maharashtra State Board of Secondary Education & Higher Sec. Board
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary & Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	–	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	8888	DDDD	–	A recognised three/two year Diploma/Certificate after 10th Class
28.	9999	XXXX	–	Not listed in this list.

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 vocational stream in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education

**ANNEXURE V: BANKS DESIGNATED TO COLLECT THE FEE
IN CASH FROM IGNOU STUDENTS**

INDIAN BANK

1	106 & 107 Aurobindo Place, Hauz Khas, New Delhi-110016 Ph: 011-26963543, 26563973	14	Mirza Ismail Road Jaipur, Rajasthan-302001 Ph: 0141-2366603, 2368204
2	G-27, DDA Community Centre, Near Sonia Cinema, Vikas Puri New Delhi-110018 Ph: 011-2597250	15	SCO 38-39, Madhya Marg Sector-7-C Chandigarh-160019 Ph: 0171-793225
3	13/36, Arya Samaj Road, Karol Bagh, New Delhi-110007 Ph: 011-25721486, 25739821	16	11/ 12 Madhav Nagar S.V. Road, Andheri (West) Mumbai, Maharashtra-400058 Ph: 022-26205900, 26205800
4	D-1/1, Rana Partap Bagh New Delhi-110007 Ph: 011-27002540, 27231401	17	S.S. Road, Lakhotia Guwahati, Kamrup Distt., Assam-781001 Ph: 0361-2540529, 2548805
5	33, Partap Nagar Mayur Vihar, Phase-I New Delhi-110092 Ph: 011-22250845, 22257391	18	1-2, Ashok Marg Lucknow, Uttar Pradesh-462001 Ph: 0522-280496, 280098
6	41-42, First Main Road Gandhi Nagar, Adyar Chennai-600020 Ph: 044-24912616, 24413430	19	473, Hamidia Road Bhopal, Madhya Pradesh-462001 Ph: 0755-2730045
7	3-6-943/2A, Ist Floor, Narayanguda Hyderabad Andhra Pradesh-500029 Ph: 040-23224575, 23225373	20	17, The Mall Shimla Himachal Pradesh-171001 Ph: 2658133
8	495, Mantri Heights Shaniwar Peth Pune, Maharashtra-411030 Ph: 020-24452673, 24450907	21	P.B. No. 717 3/1, R.N. Mukherjee Road Shree Ram Chambers Kolkata, West Bengal-700001 Ph: 033-2482597, 2484325
9	Main Brach, Biscoman Bhawan Gandhi Maidan Patna 800 001 Bihar	22	32, Janpath, Ashok Nagar, Unit-II Bhubneshwar, Khurda Distt. Orissa-751009 Ph: 0674-2531645
10	Guru Tegh Bahadur Market G.T. Road Karnal, Haryana-132001 Ph: 0184-2272139	23	P.B. No. 9725, 10 Kempe Gowda Road Bangalore-560009 Ph: 080-2263162, 2263163, 2263164
11	P.B. No. 45, Indian Bank Towers M.G. Road Thiruvananthapuram Kerala-695001 Ph: 0471-461058, 471378	24	G T Road (Near Old Bus Stand) Khanna, Ludhiana District, Punjab 141001 Ph : 0168-334817
12	288, M.G. Road Pondicherry-605001 Ph: 0413-336403, 221299	25	G. S.Road Burra Bazaar Shilong, East Khasi Hills Meghalaya 793002 Ph : 0364-2243408
13	P.B. No. 275, Mission Road, Bhadra Ahmedabad-380001 Ph: 0795506641, 5506583	26	Amulya Market Mantribari Road, Agartala West Tripura Distt. Tripura Ph : 0381-2326642

IDBI BANK

1	Lal Bungalow Off. C.G. Road Ahmedabad-380006 Ph: 079-6431902/1296	13	Mahavir House Basheerbagh Square Hyderabad-500029 Ph: 040-3260000, 3228517, 3222688
2	23-25, Rudra Square Nr. Judges Bungalow, Bodakdev Ahmedabad-380015 Ph: 079-6872345, 68730024	14	Plot No.-9, Near L.V. Prasad Eye Hospital, J.R. House Road No. 2 Banjara Hills, Hyderabad-500034 Ph: 040-3548762/79/83
3	Aishwarya Complex Yash Kunj Society Pradhat Chowk, Ghatlodia Ahmedabad-380061 Ph: 079-7430337, 7430344	15	D-24, Durlabh Niwas C-Scheme, Jaipur Ph: 0141-367929/30/379/955
4	26/1 Sowbhagya Complex 24th Main, 5th Phase J.P. Nagar, Sarraki Lake Bangalore-560078 Ph: 080-6595111, 6595777, 6595800	16	Siddha Point, Ground Floor 101, Park Street Kolkatta-700016 Ph: 033-2175040/5003/66/67
5	IDBI House 59, Mission Road Bangalore-560027 Ph: 080-2279576/77/78/79	17	Mookerjee House 17, Braboume Road Kolkatta-700001 Ph: 033-2437964/65/66/67
6	Plot No.-43, Opposite Rang Mahal New Market, T.T. Nagar Bhopal-462003 Ph: 0755-577730/32	18	15, Ashoka Marg Lucknow-226001 Ph: 0522-287104/105/287259
7	IDBI House, Janpath, Unit-IX Bhubaneshwar-751 022 Ph: 0674-541695	19	1/6, Sirifort Institutional Area Khel Gaon Marg New Delhi-110049 Ph: 011-26499681-85
8	P.M. Towers 37, Greams Road Chennai-600 006 Ph: 044-8292371/72/73/74	20	Surya Kiran Building Ground Floor 19K.G. Marg Delhi-110001 Ph: 011-23357800/01/02
9	Soan Building, 37 C.P. Ramaswamy Road, Alwarpet Chennai-600018 Ph: 044-4661204/7	21	J-13/17, Rajouri Garden New Delhi-110027 Ph: 011-25911478/82/83
10	Nelson Towers, New No.-51 Nelson Manickkam Road Chennai-600029 Ph: 044-3745802-05	22	Plot No. 8, C.D. Block Local Shopping Centre Pitampura Delhi-110034 Ph: 011-27314623, 27312625, 27315629
11	Near Padma Theater M.G. Road Cochin-682035 Ph: 0484-382519-21	23	IFCI Tower, 61, Nehru Place P.B. No. 4499 New Delhi-110019 Ph: 011-26231169/3415
12	59/4, Rajpur Road Dehradun-248001 Uttranchal Ph: 0135-744477/741225-27	24	Khasra No. 550 Vasant Kunj Road Mahipalpur, New Delhi Ph: 011-26787116-26787118

IDBI BANK – Contd.

25	Ground Floor SCO-99 Sector 16 Faridabad Ph: 95129-5225128/29, 5225027	29	Dynaneshwar Paduka Chowk Fergusson College Road Pune-411004 Ph: 020-5678585
26	C-78, Raj Nagar District Centre Raj Nagar Ghaziabad-201001 Ph: 95120-2753000, 4755408/09	30	Plot No. 128, Ground Floor Blue Hills Avenue Kalyani Nagar Nagar Road, Yerawada Pune-411006 Ph: 020-6612036/37/38
27	Sikanderpur Branch Mehrauli-Gurgaon Road Sikanderpur, Gurgaon-122002 Ph: 95124-6357449	31	Rajas Aptt., Plot No. 13 Abhimanshree Road Off Baner Road Aundh, Pune-411007 Ph: 020-5893535-36
28	Kashi Palace Complex Dak Bungalow Road Opp. Heera Palace Patna Ph: 0612-204141	32	Arjan Place 5, Main Road Ranchi-834001 Ph: 0651-315984, 315971, 315980

13. GUIDELIENS FOR FILLING IN THE APPLICATION FORM

Here are some specific instructions that will help you in filling-up the APPLICATION FORM for admission. The instructions are aimed at getting the correct and accurate information from you so that you do not face the hazard of rejection of your candidature when the information is processed by the computer.

Please fill up the form and post of submit in person the same along with copies of attested certificates to your concern Regional Centre, so as to reach on or before the last date. Incomplete application/applications received after the last date as notified are summarily rejected without giving any information to the candidate.

Some Instructions for filling-up application form are given below:

- 1 For Programme Guide, write appropriate code in the box provided. For example, if you apply for M.Com (F & T), write B 2 as shown below:

B	2
---	---

- 2 Leave it Blank. University will allot the Enrolment No.
- 3 Codes of Regional Centres and Recognised Regional Centres are given in Annexure I. You have to write the code of that Regional Centre under which your Study Centre falls.
- 4 For Study Centre Code, refer to Annexure II.
- 5 For State Code, refer to Annexure III.
- 6 B.Com (A & F) applicants must fill the relevant code for medium of instruction in the boxes provided. For example if you are choosing Hindi Medium then write B 2 as shown below:

B	2
---	---

- M.Com (F & T) at present is offered only in English medium, hence applicants need to fill the code

A	1
---	---

 only.
- 7 (a) If you are already doing or have done a programme with IGNOU, please write the relevant code in the box. (b) If A1 in 7a, then write the Enrol No. & Programme Code.
- 8 Please follow the rule of Date/Month/Year e.g. 5th June, 1976 should be written as

0	5	0	6	1	9	7	6
---	---	---	---	---	---	---	---

- 9-17 Write the relevant codes in the boxes provided, as the per the details given in the application form.
- 8 If your name is VIRENDER KUMAR HASIZA, then write as follows in the boxes provided for:

V	I	R	E	N	D	E	R		K	U	M	A	R		H	A	S	I	Z	A
---	---	---	---	---	---	---	---	--	---	---	---	---	---	--	---	---	---	---	---	---

- 19 Please write your Father's/Husband's/Mother's name. If name is KEDAR NATH HASIZA, then write it as follows :

K	E	D	A	R		N	A	T	H		H	A	S	I	Z	A		
---	---	---	---	---	--	---	---	---	---	--	---	---	---	---	---	---	--	--

- 20 Applicants for M.Com (F & T) need not fill this column. This column is applicable to B.Com (A & F) candidates only.
- (a) You have to select FEG-1 and FEG-2 together or BHDF-101 and FHD-2 together. For example if you select FEG-1+ FEG-2, write A1 in the boxes.

- (b) You have to select EEG-4 or EHD-8. For example, if you select EHD-8, write B2 in the box.
- (c) You have to select FHS-1 or FST-1. For example, if you select FHS-1, then write A1 in the box.

For all B.com (A & F) students, ECO-13 and AED-1 are compulsory. Therefore, they are not shown in the list of choice here.

- 21. (a) Write the relevant code in the box. (b) If A1 in 21a, then fill column 21(b).
- 22. Write the relevant code in the box.
- 23. Furnish the details of Scholarship, if any received.
- 24. You fill in Code of Board form which you passed + 2. List of Board Codes is given in Annexure IV.
- 25. Write the relevant code for mode of payment.
The Programme Fee can also be remitted in cash in the branches of Indian Bank or IDBI Bank. The list of branches which are authorised for fee collection are given in **Annexure – V**. For this Rs.5/- (Rupees five only) is chargeable form the students per single transaction in cash while depositing the fees with the Bank. If fee is remitted in cash, please fill Computerised Bank Challan No. issued by the Bank. Make a Demand Draft for Rs. 4,000 for B.Com (A & F) or Rs. 5,000 for M.Com.(F & T) in favour of IGNOU payable at the city where your Regional Centre is situated, and fill the relevant column.
- 26. Fill in your address for correspondence where you would like to receive your study material and all other correspondence. Do not give post box No. as address. Leave a box blank between each unit of address like house No., street No., Street Name, PO. Etc. The address given by a student must be in India otherwise the Registration will be invalid.
- 27, 28 & 29 Write down your Telephone No., Fax No., E-Mail Address, if any.

CHECKLIST

Before sending the form to IGNOU, please check whether you have:

- (A) Affixed your photograph
- (B) Enclose the following certificates
 - i) Demand Draft / Challan Form for Programme fee.
 - ii) Certificates in support of your +2 qualification (attested copy).
 - iii) Proof of passing of CPT / Foundation / PE-I [**For B.Com (A &F) applicants**].
 - iv) Proof of Registration for PCC / PE -II / Intermediate students should submit proof of passing [**For B.Com (A & F) applicants**].
 - v) Proof of Registration / Passing Chartered Accountancy Final [**For M.Com F & T) applicants**].
 - vi) Student Card duly filled in along with photograph.
 - vii) Acknowledgement Card dully affixed with the postage stamp for Rs.6/-.
- (C) Enclose Demand Draft for the Programme Fee and write your name, programme code and application No. on the reverse of the Demand Draft or Challan Form issued by bank, if fee is deposited in cash through Indian Bank/IDBI Bank.

The Fee is to be paid by Demand Draft drawn in favour of IGNOU and payable at the city where your Regional Centre is situated.

OR

The fee can also be remitted in cash in the branches of Indian Bank or IDBI. Please see Annexure V.

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002**

No.F. 1-8/92(CPP)

February, 1992

The Vice-Chancellor/Director's
of all the Indian Universities/
Deemed Universities/Institutions
of National importance.

Sub: Recognition of Degrees/Diplomas awarded by Indira Gandhi National Open University, New Delhi.

I am directed to say that Indira Gandhi National Open University, New Delhi has been established by Sub-Section (2) of Section (1) of the IGNOU Act, 1985 (50 of 1985) vide Notification No.F.13-12/85-Desk(U) dated 19.09.1985 issued by the Govt. of India, Ministry of Human Resource Development, (Department of Education), New Delhi and is competent to award its own degrees/diplomas. The Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Yours faithfully,

Sd/-
(Gurcharan Singh)
Under Secretary

ASSOCIATION OF INDIAN UNIVERSITIES
AIU HOUSE, 16 KOTLA MARG, NEW DELHI-110 002

Phones : 3312305, 3313390
3310059, 3312429

Gram : ASINGU
Telex : 31 66180 AIU IN
FAX : 011-3315105

No. EV/II(449)/94/176915-177115

January 14, 1994

The Registrar(s)
Member Universities

Subject : Recognition of Degrees/Diplomas of Open Universities

Dear Sir,

The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December, 1993 at the University of Delhi have decided to in principle that the Degrees of the Open Universities be recognised in terms of the following resolutions:

“Resolved that the examinations of one University should be recognised by another on a reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognised university”.

“Further resolved that in case of Degrees awarded by Open Universities, the conditions regarding entrance qualifications and duration of the course be relaxed provided that the general standard of attainment are similar to those prescribed by the recognised university.”

The decision is brought to the notice of the Universities for favour of appropriate action in the matter. The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,

Yours faithfully,

sd/-
(K.C. KALRA)
Joint Secretary